



The Town of Renfrew is currently recruiting board members for the Renfrew Public Library Board.

Library Board members work closely with the Renfrew Public Library CEO and staff to shape the future direction of library services and resources in our community.

The RPL Board of Trustees operates under the terms of the Public Libraries Act.

The average board member is committed to two to four hours per month to attend meetings and events. Applications are due no later than September 17, 2024 and are available on the Town's website **renfrew.ca** or on the Library's website at **renfrewlibrary.ca**. Print copies are available at the Town Office or the Library.

Please submit all applications for Renfrew's Representative to Carolynn Errett at cerrett@renfrew.ca.

More information on becoming a board member is available at: **renfrewlibrary.ca**, or by contacting Kelly Latendresse at **klatendresse@renfrewlibrary.ca** or by calling 613-432-8151.

Renfrew Public Library Board Application

Please consider the following as an application to serve on the Renfrew Public Library Board for the 2022-2026 term. We encourage applicants to attach a personal resume to accompany this form. Please note that the names of successful applicants will be released as public information.

* Required

1. Full name *

2. Current address *

3. Phone number *

4. Email address *

5. The **Public Libraries Act. R.S.O. 1990, c. P.44, s. 10**, sets the eligibility requirements of Library Board Trustees. As per the ACT, please check all that apply below: *

- ☐ I am at least 18 years of age
- ☐ I am a Canadian citizen or permanent resident of Canada within the meaning of the *Immigration and Refugee Protection Act*;
- ☐ I am a resident of Renfrew, or an owner or tenant of land in the Town of Renfrew, or the spouse of such a person
- ☐ I am **not** an employee of the Renfrew Public Library or the Town of Renfrew
- ☐ I am willing to provide authorization for a background check

6. Board Members are sometimes required to access information online using email or web-based programs. Would this present any difficulties for you? *

- ☐ Yes
- ☐ No
- ☐ Other

7. Are you available to: *

- ☐ Attend up to 10 Library Board meetings per year, held the third Tuesday of each month at 5pm (except July and August).
- ☐ Participate in community events and outreach as required.
- ☐ Sit on provincial and federal library associations or boards, such as the Federation of Ontario Public Libraries (FOPL) and Ontario Library Service (OLS), if required.
- ☐ Serve on ad hoc committees established by the Board.

8. Are you a member of the Renfrew Public Library? *

- ☐ Yes
- ☐ No

9. Have you ever served as a Library Board trustee for Renfrew or any other community? *

☐ Yes

☐ No

10. Please explain why you are interested in serving as a Renfrew Public Library Board trustee. *

11. Please identify the qualifications that you possess that would make you an effective Library Board member. *

12. Tell us about your previous volunteer and community experiences either within Canada or abroad (other than volunteering on a municipal committee, agency, board or commission). Provide details such as the name of the organization, and how long you volunteered there. *

13. Tell us about your skills and your work or professional experience that are relevant to the Library Board position. *

14. The following is a list of specific skills/knowledge that are considered to be assets (although not requirements) for Library Board membership. Please indicate your level of knowledge/fmiliarity with each: *

	Extensive	Some	None
"Policy Governance" model	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establishing strategic goals and objectives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community relations/knowledge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fundraising	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Managing organizational change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Government relations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Budgeting and accounts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Legal background	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Advocacy activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

15. Please list any committees or boards, including the dates of service, in which you have previously served in Renfrew or in other communities:

References (Required)

Please include full name, address, telephone and email address for each.

16. Reference #1 *

17. Reference #2 *

Demographics (OPTIONAL)

The Library Board's goal is to be representative of the local community by selecting candidates with diverse skillsets, backgrounds, and perspectives. Providing this information helps diversify the Board composition and fulfill our commitment to diversity and inclusion.

18. Please describe your gender and/or pronouns, **only** if you wish to disclose.

19. Do you identify as being part of a racialized community?

- ☐ Yes
- ☐ No
- ☐ I do not wish to disclose.

20. Do you identify as being a person with a disability?

- ☐ Yes
- ☐ No
- ☐ I do not wish to disclose.

21. Please select your age range:

- ☐ 18-25
- ☐ 26-35
- ☐ 36-55
- ☐ 55+
- ☐ I do not wish to disclose

Certification

22. Application Date *

Please input date (M/d/yyyy)



23. Please certify the accuracy of the information you are submitting by typing the following statement in the box below: 'I certify that the information contained in this application form is true.' *

Thank you

We sincerely appreciate your expression of interest in serving your community by volunteering your time with the Renfrew Public Library Board. You will be notified accordingly once all received applications have been reviewed.

Questions regarding the application form or the Renfrew Public Library Board may be directed to Kelly Thompson, Chief Librarian, Renfrew Public Library via email (kthompson@renfrewlibrary.ca) or phone (613-432-8151 ext. 600).

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