



Renfrew
INC. 1858
Bridging Charm and Convenience

TOWN OF RENFREW
127 Raglan Street South
Renfrew, Ontario
K7V 1P8

Tender 2026-06-IPWE

Traffic Marking and Line Painting

Section I - Information

Background

The Corporation of the Town of Renfrew, hereinafter referred to as the “Town”, is seeking detailed quotations from qualified and experienced contractors for the supply and application of traffic markings, including but not limited to line painting on roads, parking areas, and other municipal services.

The lowest or any bid will not necessarily be accepted, and the Town reserves the right to award any portion of this tender. This offer shall be irrevocable for a period of ninety (90) calendar days following the date bids are to be received.

The Town of Renfrew, situated along the Bonnechere River in the heart of the Ottawa Valley, both embraces its rich history, and is committed to progress. Less than an hour from the amenities of the Nation’s Capital, the Town offers exceptional educational opportunities, affordable residential prices and a low crime rate coupled with a strong agriculture tradition and presence to satisfy every interest and provide personal growth opportunities for all.

Registration and Communications

It is mandatory that you register as a bidder with the Corporation of the Town of Renfrew. **Failure to register will result in non-acceptance of your submission.**

Please remit Name of Company, Name of Contact Person, and Contact Information to:

Ashley Robertson, Purchasing Assistant, Town of Renfrew,
Email: purchasing@renfrew.ca

All communications must reference **Tender 2026-06-IPWE** in the subject line.

Questions related to this tender, specifications or the intent of the proposed work and requirements are to be received by **2:00 pm May 12th, 2026**. Inquiries should be directed to:

Ashley Robertson, Purchasing Assistant, Town of Renfrew
Email: purchasing@renfrew.ca

Where a Bidder finds discrepancies or omissions in the tender requirements, or other documents or instructions, or otherwise requires any clarification, the Bidder should contact the Town in writing by email as noted above. Note that no oral explanation or



interpretation shall modify any of the requirements or provisions of the proposal documents.

Where the Town deems that an explanation or interpretation is necessary or desirable, an addendum may be issued. It is the bidder's sole responsibility to check for addenda issue and download same. Acknowledgement of Addenda on the Form of Tender is a mandatory requirement.

Only documents provided to Bidders by the Town or found on Biddingo are to be considered the **official** documents. The Town accepts no responsibility for the accuracy of information found on other websites. The onus is on the bidder to check on the Town's and Biddingo's website to verify they have received all relevant information. The Town reserves the right to not accept a bid submission if determined that the documents have been altered from the Town's own official documents.

Delivery and Closing Time

Tenders must be received no later than **2:00 pm Wednesday, May 20th, 2026.** The time clock in the main counter service area at the Renfrew Town Hall Office is the official time for the deadline for submission. The Town is not responsible for submissions which arrive late or are not properly marked.

- (a) All Tenders shall be submitted on the supplied Form of Tender, in a sealed envelope and shall be clearly marked as to the contents and bidder's name.
- (b) Tenders received by this time, date and at the location specified above, shall be opened and read in a public opening. The public reading of a submission does not imply any decision by the Corporation on whether a submission is or is not irregular.
- (c) All Tenders must be completed in full, in ink and be legible.
- (d) The Tender Document shall not be modified in any way.
- (e) An officer of the company, designating their position shall sign the Tender Form and execute with the company seal. In the case of an individual trading as a company the signature of the person signing the Tender shall be witnessed.
- (f) Late Tenders **will not** be accepted beyond the closing date/time as set out. Tenders received after the established closing will be returned unopened.
- (g) Tenders transmitted by fax or email **will not** be considered.
- (h) **The lowest or any Tender is not necessarily accepted.** The Town of Renfrew is not obligated to award the service contract to the lowest or any firm. The municipality reserves the right to reject any or all proposals and to wave formalities as the interests



of the Town of Renfrew may require without stating reasons.

- (i) Should a dispute arise regarding the meaning or intent of the contract documents, the decisions of the Town shall be final.
- (j) The Town of Renfrew will make documents available in an accessible format or via appropriate communication supports upon request.

The Bidder Declares

- a) No person, firm, or corporation, other than the Bidder, has any interest in this Tender in the proposed contract for which this tender is made.
- b) This Tender is made without any connection, comparison of figures arrangements with or knowledge of any other corporation, firm or person making a tender for the same work and is in all respects fair and without collusion or fraud.
- c) No member of Council and no officer or employee of the Town is or will become interested directly or indirectly as a contracting party, partner, shareholder, surety or otherwise in any portion of the profits thereof, or in any of the monies to be derived there from.

Insurance

The successful bidder shall provide at all times the following insurances with issuers, satisfactory to the Town and in amounts stated below and ensure that such insurance is enforced and effective:

- (a) Workplace Safety & Insurance Board fully complying with the laws of the Province, with a Certificate of Clearance from the Workplace Safety & Insurance Board Independent Owner/Operator Status Form to show that the Bidder is in good standing.
- (b) The successful bidder shall provide the Corporation of the Town of Renfrew with an original Certificate of **Commercial Liability Insurance** in the amount of at least five million dollars (\$5,000,000.00). Coverage should include, but not limited to:
 - Bodily injury and property damage
 - Products and completed operations
 - Non-owned automobile coverage and shall include Contractual non-owned coverage
 - Contractual Liability
 - Cross liability clause
 - Work performed on Behalf of the Named Insured by Sub-Contractors
 - The policy shall provide 30 days prior notice of cancellation



- (c) The successful bidder must be able to provide proof of **Motor Vehicle Liability Insurance** of standard wording, covering motor vehicles owned, leased or operated by or on behalf of the Bidder, in connection with the Services provided or to be provided under this Agreement, with coverage of not less than Two Million (\$2,000,000) Dollars exclusive of interest or costs per occurrence and equipment leased, borrowed, rented or operated;
- (d) The Contractor's insurance shall name the following as additional named insured:

The Corporation of the Town of Renfrew
127 Raglan Street South, Renfrew ON, K7V 1P8

Damages and Responsibilities

- (a) The Contractor shall employ such methods as necessary to avoid defacement or damage to the Town's property.
- (b) The Contractor shall be responsible for all damage caused by his/her employees, equipment or supplies to the Town's property, equipment, buildings and building contents.

Freedom of Information

All written Quotations received by the Town of Renfrew become a **public** record. Once a Quotation is accepted and a contract is signed, all information contained in them is available to the **public**, including personal information.



Section II – Tender Specifications

The Town of Renfrew is seeking quotations for the supply and application of traffic markings, including but not limited to line painting on roads, parking areas, and other municipal services.

Schedule of Prices

Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Total Amount
1.	Centre Line & Edge Line Marking				
a)	Roadway Centre Line Marking	M	12,242 m		
b)	Multi-use Pathway Centre Line Marking	M	3,983 m		
c)	Edge line marking	M	8,342 m		
2.	Intersections				
a)	Straight Arrows	Each	12		
b)	Left & Right Arrows	Each	85		
c)	Straight/Left & Straight/Right	Each	20		
d)	Stop Bars & Tails (non-signalized)	Each	260		
e)	Stop Bars (signalized)	Each	18		
f)	Crosswalks	Each	76		
g)	Hatching	LS	11		
h)	Tails Without Stop Bars	Each	20		
3.	Parking				
a)	Single (on street)	Each	55		
b)	Double (on street)	Each	115		
c)	Parking Lot	Each	183		
d)	Handicap Symbol	Each	24		
e)	No Parking Symbol	Each	13		
4.	Pedestrian Crossover				



a)	Pedestrian	Each	20		
5.	Ma-Te-Way Park*				
	Line Painting to Match Existing Markings				
a)	Parking Spaces	Each	370		
b)	Handicap Spaces	Each	15		
c)	Arrows	Each	4		
d)	Crosswalk	Each	1		
e)	Hatching	LS	8		
f)	Drop Off Zone	Each	2		

Subtotal* _____

* Enter this amount on Page 14

Provisional Items

Item No.	Item Description	Unit	Price/Unit
6.	Provisional Items		
a)	Crosswalks (Thermoplastic)	Each	
b)	Stop Bars (Thermoplastic)	Each	
c)	Removal	M	
d)	New Layout for Symbols/Arrows	Each	
e)	New Layout for Edge Line Marking	M	
f)	Full Blue Paint Accessible Parking Spots including edge of curb/sidewalk	Each	

Item No.	Item Description	Unit	Estimated Quantity	Price/Unit	Total Amount
7.	Provisional Fall Painting				
a)	Arrows	Each	134		
b)	Crosswalks (white lines only)	Each	15		
c)	Stop Bars (signalized)	Each	28		
d)	Centre Line Marking	M	8342 m		



At the option of the Town of Renfrew, this contract may be extended into the 2027 and 2028 season respectively. Please indicate the percentage increase to the overall price and a total tender price (including HST) in order to extend it for one (1) or two (2) more years. Extensions will be at the mutual consent of both the Owner and the Contractor. Blanks will be interpreted as contractor intention in 2026 season only at this time.

2027 Season: % Increase _____ Tender Price \$ _____

2028 Season: % Increase _____ Tender Price \$ _____

Schedule

Latest Expected Delivery Date (If delivery time exceeds this delivery date, quote may be rejected)	2026 season - July 15 th , 2026
Delivery Schedule	Estimated Delivery Date: _____

Inspection

The Town reserves the right to:

- (a) Inspect all work performed by the Bidder under this Tender.
- (b) Shut down any operation, which gives an indication of poor workmanship or substandard materials being supplied under this Tender.
- (c) Refuse acceptance of workmanship until it is proven to be of a satisfactory quality.
- (d) Deficiencies shall be completed within one month after completion.

Specifications

- (a) All appropriate current Ontario Provincial Standard Specifications (OPSS) and Drawings (OPSD), Ontario Traffic Manual, Manual of Uniform Traffic Control Devices for Canada, as well as Ontario Traffic Manual guidelines, as produced and amended by the province of Ontario apply to these Works unless otherwise outlined in the following specifications or the attached Special Provisions.
- (b) All paint Works to be glass beaded.
- (c) The Town performs street sweeping during spring and summer months. The



contractor is responsible to remove any sand, and other debris shall be removed from the roadway surface by sweeping before any painting is started.

- (d) The minimum allowable pavement and air temperature shall be 10°C unless a paint temperature in excess of 18°C is maintained by a heater. In all cases, the pavement shall be clean and dry.
- (e) Hot paint is to be applied between 70°C and 90°C.
- (f) Paint shall be applied at a rate of 12m + 1m per litre. The paint shall not be thinned.
- (g) Glass beads shall be supplied by the Contractor and overlaid at a rate of 0.70 kg/l of paint applied, by means of an approved bead dispenser. Beads ARE NOT to be applied by hand on any center and edge line applications. The glass beads shall be clear, 85% true spheres, size varying from 9-30 mils. High glow beads with a refractive index of 1.65 are preferable.
- (h) All paint applicator units are to be equipped with a non-resettable meter to indicate volumes applied. Provide results to Town upon request.
- (i) Freshly painted lines shall be marked by reflective cones or an equally acceptable alternative, spaced at approximately 15m, or as required by the Ontario Traffic Manual.

Materials

Indicate Paint to be Used:

WHITE

YELLOW

Company: _____

Paint Brand Name: _____

I.D. Number: _____

Labour

- (a) All work shall be performed by workers who are qualified and skilled to carry out and perform the duties required in the Contract and applicable training and certification in accordance with all provincial Ministry of Labour and Health and Safety legislation and standards.
- (b) Increases in the cost of performing the work due to wage increases of adjustments shall be borne by the Contractor without additional cost to the Town.
- (c) The work shall take place between the hours of 10:00pm and 8:00am, except occasions when the Town deems it safe and reasonable to work during other hours.



- (d) All trucks must be well marked with flashing beacons and reflective material so that they are readily visible in all directions at a distance. Traffic control must be performed as per Ontario Traffic Manual.

Supervision and Coordination

- (a) The Contractor shall appoint an experienced Supervisor to be responsible for all the work required under the Contract.
- (b) The Supervisor shall be readily accessible to the Town personnel at all times.
- (c) The Contractor shall supervise and coordinate all phases of the Work and shall cooperate fully with all supervisory representatives of the Town during the performance of the Work of this Contract.

Commencement and Termination

- (a) Contractor to hold a mandatory pre-construction meeting prior to the commencement of line painting works with the Departmental Representative, to review project specifications and line painting locations.
- (b) The Contractor shall commence work on the date stated in the Agreement as agreed upon by the Contractor and the Owner and shall continue for the period of time designated therein unless terminated in accordance with the provisions of this Contract.
- (c) The painting must be completed between May 1st and June 30th of each year. This date will be extended based on date of award for the 2026 season. Award date is anticipated to be May 21st, 2026, so the painting must be completed between May 21st and July 15th, 2026.
- (d) The Contractor must provide 24-hour notice that painting is scheduled.
- (e) The Town reserves the right to terminate the Contract upon giving seven (7) days written notice to the Contractor in the event of the Contractor neglecting or failing to perform the Work properly or diligently.
- (f) Any required drawings and permits will be the responsibility of the successful bidder/contractor.

Change in the Work

- (a) The Town, without invalidating the Contract, may make changes by altering, adding to, or deducting from the Work. All additional work shall be executed under the conditions of this Contract. The estimated quantities are subject to change and budget approval by Renfrew Town Council.
- (b) No variations from the work that may result in a change to the amount of the



Contract shall be proceeded with, until proper approval has been obtained by the Contractor in writing from the Town.

- (c) The Town may subtract units for upcoming construction projects.

Miscellaneous

The Contractor and support staff should be prepared to make presentations to Town of Renfrew management, elected officials, and the general public, if required.

Site visits must be requested in advance and will be scheduled based on facility operating restrictions. Organized tours/briefings will be scheduled.

Verbal information, directions, and opinions, from whatever source, do not supersede nor elaborate on the requirements of this document. Changes in specifications and requirements (if required) will be provided in writing to all proponents by the contact identified above, in the form of a numbered addendum.

Special Provisions

- a) The minimum centreline tail length is 15m.
- b) Any removals shall be grinding or sand/soda blasting. Blacking out is not permitted.
- c) The Contractor may bid on REGULAR traffic paint or HOT SPRAY paint, or both. The Town reserves the right to accept the paint of its choice. The paints selected must be approved by the Town of Renfrew.
- d) Prior to final acceptance, the make and identification number of the proposed paints shall be approved by the Town.
- e) Thermoplastic must be tow-component, cold curing.

Painting Locations

The location of several items are as follows:

Item # 1a – Roadway Centre Line Marking	
Barnet Boulevard	798
Hall Avenue	1,380
Opeongo Road	1,764
Lisgar Avenue	1,348
Veterans Memorial Boulevard	1,560
O'Brien Road	2,384
Ma-te-way Drive	745
Stewart Street	1,175



Gillan Road	598
Plaunt Street South	490
TOTAL	12,242 m

Item # 1b – Multi-use Pathway Centre Marking	
Veterans Memorial Blvd/O'Brien Rd	1,575
Hall Avenue	280
Barnet Blvd	750
Raglan Street South	1,378
TOTAL	3,983 m

Item # 1c – Edge Line Marking	
O'Brien Road	4,730
Raglan Street North	510
Stewart Street	1,232
Albert Street	425
Ma-te-way Drive	945
Lochiel St N	500
TOTAL	8,342 m

Item # 2 – Intersections	
a) Straight Arrows	12
b) Left Arrows	66
b) Right Arrows	19
c) Straight/Left	9
c) Straight/Right	11
d) Stop bars with tails	260
e) Stop bars without tails	18
f) Crosswalks	67
g) Hatching	11
h) Tails without stop bars (Tails only for stop bars connecting County Roads # 8, 20 & 53)	20

Item # 3c – Parking	
a) Argyle Parking Lot	40 Spaces
b) Plaunt Parking Lot	38 Spaces
c) Town Hall Parking Lot	47 Spaces
d) Parking & Ride Lot	58 Spaces
TOTAL	183 Spaces



Delivery and Official Closing Time of Proposals

All submissions shall be in a sealed envelope with covering pages (*Mailing Label*) supplied by the Town and delivered to:

Town of Renfrew (Town Hall)

127 Raglan Street South
Renfrew, Ontario K7V 1P8

Attention: Ashley Robertson, Purchasing Assistant

Tender submissions must be received not later than: **2:00 pm Wednesday, May 20th, 2026.**

The time clock at the main counter service area in the Renfrew Town Hall shall be the official time for the submission deadline. The Town is not responsible for submissions which arrive late or are not properly marked. Submissions shall be officially opened after closing time.

Timeline

The expected timeline for selection is as follows:

Task	Target Date
RFQ Issued	May 4, 2026
Question Deadline	May 12, 2026
Town Published Addendum (if applicable)	May 14, 2026
Closing date for Proposal Submissions	May 20, 2026
Anticipated Award (on or about)	May 21, 2026



Section III – Form of Tender

Company Information

1.	Company Name	
2.	Bidder's Contact Individual	
3.	Address (incl. Postal Code)	
4.	Office Phone #	
5.	Cellular #	
6.	Fax #	
7.	Email Address	
8.	HST Account #	

I/We hereby submit the attached documents to satisfy the requirements as issued by the Corporation of the Town of Renfrew.

I/We agree that we have reviewed and understand the tender documents and I/We are capable and qualified to perform the requirements of the contract.

I/We agree that this offer shall be irrevocable from the time the Tenders are opened and extended for a period of 90 days.

I/We agree that this offer acknowledges all addenda and that the pricing quoted includes the provision set out in such addenda.

Acknowledgement to Receipt of Addenda

This will acknowledge receipt of the following addenda and, that the pricing quoted includes the provision set out in such addendum(s).

Addendum #	Date Received
# _____	_____
# _____	_____
# _____	_____

Check here if No Addenda considered.



Bid Form

The Bidder offers to provide the services detailed within the Tender package and identified specifications, and as further detailed in the Bidder's proposal, to the acceptance of the Corporation of the Town of Renfrew for the following Upset Cost Limit.

Overall Project Quotation

Description:	Cost:
Bid Price (as specified) No HST*	\$
HST	\$
Total Price (including HST)	\$

- Bidder shall include completed **Section II – Tender Specifications**
- Quotes shall include expected delivery date and schedule.
- Quotes shall include all associated costs including freight and delivery.

The contract price is in Canadian funds, and the price includes any specified cash and contingency allowances and all the applicable taxes in force at this date except as may be otherwise provided in the Tender Documents.

Bid Submission

The undersigned affirms that they are duly authorized to execute this bid and that all costs associated with this proposal have been submitted in the fee envelope.

BIDDER'S SIGNATURE AND SEAL: _____

NAME AND POSITION: _____

WITNESS SIGNATURE: _____

NAME AND POSITION: _____

DATED AT: _____

THIS _____ DAY OF _____ 202__

Basis of Payment

The contract price is in Canadian funds, and the price includes any specified cash and contingency allowances and all the applicable taxes in force at this date except as may be otherwise provided in the Tender Documents.

Tender 2026-06-IPWE – Traffic Marking and Line Painting

From: _____

Contact: _____

Telephone: _____

Deliver to:

**The Town of Renfrew
127 Raglan Street South
Renfrew, ON K7V 1P8
Attention: Ashley Robertson, Purchasing Assistant**

Tender Number:

Closing Date and Time:

Description: