



Renfrew

INC • 1858
Bridging Charm and Convenience

Town of Renfrew Council Summary

Tuesday, April 22, 2025 @ 5:30 PM

Full Agenda can be found [here](#).

**** To watch meeting discussions, please click on the link and you will be directed to the YouTube recording for the listed agenda item. Discussions for highlighted items take place at both Council and Committee of the Whole, so may link to a previous meeting. ****

The following items were discussed at *Committee of the Whole (COW)*

- **[Landfill Slope Remediation Project Update:](#)** An update was provided on the landfill slope project. The Town is formalizing the design and approvals before work can begin. Estimated timeline for completion pending Ministry approval is believed to be 2026.
- **[OCWA Expenditure Request for Filter 1 Rehabilitation:](#)** Request was made to approve an additional \$40,308.54 needed for the Filter 1 Rehabilitation project, with the extra cost to be covered from the Water Reserve. This critical upgrade will help maintain water quality and avoid future compliance issues.
- **[OCWA Expenditure Request for WWTP Walkway Membrane:](#)** \$97,975.36 to be allocated for the Wastewater Treatment Plant walkway repairs, using \$90,000 from the Biosolids Cross Auger budget and the rest from reserves. The project is required to address safety hazards and prevent future structural issues.
- **2025 Dedicated Gas Tax Funding:** Council approved the signed Letter of Agreement with the Ministry of Transportation to receive \$245,313 in gas tax funding. The funds are used to support public transit needs within the community and surrounding municipalities.
- **[Parking By-law Review:](#)** Updates to the Town's Parking By-law were presented to improve safety, clarity, and accessibility. Changes include extended winter parking hours, new no-parking zones, consistent 3-hour parking limits, additional accessible parking spaces, and increased fines to encourage compliance. Final adoption will be brought forward to Council on May 13th.

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- **Repairs to Public Works Garage:** Recommendation was made to initiate repairs on the Public Works Garage to address immediate health and safety concerns. Council to establish a target occupancy plan of 10 years for the existing facility.
- **2025/2026 Ice Painting Procurement:** In accordance with the Town's Procurement Policy, Council awarded services for the painting of the myFM Centre ice pads for the 2025–2026 ice season to, Wall-2-Wall Ice, at a quoted price of \$11,052.53.
- **Strong Mayor Powers Extended to Town of Renfrew:** An information report was received on the upcoming implementation of Strong Mayor Powers, effective May 1, 2025. These new provincial powers give the Mayor enhanced authority over shared provincial priorities.

Motion of Which Notice Has Previously Been Given:

- **Mayor Sidney – No Mow May:** Residents can opt into “No Mow May” from May 1st –31st each year by exempting them from specific lawn maintenance by-law provisions, while maintaining rules regarding noxious plants, structural safety, and pest control.
- **Councillor McWhirter – AODA Accessibility at McDougall Mill Museum:** Staff directed to present a report at the next Council meeting outlining the McDougall Mill Museum's compliance with AODA standards, assessing current accessibility, and recommend improvements needed to meet the 2025 accessibility deadline.
- **Councillor McDonald – Landfill Operation Report:** Staff directed to prepare a detailed report before the 2026 budget covering Renfrew Landfill operations, including current costs, projections, operational issues, and the feasibility of alternative waste management service delivery.
- **Councillor McDonald – Building Maintenance Operations Report:** Staff directed to prepare a detailed report before the 2026 budget covering to evaluate building maintenance operations and explore alternative options for janitorial and custodial service delivery at myFM, Town Hall, and the Library.

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- **Councillor Cybulski – Gymnastics Eh! Capital Budget Request:** Staff directed to provide a report on gym floor anchor hardware requested by Gymnastics Eh! for the myFM Centre, including specs, costs, warranty info, and a summary of all related communications.

The following items were discussed at Council:

- **Presentation – Renfrew Public Library 2025 Budget:** Renfrew Public Library Board Chair, Tracey Stevens presented the Library's 2025 Proposed Budget which included details on revenues, expenditures and capital requests for the year.
- **Community Correspondence and Petitions:** Council received dozens of letters of support for the Renfrew & Area Chamber of Commerce and the McDougall Mill Museum, along with several other letters of community correspondence and a petition in support of the McDougall Museum with over 1000 signatures. All correspondence can be found on the agenda [linked here](#).

Council adopted the following Resolutions:

- Council approved the application for the designation of lands as being not subject to Part-Lot Control, for Block 16 of Plan 49M-93, designated as Parts 1 to 12, Plan 49R-20201, and Block 21, Plan 49M-93, Parts 1 to 12, Plan 49R-20695 located within the Hunter Gate Subdivision (Phase 4).
- Council directed staff to proceed with work required to construct the Bonnechere River Trail in accordance with the Development Plan.
- Council approved the recommended amendments to the Town of Renfrew Workplace Violence, Harassment, Sexual Harassment and Discrimination Policy, The Wellness Policy and The Health and Safety Policy; and further that the appropriate bylaws be brought forward for approval.
- Council approved the additional budget for the Filter 1 Rehabilitation project, and direct staff to approve OCWA's expenditure request for the project, with the additional costs to be funded from reserve.
- Council approved the additional budget for the WWTP Walkway Membrane project, and direct staff to approve OCWA's expenditure request for the project, with \$90,000 of additional funding to be taken from the Biosolids cross auger budget.
- Council authorized the hiring of a temporary Landfill Operator I to cover an approved leave of absence.

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- Council executed a Letter of Agreement with the Ministry of Transportation to receive the 2025 dedicated Gas Tax Funding of \$245,313 in support of Public Transportation.
- Council approved the hiring of a full-time Maintenance Labourer Janitor (MLJ) to maintain current service levels.
- Council awarded the contract for the painting of the myFM Centre ice pads for the 2025–2026 ice season to the next lowest bidder, Wall-2-Wall Ice, at a quoted price of \$11,052.53.

The following By-Laws were adopted by Council:

- 33-2025: Being a by-law to amend By-Law No. 39-2024, being a by-law to appoint Council members to advisory committees, teams, local boards and other entities.
- 35-2025: Being a by-law to enter into a Memorandum of Understanding (MOU) agreement with Renfrew Collegiate Institute (RCI) for the purpose of renovating the existing throwing pit located on town own property at 1 Ma-te-Way Park Drive.
- 36-2025: Being a by-law to amend By-Law No. 94-2022 being a by-law to adopt various Human Resource Policies. [Wellness Policy]
- 37-2025: Being a by-law to adopt a Health and Safety Policy and a Workplace Violence, Harassment, Sexual Harassment, and Discrimination Policy to comply with the Occupational Health and Safety Act, R.S.O. 1990, c. O.1.
- 38-2025: Being a by-law to adopt the Terms of Reference for the Preventing Auto Theft Grant Working Group.
- 39-2025: Being a by-law to authorize the execution of a Letter of Agreement between His Majesty the King in Right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario, and the Town of Renfrew, related to funding provided by the Province of Ontario to the Town of Renfrew under the Dedicated Gas Tax Funds for Public Transportation Program.

For more information, please contact:

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