

Town of Renfrew

Financial Statements

For the year ended 31 December 2019

MACKILLICAN & ASSOCIATES

CHARTERED PROFESSIONAL ACCOUNTANTS



TOWN OF RENFREW

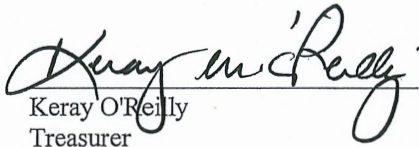
Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Corporation of the Town of Renfrew (the "Town") are the responsibility of the Town's management and have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. A summary of the significant accounting policies is contained in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Town's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Council meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by MacKillican & Associates, independent external auditors appointed by the Town. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Town's consolidated financial statements.


Keray O'Reilly
Treasurer

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council,
Inhabitants and Ratepayers of the
Corporation of the Town of Renfrew.

Opinion

We have audited the consolidated financial statements of the Town of Renfrew (the Town), which comprise the statement of financial position as at 31 December 2019, and the statement of operations and accumulated surplus, statement of changes in net financial assets (liabilities) and statement of cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Town as at 31 December 2019, and its financial performance and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards for local governments.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards for local governments, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at MacKillican's website at: http://mackillicans.com/PDF/Auditors_Responsibilities.pdf. This description forms part of our auditor's report.

RENFREW, Ontario.
10 November 2020.

MacKillican & Associates
Chartered Professional Accountants,
Licensed Public Accountants.

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Town of Renfrew
Consolidated Statement of Financial Position
As at 31 December 2019
(with 2018 figures for comparison)

	<u>2019</u>	<u>2018</u>
Financial assets:		
Cash	\$ 9,920,417	\$ 4,115,661
Taxes receivable	554,932	465,599
Accounts receivable	1,170,457	3,270,862
User charges receivable	1,271,425	1,269,194
Other assets	3,600	2,448
Investment in government business enterprises (Note 4)	<u>13,470,522</u>	<u>13,084,313</u>
	<u>\$ 26,391,353</u>	<u>\$ 22,208,077</u>
Financial liabilities:		
Accounts payable and accrued liabilities	\$ 7,681,489	\$ 6,698,087
Deferred revenue - obligatory reserve funds (Note 6 (a))	1,831,658	1,702,150
- other (Note 6 (b))	1,881,789	461,144
Net long term liabilities (Note 11)	10,931,750	10,418,750
Landfill closure and post closure costs (Note 7)	1,662,080	1,576,738
Employee future benefits	<u>189,544</u>	<u>227,536</u>
	<u>\$ 24,178,310</u>	<u>\$ 21,084,405</u>
Net financial assets	<u>\$ 2,213,043</u>	<u>\$ 1,123,672</u>
Non-financial assets:		
Tangible capital assets (net) (Note 10)	\$ 103,401,613	\$ 104,760,250
Inventory of supplies	184,533	164,692
Prepaid expenses	<u>192,099</u>	<u>176,492</u>
	<u>\$ 103,778,245</u>	<u>\$ 105,101,434</u>
Municipal equity	<u>\$ 105,991,288</u>	<u>\$ 106,225,106</u>
Municipal equity comprised of:		
Equity in tangible capital assets (Note 13)	\$ 83,988,061	\$ 86,562,387
Reserves	11,228,813	9,207,638
General	(718,920)	(718,920)
Renfrew Downtown Business Association	(125,564)	(106,038)
Equity in government business enterprises (Note 4)	13,470,522	13,084,313
Unfunded - employee future benefit costs (Note 2)	(189,544)	(227,536)
Unfunded - landfill closure and post closure costs (Note 2)	<u>(1,662,080)</u>	<u>(1,576,738)</u>
Total Municipal equity	<u>\$ 105,991,288</u>	<u>\$ 106,225,106</u>

(See accompanying notes)

Town of Renfrew
Consolidated Statement of Operations and Accumulated Surplus
For the year ended 31 December 2019
(with 2019 budget and 2018 actual figures for comparison)

	<u>2019</u> <u>Budget</u>	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Revenue:			
Taxation	\$ 8,815,085	\$ 8,890,006	\$ 8,400,931
Government transfers:			
Ontario	4,068,250	3,083,818	7,447,069
Canada	529,545	275,762	659,450
Other municipalities	169,580	168,898	184,012
Other	7,598,410	7,682,411	8,566,183
Income from Government Business Enterprises		456,209	
Loss on disposal of capital assets		(1,284,930)	(1,126,888)
Landfill closure cost adjustment (Note 7)		(85,342)	(85,342)
	<u>\$ 21,180,870</u>	<u>\$ 19,186,832</u>	<u>\$ 24,045,415</u>
Expenses:			
General government	\$ 1,663,712	\$ 1,621,452	\$ 1,737,555
Protection to persons and property	4,139,529	4,067,619	4,265,118
Transportation services	5,431,943	5,346,917	5,213,923
Environmental services	6,035,020	5,686,296	5,443,340
Recreation and cultural services	2,278,615	2,234,639	2,284,562
Planning and development	<u>511,775</u>	<u>463,727</u>	<u>455,721</u>
	<u>\$ 20,060,594</u>	<u>\$ 19,420,650</u>	<u>\$ 19,400,219</u>
Excess (shortfall) of revenue over expenses	\$ 1,120,276	\$ (233,818)	\$ 4,645,196
Accumulated surplus at the beginning of the year	<u>106,225,106</u>	<u>106,225,106</u>	<u>101,579,910</u>
Accumulated surplus at the end of the year	<u>\$ 107,345,382</u>	<u>\$ 105,991,288</u>	<u>\$ 106,225,106</u>

(See accompanying notes)

Town of Renfrew
Consolidated Statement of Changes in Net Financial Assets (Liabilities)
For the year ended 31 December 2019
(with 2019 budget and 2018 actual figures for comparison)

	2019 <u>Budget</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
Excess (shortfall) of revenue over expenses	\$ 1,120,276	\$ (233,818)	\$ 4,645,196
Amortization of tangible capital assets	4,940,494	4,940,494	4,801,795
Acquisition of tangible capital assets and construction in progress	(15,181,620)	(5,024,985)	(13,266,195)
Loss on disposal of capital assets		1,284,930	1,126,888
Proceeds on disposal of capital assets		158,198	210,860
Use of (acquisition of) prepaid expenses		(15,607)	(30,553)
Use of (acquisition of) inventory	<u> </u>	<u>(19,841)</u>	<u>(4,501)</u>
Increase (decrease) in net financial assets	\$ (9,120,850)	\$ 1,089,371	\$ (2,516,510)
Net financial assets at the beginning of the year	<u>1,123,672</u>	<u>1,123,672</u>	<u>3,640,182</u>
Net financial assets (liabilities) at the end of the year	<u>\$ (7,997,178)</u>	<u>\$ 2,213,043</u>	<u>\$ 1,123,672</u>

(See accompanying notes)

Town of Renfrew
Consolidated Statement of Cash Flows
For the year ended 31 December 2019
(with 2018 figures for comparison)

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities:		
Excess (shortfall) of revenue over expenses	\$ (233,818)	\$ 4,645,196
Add items which do not involve cash:		
- amortization	4,940,494	4,801,795
- loss on disposal of assets	1,284,930	1,126,888
- landfill closure and post closure costs	85,342	85,342
- employee future benefits	<u>(37,992)</u>	<u>(20,606)</u>
	<u>\$ 6,038,956</u>	<u>\$ 10,638,615</u>
Net change in non cash working capital balances related to operations:		
- decrease (increase) in taxes receivable	\$ (89,333)	\$ 1,105,177
- decrease (increase) in other assets	(1,152)	(528)
- decrease (increase) in accounts receivable	2,100,405	(1,522,722)
- decrease (increase) in prepaid expenses	(15,607)	(30,553)
- decrease (increase) in user charges receivable	(2,231)	(99,942)
- decrease (increase) in inventory of supplies	(19,841)	(4,501)
- increase (decrease) in accounts payable and accrued liabilities	<u>983,402</u>	<u>4,229,221</u>
	<u>\$ 2,955,643</u>	<u>\$ 3,676,152</u>
Cash flows from operating activities	<u>\$ 8,994,599</u>	<u>\$ 14,314,767</u>
Cash flows from financing activities:		
Repayment of long term liabilities	\$ (485,000)	\$ (485,000)
Proceeds from long term liabilities	998,000	
Increase (decrease) in deferred revenue - obligatory reserve funds	129,508	(100,285)
Increase (decrease) in deferred revenue - other	<u>1,420,645</u>	<u>(2,479,097)</u>
Cash flows from (used for) financing activities	<u>\$ 2,063,153</u>	<u>\$ (3,064,382)</u>
Cash flows used for capital activities:		
Additions to tangible capital assets:		
General government	\$ (50,282)	\$ (34,181)
Protection services	(10,542)	(303,481)
Tourism		(14,841)
Development and works	(4,789,654)	(12,653,860)
Recreation and cultural services	(174,507)	(259,832)
Proceeds on disposal of capital assets	<u>158,198</u>	<u>210,860</u>
Cash flows used for capital activities	<u>\$ (4,866,787)</u>	<u>\$ (13,055,335)</u>
Cash flows used for investing activities:		
Additions to investment in government business enterprises	<u>\$ (386,209)</u>	<u>\$ (720,031)</u>
Increase (decrease) in cash and cash equivalents during the year	\$ 5,804,756	\$ (2,524,981)
Cash and cash equivalents at the beginning of the year	<u>4,115,661</u>	<u>6,640,642</u>
Cash and cash equivalents at the end of the year	<u><u>\$ 9,920,417</u></u>	<u><u>\$ 4,115,661</u></u>

(See accompanying notes)

Town of Renfrew
Notes to the Consolidated Financial Statements
For the year ended 31 December 2019

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Corporation of the Town of Renfrew are the representation of management prepared in accordance with generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSAB financial statements is on the financial position of the Town and changes thereto. The Consolidated Statement of Financial Position reports financial assets and liabilities. Financial assets are available to provide resources to discharge existing liabilities or finance future operations. Municipal surplus represents the financial position of the Town and is the difference between financial assets and liabilities. This information explains the Town's overall future revenue requirements and its ability to finance activities and meet its obligations.

(a) Reporting Entity

- (i) The consolidated financial statements reflect financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds, and changes in investment in tangible capital assets of the Town. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Town and which are owned or controlled by the Town. Interdepartmental and organizational transactions and balances between these organizations are eliminated.

These consolidated financial statements include:

- Town of Renfrew Waterworks
- Town of Renfrew Wastewater System
- Renfrew Public Library Board
- Renfrew Downtown Business Association

(ii) Accounting for County and School Board Transactions

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the county and school boards are not reflected in the municipal fund balances of these financial statements.

- (iii) Trust funds and their related operations administered by the Town are not included in these financial statements but are reported separately.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occurred that gave rise to the revenue; expenses are recognized in the period goods or services are acquired and a liability is incurred or transfers are due.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed.

Town of Renfrew

Notes to the Consolidated Financial Statements

For the year ended 31 December 2019

(c) Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

(d) Tangible Capital Assets

- (i) Tangible capital assets (TCAs) are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Where the cost was not readily determinable, the assets were valued at their current fair market value and then discounted back to their in-service date using the Consumer Price Index (CPI). Where cost was not readily determinable, the land was given a value of \$ 1.00 per segment. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	20 - 30 years
Facilities	15 - 95 years
Equipment	5 - 30 years
Rolling stock	7 - 25 years
Infrastructure	10 - 100 years

Amortization is calculated commencing the first month of the year following acquisition using the above rates. In the year of disposal, a full year of amortization will be charged against the asset. Capital work in progress is not amortized until it is put into service.

The Town has a capitalization threshold of \$ 5,000, so that individual TCAs of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons.

(ii) Contribution of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the assets as of the date of transfer.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost or replacement cost.

(e) Investment Income

Investment income earned on current funds (other than obligatory reserve funds) is reported as revenue in the period earned. Investment income earned on externally restricted funds is added to the fund balance and forms part of the respective deferred revenue balance.

(f) Government Transfers

Government transfers are the transfers of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or are the result of a direct financial return.

Town of Renfrew

Notes to the Consolidated Financial Statements

For the year ended 31 December 2019

Government transfers are recognized in the financial statements in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

(g) Deferred Revenue

Certain amounts are received pursuant to regulations or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

(h) Deferred Revenue - Obligatory Reserve Funds

The Town receives restricted contributions under the authority of provincial and federal legislation and Town by-laws. These funds by their nature are restricted in their use and until applied to applicable costs are recorded as deferred revenue. Amounts applied to qualifying expenditures are recorded as revenue in the fiscal period they are expended.

(i) Use of Estimates

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year. Actual results could differ from these estimates. Significant estimates include the allowance for doubtful taxes, landfill closure and post closure costs, employee future benefits and the useful life and recoverable amounts of tangible capital assets.

(j) Cash and Cash Equivalents

Cash and cash equivalents are comprised of cash on hand and in bank and investments due no greater than three months from the date of acquisition or that are cashable on demand.

(k) Revenue Recognition

Taxation revenue consists of non-exchange transactions. It is recognized in the period to which the assessment relates and reasonable estimates of amounts can be made. Annual revenue also includes adjustments related to reassessments or appeals related to prior years. Fees and user charges relate to licensing fees, fees for use of various programming, and fees imposed based on specific activities. Revenue is recognized when the activity is performed or when the services are rendered. Income from government business enterprises is accounted for using the modified equity method.

(l) Financial Instruments

Financial instruments include cash, accounts receivable, user charges receivable, accounts payable and accrued liabilities and net long term liabilities. Unless otherwise noted, it is management's opinion that the Town is not exposed to significant interest, currency or credit risks arising from these financial instruments.

The carrying amounts reported on the statement of financial position for cash, accounts receivable, user charges receivable and accounts payable and accrued liabilities, approximate their fair values, due to the immediate and short term maturities of these financial instruments.

The fair value of net long term liabilities, including the current portion, is based on rates currently available to the Town with similar terms and maturities and approximates its carrying amounts as disclosed on the statement of financial position.

(m) Government Business Enterprises

Investment in government business enterprises are accounted for using the modified equity method.

Town of Renfrew
Notes to the Consolidated Financial Statements
For the year ended 31 December 2019

2. AMOUNTS TO BE RECOVERED

Amounts to be recovered represent the requirement of the Town to raise funds in subsequent periods to finance unfunded liabilities, comprised of the landfill closure and post closure liabilities and employee future benefit costs.

3. TRUST FUNDS

Trust funds administered by the Town, totaling \$ 274,270 (2018 - \$ 245,957) are presented in separate financial statements of trust fund financial position and operations. As such, balances held in trust by the Town for the benefit of others have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations.

4. INVESTMENT IN GOVERNMENT BUSINESS ENTERPRISES

Renfrew Hydro Inc. (RHI) (100%), Renfrew Power Generation Inc. (RPGI) (100%) and the Renfrew Innovation Centre (100%) are government business enterprises or partnerships in which the Town owns the percentage interest as noted and accounted for on a modified equity basis in these financial statements.

The principal business of RHI is to distribute electric power to the Town of Renfrew and manage the electric distribution system. RPGI's principal business is the generation of electric power for the benefit of the Town of Renfrew's residents. The Renfrew Innovation Centre's principal business is commercial rental.

The following tables provide condensed supplementary financial information setting out the Town's share for the three entities for the year ended 31 December 2019 along with information for the year ended 31 December 2018.

Renfrew Hydro Inc. (100%)	<u>2019</u>	<u>2018</u>
Financial position:		
Current and other assets	\$ 3,596,910	\$ 3,261,317
Capital assets	<u>7,395,378</u>	<u>6,788,963</u>
	<u>\$ 10,992,288</u>	<u>\$ 10,050,280</u>
Current liabilities	\$ 2,716,601	\$ 1,975,629
Long term debt	<u>3,625,574</u>	<u>3,433,938</u>
	<u>\$ 6,342,175</u>	<u>\$ 5,409,567</u>
Net assets	<u>\$ 4,650,113</u>	<u>\$ 4,640,713</u>
Results of operations:		
Revenues	\$ 12,877,056	\$ 12,457,786
Operating expenses	<u>12,697,065</u>	<u>12,266,129</u>
Net income	<u>\$ 179,991</u>	<u>\$ 191,657</u>
Dividends declared and paid	<u>\$ (47,914)</u>	<u>\$ (70,000)</u>

Town of Renfrew
Notes to the Consolidated Financial Statements
For the year ended 31 December 2019

4. INVESTMENT IN GOVERNMENT BUSINESS ENTERPRISES (Continued)

Renfrew Power Generation Inc. (100%)	<u>2019</u>	<u>2018</u>
Financial position:		
Current and other assets	\$ 2,563,897	\$ 2,893,666
Capital assets	<u>25,570,139</u>	<u>25,774,609</u>
	\$ <u>28,134,036</u>	\$ <u>28,668,275</u>
Current liabilities	\$ 2,254,505	\$ 2,105,451
Long term debt	<u>20,684,116</u>	<u>21,677,745</u>
	\$ <u>22,938,621</u>	\$ <u>23,783,196</u>
Net assets	<u>\$ 5,195,415</u>	<u>\$ 4,885,079</u>
	<u>2019</u>	<u>2018</u>
Results of operations:		
Revenues	\$ 2,887,654	\$ 3,197,691
Operating expenses	<u>2,507,318</u>	<u>2,489,423</u>
Net income	<u>\$ 380,336</u>	<u>\$ 708,268</u>
Dividends declared and paid	<u>\$ (70,000)</u>	<u>\$ (70,000)</u>
Renfrew Innovation Centre (100%)	<u>2019</u>	<u>2018</u>
Financial position:		
Current and other assets	\$ 181,471	\$ 291,403
Capital assets	<u>617,455</u>	<u>713,663</u>
	\$ <u>798,926</u>	\$ <u>1,005,066</u>
Current liabilities	\$ <u>163,983</u>	\$ <u>313,919</u>
Net assets	<u>\$ 634,943</u>	<u>\$ 691,147</u>
Results of operations:		
Revenues	\$ 743,676	\$ 700,580
Operating expenses	<u>799,880</u>	<u>740,474</u>
Net income (loss)	<u>\$ (56,204)</u>	<u>\$ (39,894)</u>
Distributions declared and paid	<u>\$ -</u>	<u>\$ -</u>

5. OPERATIONS OF SCHOOL BOARDS AND COUNTY OF RENFREW

Requisitions were made by the School Boards and County of Renfrew requiring the Town to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	<u>School Boards</u>	<u>County</u>
Property taxes	\$ 2,446,405	\$ 3,095,248
Payments in lieu	<u> </u>	<u>141,125</u>
	<u>\$ 2,446,405</u>	<u>\$ 3,236,373</u>

Town of Renfrew

Notes to the Consolidated Financial Statements

For the year ended 31 December 2019

6. DEFERRED REVENUE

a) Obligatory Reserve Funds:

A requirement of the public sector accounting principles of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place because federal, provincial and municipal legislation restricts how these funds may be used. The balances in the obligatory reserve funds of the Town are summarized below:

- (i) The balance of deferred revenue - obligatory reserve funds on the "Consolidated Statement of Financial Position" at the end of the year is comprised of the following externally restricted reserve funds:

	<u>2019</u>	<u>2018</u>
Lot development charges	\$ 742,610	\$ 914,440
Gasoline tax rebates - Provincial	413,677	392,356
Gasoline tax rebates - Federal	<u>675,371</u>	<u>395,354</u>
	<u>\$ 1,831,658</u>	<u>\$ 1,702,150</u>

- (ii) Transactions during the year in the deferred revenue - obligatory reserve funds are as follows:

	<u>2019</u>	<u>2018</u>
Balance at the beginning of the year	\$ 1,702,150	\$ 1,802,435
Gas tax revenues received	765,337	509,376
Development charges	165,437	118,992
Interest earned	<u>45,332</u>	<u>38,019</u>
	<u>\$ 2,678,256</u>	<u>\$ 2,468,822</u>
Used to purchase capital assets	\$ (610,000)	\$ (555,660)
Used in operations		(1,918)
Transferred to other enterprises	<u>(236,598)</u>	<u>(209,094)</u>
	<u>\$ (846,598)</u>	<u>\$ (766,672)</u>
Balance at the end of the year	<u>\$ 1,831,658</u>	<u>\$ 1,702,150</u>

(b) Other Deferred Revenue:

Other deferred revenue consists of advances from the Province of Ontario \$ 1,576,270 (2018 - \$ 264,993) and private developers and other deferred revenue \$ 305,519 (2018 - \$ 196,151) to complete infrastructure projects within the Town, as well as advances on recreation and other programs which will be completed in 2020.

7. LANDFILL CLOSURE AND POST CLOSURE LIABILITY

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Under environmental law, there is a requirement for closure and post closure care of solid waste landfill sites. This requirement is to be provided for over the estimated remaining life of the landfill site based on usage.

Landfill closure and post closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. Some closure costs are incurred on an ongoing basis and are included in the yearly fiscal operating budget. All remaining expected closure and post closure costs have been discounted at the Average Ontario Non-residential Building Construction Price Index. There is currently \$ 340,000 set aside in reserves for either closure or post closure activities.

Town of Renfrew

Notes to the Consolidated Financial Statements

For the year ended 31 December 2019

7. LANDFILL CLOSURE AND POST CLOSURE LIABILITY (Continued)

The reported liability is based on estimates and assumptions with respect to events extending over the useful life and estimated post closure care period using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

	<u>2019</u>	<u>2018</u>
Landfill site's estimated remaining capacity in cubic metres	737,916	754,916
Landfill site's remaining useful life in years	19	20
Expected years of post closure care	25	25

The estimated total undiscounted expenses over the 25 year post closure period amount to approximately \$ 5,366,614.

8. CONTINGENT LIABILITIES

The nature of municipal activities is such that there may be litigation pending or in prospect at any time. The Town is currently involved in various liability claims. Because the outcome of these matters cannot yet be determined, no amounts have been recorded in the accounts. The Town has agreed to guarantee a loan for Renfrew Power Generation Inc. There were advances of \$ 20,725,785 (2018 - \$ 21,671,753) on the loan.

The Corporation of the Town of Renfrew, the Corporation of the Township of Horton, the Corporation of the Township of Greater Madawaska and the Corporation of the Township of Admaston/Bromley, hereby collectively referred to as the "Municipalities" have entered into an Agreement with the Renfrew and Area Health Service Village Inc. to guarantee in a fair and equitable manner the cost (\$ 2,100,000) to fund the program to recruit doctors for the Renfrew Area.

9. BUDGET FIGURES

The operating budget approved by the Town for 2019 is reflected on the Consolidated Statement of Operations. The budget established for capital investment in tangible capital assets is on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. As well, the Town does not budget activity within reserves and reserve funds, with the exception being those transactions which affect either operations or capital investments. Budget figures have been reclassified for the purpose of these financial statements to comply with PSAB reporting requirements. The budgeted figures have not been audited.

10. TANGIBLE CAPITAL ASSETS

The Schedule of Tangible Capital Assets provides information on the tangible capital assets of the Town by major asset class and by function, as well as for accumulated amortization of the assets controlled. The reader should be aware of the following information relating to tangible capital assets:

(i) Contributed Tangible Capital Assets:

The Town records all tangible capital assets contributed by an external party at fair value on the earlier of the date received or of the transfer of risk and responsibility. Typical examples are roadways, water and sewer lines installed by a developer as part of a subdivision agreement. Contributed tangible capital assets amounted to \$ Nil in 2019 (\$ Nil in 2018).

Town of Renfrew
Notes to the Consolidated Financial Statements
For the year ended 31 December 2019

10. TANGIBLE CAPITAL ASSETS (Continued)

(ii) Tangible Capital Assets Recognized at Nominal Value:

Certain assets have been assigned a nominal value of one dollar, because of the difficulty of determining a tenable valuation. The most significant such assets are the Town's road allowances. The 2019 road network had segments, each of which has been assigned a value of one dollar for the road allowance itself.

11. NET LONG TERM LIABILITIES

- (a) The balance of net long term liabilities of \$ 10,931,750 (2018 - \$ 10,418,750) reported on the "Consolidated Statement of Financial Position" is made up of long term liabilities incurred by the Town and includes those incurred on behalf of municipal enterprises.

	<u>2019</u>	<u>2018</u>
(b) Serial debenture loan payable, interest at 4.79%, \$ 123,750 principal plus interest payable semi-annually, maturing April 2051	\$ 7,796,250	\$ 8,043,750
Serial debenture loan payable, interest at 2.38%, \$ 100,000 principal plus interest payable semi-annually, maturing January 2027	1,500,000	1,700,000
Serial debenture loan payable, interest at 2.68%, \$ 32,394 principal including interest payable semi-annually, maturing July 2039	998,000	
Serial debenture loan payable, interest at 2.89%, \$ 18,750 principal plus interest payable semi-annually, maturing April 2036.	<u>637,500</u>	<u>675,000</u>
Net long term liabilities at the end of the year	<u>\$ 10,931,750</u>	<u>\$ 10,418,750</u>

- (c) Principal and interest payments required on the long term liabilities are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 523,296	\$ 450,252	\$ 973,548
2021	524,330	430,356	954,686
2022	525,391	411,596	936,987
2023	526,480	392,807	919,287
2024	527,600	374,959	902,559
2025 to 2029	<u>2,155,871</u>	<u>1,599,258</u>	<u>3,755,129</u>
	<u>\$ 4,782,968</u>	<u>\$ 3,659,228</u>	<u>\$ 8,442,196</u>

12. CHARGES FOR NET LONG TERM LIABILITIES

- (a) Total charges for the year for net long term liabilities are as follows:

	<u>2019</u>	<u>2018</u>
Principal	\$ 485,000	\$ 485,000
Interest	<u>459,365</u>	<u>457,995</u>
	<u>\$ 944,365</u>	<u>\$ 942,995</u>

Town of Renfrew
Notes to the Consolidated Financial Statements
For the year ended 31 December 2019

12. CHARGES FOR NET LONG TERM LIABILITIES (Continued)

These payments are within the annual debt repayment limit as prescribed by the Ministry of Municipal Affairs and Housing under Ontario Regulation 403/02.

(b) The interest charges shown in (a) above are reported on the Consolidated Statement of Operations under the appropriate functional expenditure heading.

13. EQUITY IN TANGIBLE CAPITAL ASSETS	<u>2019</u>	<u>2018</u>
Tangible capital assets - net	\$ 103,401,613	\$ 104,760,250
Net long term liabilities	(10,931,750)	(10,418,750)
Amounts to be funded in future years	<u>(8,481,802)</u>	<u>(7,779,113)</u>
Equity in tangible capital assets	<u>\$ 83,988,061</u>	<u>\$ 86,562,387</u>

14. PENSION CONTRIBUTIONS

The Municipality makes contributions to the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. During the year ended 31 December 2019, the Municipality contributed \$ 444,856 (2018 - \$ 415,827) to the plan and is included as an expense in the consolidated statement of operations. The Town does not recognize in its consolidated financial statements any share of the pension plan deficit as this is a joint responsibility of all Ontario municipalities and their employees. The pension plan surplus for 2019 is \$ 1,531,000,000 (deficit for 2018 - \$ 2,790,000,000) based on the fair market value of the Plan's assets.

15. CONTRACTUAL OBLIGATIONS

In December 2017, the Town entered into a new three year agreement with the Ministry of Community Safety and Correctional Services for the years 2018 to 2020 for police services. The cost of this contract for 2019 was \$ 1,973,034 (2018 - \$ 1,933,180).

In 2019, the Town entered into a six month contract for the curbside pickup collection and disposal of recyclable materials. The contract is for a period from 15 July 2019 to 17 January 2020. Annual charges are determined by reference to the weight of material processed. The cost of this contract for 2019 was \$ 250,094 (2018 - \$ 141,266).

In 2017, the Town entered into a five year contract for the collection of curbside garbage. The contract is for a period from 1 April 2017 to 31 March 2022. Annual charges are determined by reference to the number of households in the Town. The cost of this contract for 2019 was \$ 154,984 (2018 - \$ 150,503).

In 2015, the Town entered into a ten and a half year contract with Ontario Clean Water Agency for water treatment and wastewater treatment services. The contract price is based on annual operating costs plus a fixed management fee, indexed annually by the change in the Consumer Price Index. The cost of this contract for 2019 was \$ 1,341,741 (2018 - \$ 1,364,326).

In 2013, the Town entered into a five year contract for the operation of the Renfrew Landfill Site. The fixed price contract is for a period from 2014 to 2018. The cost of this contract for 2019 was \$ 1,164 (2018 - \$ 214,983). The Town now runs the landfill operations.

16. NON ACCRUAL OF INTEREST ON LONG TERM LIABILITIES

No provision has been made in these financial statements for the accrual of interest on the net long term liabilities. Had the provision been made, the reserve balance at 31 December 2019 would have decreased by \$ 119,417 (2018 - \$ 124,609).

Town of Renfrew

Notes to the Consolidated Financial Statements

For the year ended 31 December 2019

17. SEGMENTED INFORMATION

- (a) The Town is responsible for providing a wide range of services to its citizens. The Town reports on functional areas and programs in its consolidated financial statements. A brief description of each segment follows:
- i) General government is comprised of Council and administration and is responsible for the overall governance and management of the Municipality.
 - ii) Protection is comprised of police, fire, and other protective services.
 - iii) Transportation is comprised of roads including parking, signs and signals, streetlights and the maintenance of roads of the Town.
 - iv) Environmental services include water supply and distribution, wastewater treatment, and solid waste and recycling services.
 - v) Recreation and cultural services include parks and recreation and library.
 - vi) Planning and development services are comprised of managing development for residential and business interests, as well as infrastructure and parks.
- (b) For each functional area, expenditures represent both amounts that are directly attributable to the functional area and amounts that are allocated on a reasonable basis. The expenditures for 31 December 2019 are as follows:

	Salaries and benefits	Interest on long term debt	Materials and contracted services	Rent and external transfers	Amortization	Total
General government	\$ 944,139	\$ 24,388	\$ 514,768	\$ 68,700	\$ 69,457	\$ 1,621,452
Protection services	1,782,856		2,210,844		73,919	4,067,619
Transportation services	912,673		1,181,724	253,520	2,999,000	5,346,917
Environmental services	924,192	434,977	2,724,395	43,034	1,559,698	5,686,296
Recreation services	1,452,501		502,665	42,233	237,240	2,234,639
Planning and development	247,697		204,850	10,000	1,180	463,727
	<u>\$ 6,264,058</u>	<u>\$ 459,365</u>	<u>\$ 7,339,246</u>	<u>\$ 417,487</u>	<u>\$ 4,940,494</u>	<u>\$ 19,420,650</u>

- (c) The expenditures for 31 December 2018 are as follows:

	Salaries and benefits	Interest on long term debt	Materials and contracted services	Rent and external transfers	Amortization	Total
General government	\$ 972,235	\$ 19,776	\$ 603,548	\$ 69,378	\$ 72,618	\$ 1,737,555
Protection services	1,990,939		2,201,257		72,922	4,265,118
Transportation services	911,366		1,136,833	226,120	2,939,604	5,213,923
Environmental services	674,234	438,219	2,809,555	34,425	1,486,907	5,443,340
Recreation services	1,444,061		543,644	67,113	229,744	2,284,562
Planning and development	232,908		212,813	10,000		455,721
	<u>\$ 6,225,743</u>	<u>\$ 457,995</u>	<u>\$ 7,507,650</u>	<u>\$ 407,036</u>	<u>\$ 4,801,795</u>	<u>\$ 19,400,219</u>

18. SUBSEQUENT EVENTS

Subsequent to year-end, the government of Ontario enacted a declaration of emergency to help contain the spread of the COVID-19 virus and to protect the public. As a result, all non-essential businesses are required to close. The impact of this action and the virus on the Town's future operations are currently unknown but could be material.

Town of Renfrew
Schedule of General Operations
For the year ended 31 December 2019
(with 2019 budget and 2018 actual figures for comparison)

	<u>2019</u> <u>Budget</u>	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Revenue:			
Net municipal taxation	\$ 8,815,085	\$ 8,826,075	\$ 8,337,740
Government transfers:			
Ontario	4,051,530	3,067,098	7,427,881
Canada	507,100	416,129	658,650
Other municipalities	169,580	168,898	184,012
Other	2,372,110	2,364,098	2,824,857
Loss on disposal of tangible capital assets	<u> </u>	<u>(1,284,930)</u>	<u>(1,126,888)</u>
	<u>\$ 15,915,405</u>	<u>\$ 13,557,368</u>	<u>\$ 18,306,252</u>
Expenses:			
General government	\$ 1,663,712	\$ 1,621,452	\$ 1,737,555
Protection to persons and property	4,139,529	4,067,619	4,276,360
Transportation services	5,431,943	5,346,917	5,230,172
Environmental services	1,304,320	975,961	743,947
Recreation and cultural services	1,721,410	1,682,511	1,749,323
Planning and development	<u>511,775</u>	<u>374,133</u>	<u>249,240</u>
	<u>\$ 14,772,689</u>	<u>\$ 14,068,593</u>	<u>\$ 13,986,597</u>
Excess (shortfall) of revenue over expenses	<u>\$ 1,142,716</u>	<u>\$ (511,225)</u>	<u>\$ 4,319,655</u>
Transfers:			
Transfer to Library	\$ (501,340)	\$ (492,128)	\$ (484,534)
Transfer from (to) reserves	146,030	(873,686)	(1,013,890)
Transfer from (to) equity in tangible capital assets	<u>(184,436)</u>	<u>1,877,039</u>	<u>(2,821,231)</u>
Net transfers	<u>\$ (539,746)</u>	<u>\$ 511,225</u>	<u>\$ (4,319,655)</u>
Excess of revenue over expenses	\$ 602,970	\$ -	\$ -
General surplus (deficit) at the beginning of the year	<u>(718,920)</u>	<u>(718,920)</u>	<u>(718,920)</u>
General surplus (deficit) at the end of the year	<u>\$ (115,950)</u>	<u>\$ (718,920)</u>	<u>\$ (718,920)</u>

(See accompanying notes)

Town of Renfrew
Consolidated Schedule of Reserves and Reserve Funds
For the year ended 31 December 2019
(with 2018 figures for comparison)

	<u>2019</u>	<u>2018</u>
Contributions:		
From general operations	\$ 2,816,737	\$ 1,622,275
From wastewater operations	513,054	110,192
From waterworks operations	<u>839,775</u>	<u>685,427</u>
	<u>\$ 4,169,566</u>	<u>\$ 2,417,894</u>
Transfers:		
To general operations	\$ (235,808)	\$ (608,385)
To tangible capital asset acquisitions	<u>(1,912,583)</u>	<u>(489,618)</u>
	<u>\$ (2,148,391)</u>	<u>\$ (1,098,003)</u>
Change in reserves and reserve funds balance	\$ 2,021,175	\$ 1,319,891
Reserves and reserve funds at the beginning of the year	<u>9,207,638</u>	<u>7,887,747</u>
Reserves and reserve funds at the end of the year	<u>\$ 11,228,813</u>	<u>\$ 9,207,638</u>
Reserves:		
Working funds	\$ 200,000	\$ 200,000
Contingencies	3,274,647	2,887,649
Asset acquisitions - general operations	3,948,908	3,462,224
- waterworks system	2,441,173	1,806,733
- wastewater system	<u>1,364,085</u>	<u>851,032</u>
Total reserves	<u>\$ 11,228,813</u>	<u>\$ 9,207,638</u>

(See accompanying notes)

Town of Renfrew
Consolidated Schedule of Tangible Capital Assets

As at 31 December 2019
(with 2018 figures for comparison)

Segmented by asset class: <u>Cost</u>	Balance at 31 December <u>2018</u>	<u>Additions</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2019</u>
Land	\$ 267,531		\$ (164)	\$ 267,367
Land improvements	2,373,319			2,373,319
Equipment	2,029,146	\$ 111,683	(8,766)	2,132,063
Rolling stock (vehicles)	3,933,012	1,097,912	(9,437)	5,021,487
Facilities	54,058,714	62,163	8,005	54,128,882
Infrastructure	114,372,280	3,566,047	(1,518,426)	116,419,901
Capital work in progress	<u>3,418,341</u>	<u>187,180</u>	<u>(2,912,006)</u>	<u>693,515</u>
Total	<u>\$ 180,452,343</u>	<u>\$ 5,024,985</u>	<u>\$ (4,440,794)</u>	<u>\$ 181,036,534</u>

<u>Accumulated amortization</u>	Balance at 31 December <u>2018</u>	<u>Amortization</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2019</u>
Land improvements	\$ 1,917,156	\$ 44,925		\$ 1,962,081
Equipment	1,240,336	97,367	\$ (8,766)	1,328,937
Rolling stock (vehicles)	1,595,093	211,140	(4,404)	1,801,829
Facilities	20,453,316	1,431,553		21,884,869
Infrastructure	<u>50,486,192</u>	<u>3,155,509</u>	<u>(2,984,496)</u>	<u>50,657,205</u>
Total	<u>\$ 75,692,093</u>	<u>\$ 4,940,494</u>	<u>\$ (2,997,666)</u>	<u>\$ 77,634,921</u>

<u>Net book value</u>	Balance at 31 December <u>2018</u>	Balance at 31 December <u>2019</u>
Land	\$ 267,531	\$ 267,367
Land improvements	456,163	411,238
Equipment	788,810	803,126
Rolling stock (vehicles)	2,337,919	3,219,658
Facilities	33,605,398	32,244,013
Infrastructure	63,886,088	65,762,696
Capital work in progress	<u>3,418,341</u>	<u>693,515</u>
Total	<u>\$ 104,760,250</u>	<u>\$ 103,401,613</u>

(See accompanying notes)

Town of Renfrew
Consolidated Schedule of Tangible Capital Assets

As at 31 December 2019
(with 2018 figures for comparison)

Segmented by function: <u>Cost</u>	Balance at 31 December <u>2018</u>	<u>Additions</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2019</u>
General government	\$ 3,584,799	\$ 50,282	\$ (5,417)	\$ 3,629,664
Protection services	2,239,619	10,542	(288,522)	1,961,639
Recreation and culture	10,226,750	174,507	279,086	10,680,343
Tourism	208,013			208,013
Development and works	<u>164,193,162</u>	<u>4,789,654</u>	<u>(4,425,941)</u>	<u>164,556,875</u>
Total	<u>\$ 180,452,343</u>	<u>\$ 5,024,985</u>	<u>\$ (4,440,794)</u>	<u>\$ 181,036,534</u>

<u>Accumulated amortization</u>	Balance at 31 December <u>2018</u>	<u>Amortization</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2019</u>
General government	\$ 1,719,425	\$ 70,637	\$ (5,253)	\$ 1,784,809
Protection services	869,056	73,919		942,975
Recreation and culture	7,837,101	227,801	(4,404)	8,060,498
Tourism	8,845	9,439		18,284
Development and works	<u>65,257,666</u>	<u>4,558,698</u>	<u>(2,988,009)</u>	<u>66,828,355</u>
Total	<u>\$ 75,692,093</u>	<u>\$ 4,940,494</u>	<u>\$ (2,997,666)</u>	<u>\$ 77,634,921</u>

<u>Net book value</u>	Balance at 31 December <u>2018</u>	Balance at 31 December <u>2019</u>
General government	\$ 1,865,374	\$ 1,844,855
Protection services	1,370,563	1,018,664
Recreation and culture	2,389,649	2,619,845
Tourism	199,168	189,729
Development and works	<u>98,935,496</u>	<u>97,728,520</u>
Total	<u>\$ 104,760,250</u>	<u>\$ 103,401,613</u>

(See accompanying notes)