



EMPLOYMENT OPPORTUNITY
#26.22 – MAINTENANCE, LABOURER, JANITOR
PART TIME, TERM, TWO (2) POSITIONS
Community & Recreation Services Department

The Town of Renfrew invites applications for the position of Maintenance, Labourer, Janitor. Under the supervision of the Recreation Operations Supervisor and the Recreation Lead Hands, the Maintenance, Labourer, Janitor is responsible for supporting the day-to-day operations and maintenance of the myFM Centre and Ma-te-Way Park. The Maintenance, Labourer, Janitor will perform a variety of physical tasks to ensure the safety, cleanliness and functionality of Town of Renfrew recreation facilities for patrons and staff.

This is a part-time position (approximately 20 hours per week) with a 6-month term. The work schedule will primarily consist of evening and weekend shifts, with occasional daytime shifts as needed.

Post-secondary students are welcome to apply.

Qualifications:

- Valid Ontario Driver's License "G", in good standing.
- Grade 12 diploma or equivalent.
- Previous experience in facility maintenance, arena operations, groundskeeping, or related field is required.
- Experience operating and maintaining arena equipment and machinery effectively would be an asset.
- Basic knowledge of building systems, mechanical equipment, tools, and minor mechanical repairs.
- Strong attention to detail and the ability to follow instruction.
- General machine operation experience would be an asset.
- Ability to perform the essential duties of the position (including lifting heavy objects, carrying heavy objects, working in all conditions, etc.)
- Strong interpersonal skills as well as the ability to work independently.
- Ability to deal with the public in a calm, professional manner.
- Criminal Record Check with results that are satisfactory to the Town.

In addition to a competitive salary under the CUPE Collective Agreement of \$24.62 per hour, the Town of Renfrew offers exemplary values, a strong community spirit, a rural quality of life, well maintained infrastructure, and an outdoor recreation paradise, all of which help to create a productive environment for personal growth and success.

Qualified applicants are invited to submit their resume, stating:

"Town of Renfrew #26.22-Maintenance, Labourer, Janitor PT/TERM" by 1:00 p.m. Tuesday August 18th, 2026, to:

Town of Renfrew, Attn: Compensation/HR Specialist
127 Raglan Street South, Renfrew, ON K7V 1P8
EMAIL: hr@renfrew.ca (in MS Word or pdf format)

Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available for all parts of the selection process. Applicants must make their needs known in advance. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.