



Renfrew

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Bridging Charm and Convenience

Town of Renfrew Council Summary

Tuesday, July 8, 2025 @ 5:30 PM

Full Agenda can be found [here](#).

**** To watch meeting discussions, please click on the link and you will be directed to the YouTube recording for the listed agenda item. Discussions for highlighted items take place at both Council and Committee of the Whole. ****

The following items were discussed at *Committee of the Whole (COW)*

- **[Town Surplus Properties:](#)** An information report was brought to Council with an update on six surplus properties that align with the Town of Renfrew's strategic goals for growth and development. Once standing agreements with CBRE Limited, Tiree, and P3 Advisors Inc. are finalized, staff will begin marketing the properties and developing a strategic plan to attract potential buyers. The report also outlined next steps for identifying future surplus lands and maintaining regular updates to Council.
- **[Heritage Renfrew and the Town of Renfrew:](#)** Deferred from the June 24 Council meeting, further discussion outlining the history of communication and collaboration between Town staff and Heritage Renfrew was brought forward. It is believed that in order to build a stronger working relationship a formal Memorandum of Understanding (MOU) would be required to clarify responsibilities, improve coordination, and streamline support. Consideration is recommended for inclusion within the 2026 budget.
- **[McGrimmon Holdings Fitness Centre Hours:](#)** Following a council resolution to re-evaluate the operating hours of the McGrimmon Holdings Fitness Centre, a comprehensive report analyzing the feasibility of restoring the original operating hours was brought forward for consideration. Through discussion, Council directed staff to standardize the fitness facility hours to 6:00 AM – 9:00 PM every day of the week effective immediately.
- **[Water Meter Replacement Project:](#)** Council received a recommendation to award the Water Meter Replacement Project to Neptune Technology Group through a sole source procurement method. Through discussion council

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elected to defer a decision to the upcoming Council meeting of August 26th, pending a comprehensive cost analysis to be provided by staff.

Tender Award for Stevenson Crescent Reconstruction Project: Council awarded the Stevenson Crescent Reconstruction Project to McCrea Excavating Ltd. for \$290,804 (excluding HST). The project, funded from the Road Infrastructure Reserve, includes asphalt rehabilitation and drainage improvements. By-Law 68-2025 was adopted executing the agreement.

- **2026 Budget Plans:** Council received information on the 2026 Budget Plans, outlining a new process under the Strong Mayor legislation where the Mayor will issue a Mayoral Decision and Directive to guide budget development. A Budget Committee composed of all Council members will review the staff-prepared draft budget by October 1, 2025, and provide recommendations to the Mayor by November 17. While timelines and terminology have changed, the process remains collaborative and aims to allow for early budget adoption and improved planning.

The following items were discussed at Committee of Adjustment:

- **Public Meeting – New Residential Lots on Barr Street:** A public meeting was held for the proposed creation of two new residential lots and a related minor variance at 247 Barr Street. Council, sitting as the Committee of Adjustment, approved the consent applications (D-10-136 and D-10-137) with conditions including servicing, grading, and development agreements. A minor variance (D-13-67) was also approved to allow for reduced setbacks and lot line adjustments to accommodate four semi-detached homes with additional residential units, subject to conditions related to the Algonquin Trail. Notice of Decisions were issued in accordance with the Planning Act.

Council adopted the following Resolutions and By-Laws:

- Council directed staff to obtain a quote for a concept plan for McDougall Mill Museum for the 2026 Capital Budget, deferring major repairs until concepts are reviewed and continuing minor work within the operational budget.
- Council approved amendments to the Grants to Community Partners Policy and adopted amending By-Law 59-2025.

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- Council established a Refund and Cancellation Policy and adopted By-Law 60-2025.
- Council approved and adopted Official Plan Amendment No. 15 (By-Law 61-2025) and a Zoning By-law Amendment (By-Law 62-2025) for 436 Lisgar Avenue (Roll No. 47-48-000-070-17600).
- Council approved an encroachment at Veterans Memorial Boulevard for an exterior display area and adopted By-Law 63-2025.
- Council approved the MOU with the County of Renfrew for the Bonnechere Manor Modular Housing Development and authorized the Mayor and Clerk to sign the agreement. A by-law authorizing the MOU will be brought forward in August.
- Council agreed to maintain current service levels for non-eligible properties, explore joint curbside procurement with neighbouring municipalities, and proceed with a sole source process.
- Council formally received the 2024 Development Charges Report.
- Council approved changes to the Municipal Complaint Policy and adopted By-Law 65-2025.
- Council established a Social Media Policy and adopted By-Law 66-2025.
- Council approved the naming of Renfrew Tennis Court 2 as “Garry Irving Court” and Court 3 as “Robert Pelletier Court,” and adopted By-Law 67-2025.

Additionally, By-Law 55-2025 was passed establishing a standing offer list for professional real estate services for a period up to five years previously approved by Council on June 3, 2025, and By-Law 64-2025 executing a construction contract agreement with Bonnechere Excavating Inc. for the Ma-te-Way Park Drive Watermain Replacement Project approved at Council on June 24, 2025.

Motion of Which Notice has Previously Been Given:

- **Council directed** staff to prepare and present a report outlining the requirements and financial implications of selling the Town-owned property at 1 Innovation Drive.
- **Council directed** staff to incorporate a Council review and comment component into the Procurement Policy regarding project design, during its scheduled review and amendment in fall 2025.
- **Council directed** staff to establish a working group with the Renfrew Rotary Club for the revitalization of Knights of Columbus Park and to bring forward

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the required by-laws and terms of reference for Council approval by August 26, 2025.

For more information, please contact:

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