

EMPLOYMENT OPPORTUNITY



Renfrew
1842 - 1888
Bridging Charm and Convenience

Director of Community & Recreation Services

The Town of Renfrew, situated along the Bonnechere River in the heart of the Ottawa Valley, both embraces its rich history, and is committed to progress. Less than an hour from the amenities of the Nation's Capital, the Town offers exceptional educational opportunities, affordable residential prices and a low crime rate coupled with a strong agriculture tradition and presence to satisfy every interest and provide personal growth opportunities for all.

Reporting to the Chief Administrative Officer, the Director of Community & Recreation Services is to plan, promote, develop, direct, administer, measure, evaluate, and continuously improve the community services, parks and recreation delivery system, recreation and community programs, community and inter-municipal partnerships, Town-administered events, community assets, facilities, cultural heritage, cross-functional collaboration with other departments, and other related or required functions as assigned by the CAO, in accordance with all applicable by-laws, regulations, legislation, Council policy and direction.

Competencies:

- Post-secondary studies in the field of recreation, management, social sciences or related field, with a preference for a Masters level degree.
- Parks & Recreation Ontario Membership preferred
- Ontario Recreation Facilities Association courses preferred.
- Seven years of related experience, with a preference for experience in the recreation field, and a demonstrated ability to lead strategically and direct departmental staff.
- Supervisory and management experience required.
- Clean criminal record check.
- Valid G Driver's License in good standing with access to private use of a vehicle.

In addition to a competitive salary of \$135,135 - \$158,958 per annum (2026 rates) plus comprehensive benefits and pension package, the Town of Renfrew offers exemplarily values, a strong community spirit, a rural quality of life, well maintained infrastructure, and an outdoor recreation paradise, all of which help to create a productive environment for personal growth and success.

Qualified applicants are invited to submit their resume, stating "Town of Renfrew – Director of Community & Recreation Services",

by 4:00 p.m., Friday, May 15, 2026, to:

Human Resources, County of Renfrew

9 International Drive, Pembroke, ON K8A 6W5

EMAIL: hrinfo@countyofrenfrew.on.ca (in MS Word or pdf format)

Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available for all parts of the selection process. Applicants must make their needs known in advance. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.