



Town of Renfrew Mayoral Decision MDE-2026-04

Being a Mayoral Decision to Delegate certain powers and duties of the Head of Council to the Chief Administrative Officer pursuant to section 284.13 of the *Municipal Act, 2001* and to ensure continuity of municipal administration during any period in which the restrictions established under section 275 of the Act apply.

Whereas Ontario Regulation 530/22 provides that certain powers of the Head of Council may be delegated to the Chief Administrative Officer; and

Whereas the Minister of Municipal Affairs and Housing has advised that delegable strong mayor powers delegated prior to Nomination Day may continue to be exercised during a Restricted Act Period; and

Whereas the Mayor considers it desirable to ensure continuity of municipal administration and municipal operations during any such period;

Now Therefore, pursuant to Part VI.1 of the *Municipal Act, 2001*, and specifically section 284.13 thereof, I hereby delegate the following powers and duties of the Head of Council to the Chief Administrative Officer of the Town of Renfrew.

The Mayor has Decided as Follows:

1. Effective immediately upon execution of this Decision, the Mayor delegates to the Chief Administrative Officer (CAO) of the Town of Renfrew all powers and duties of the Head of Council that are authorized by the *Municipal Act, 2001*, Ontario Regulation 530/22, and any successor legislation or regulations, to be delegated to the Chief Administrative Officer.
2. Without limiting the generality of the foregoing, this delegation includes all powers and duties that may be delegated by the Head of Council to the Chief Administrative Officer under Part VI.1 of the



Municipal Act, 2001, as amended from time to time, together with any powers, duties, authorities, or responsibilities that become delegable in the future through legislative or regulatory amendment.

3. The CAO is authorized to take all actions, make all decisions, give all directions, and execute all documents necessary or advisable to exercise and implement any power or duty delegated under this Decision.
4. The CAO shall exercise the delegated authority in accordance with:
 - a. the *Municipal Act, 2001*;
 - b. all applicable employment legislation;
 - c. applicable municipal by-laws and policies; and
 - d. approved municipal budgets.
5. The CAO shall report the exercise of any delegated authority under this Decision to Council at the next regular meeting of Council practicable following the exercise of such authority, or at the first regular meeting of the new Council, as applicable, subject to any confidentiality requirements under the *Municipal Act, 2001*.
6. Nothing in this Decision authorizes the CAO to exercise any power or duty that the *Municipal Act, 2001* or Ontario Regulation 530/22 prohibits from being delegated to the CAO.
7. This Decision shall take effect immediately upon execution. The delegated authority established herein may continue to be exercised during any period in which Council is restricted from exercising its authority pursuant to section 275 of the *Municipal Act, 2001*, and shall remain in force until the swearing-in of the Head of Council and members of Council for the 2026-2030 term, at which time this Decision shall automatically expire without further action.
8. Any amendment to or revocation of this Mayoral Decision shall be issued in writing and assigned a new Mayoral Decision Number.



Renfrew

Signed and Sealed by:

Tom Sidney, Mayor
Dated: August 20, 2026

Internal:

Date Received: Aug 20, 2026 @ 9:00 a.m

Date Circulated to Council: Aug 20, 2026 @

Date Posted Publicly: Aug 29, 2026

Clerk Initials: CS

