

Quarterly Report

2025 Q4



Renfrew



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Message from the CAO

As we conclude the fourth quarter of 2025, I would like to recognize the tremendous efforts of Council and staff across all departments in advancing the Town of Renfrew's strategic priorities. Q4 has been a period of operational focus, disciplined financial management, infrastructure progress, and meaningful community engagement. Despite leadership transitions during the quarter, our organization has remained steady, collaborative, and committed to service excellence.

Development activity continued to reflect strong and stable investment in our community, with building permit volumes returning to pre-pandemic trends and approximately \$12.4 million in construction value recorded as of the end of Q4. Major private-sector projects, including the Shoppers Drug Mart development, are progressing well, while planning work continues on subdivisions, capital infrastructure projects, and the Official Plan Review. These initiatives position Renfrew for responsible growth while maintaining high standards of regulatory oversight and long-term asset planning.

Community programming and recreation services remained vibrant throughout the quarter. The Renfrew Public Library recorded over 10,000 entries and strong participation across children's and adult programming, while recreation facilities experienced high utilization during tournaments, special events, and winter programming. Our teams also delivered key seasonal initiatives, including Fire Prevention Week outreach to approximately 400 students, winter maintenance operations, and a Structured Town Hall focused on roads and sidewalks. These efforts demonstrate our continued emphasis on accessibility, transparency, and community connection.

From a corporate perspective, significant progress was made in implementing the Town's new financial software system, preparing the 2026 budget, advancing records management modernization, and strengthening emergency management planning. As we move into 2026, our focus remains clear: disciplined financial stewardship, infrastructure renewal, strategic growth, enhanced communication, and service delivery that reflects the needs and expectations of our residents.

On behalf of the organization, I extend my sincere appreciation to Council, staff, community partners, volunteers, and residents for their continued collaboration and trust. Together, we are building a resilient, forward-looking Renfrew.

Eric Withers



Acting Chief Administrative Officer
Town of Renfrew

Community and Recreation Services & Library

Overview of Department Activities

Professional Development: Staff completed year-end evaluations and finalized their 2026 learning plans, with a continued focus on celebrating achievements and supporting ongoing professional growth.

Community Connections: RPL strengthened local partnerships through extensive outreach and collaboration. Highlights included work with BIAK, participation in Freaky Friday and Light Up the Square with the BIA, and community connections with No Frills, Lanark and Renfrew Settlement Services, Bernadette McCann House, McDougall Mill Museum, Horton Township, ontrac, and the Local Immigration Partnership. Staff also visited Quail Creek, Bonnechere Manor, and Groves Park Lodge, partnered with the Town for Frew Year's Eve, and took part in the Santa Claus Parade.

Children's Programming: The Children's Department delivered a diverse range of literacy and learning experiences, including Tickles & Giggles Baby Storytime, Craft & Connect for tweens, Horton & myFM Storytimes, the Homeschooler Hive program, BIAK drumming and Indigenous teachings, and multiple class visits.

Adult Programming: Adult programming remained strong and varied, with Golden Growth offering technology workshops, a full-capacity art class, storytelling, and creative writing sessions. Additional learning opportunities included ongoing ESL lessons and LRSS's Winter Preparedness program for newcomers. Educational sessions such as All About Astronomy, Break the Fake, and the Ottawa Valley Wellness Workshop supported skill development and community wellness. Seasonal events and social programs, including the Ontario Public Library Week Art Show, a well-attended Tea Party, and the introduction of the Pages & Paths walking group, rounded out the quarter.

Inclusive Collections: The Library continued to enhance inclusive and accessible collections, strengthening offerings in 2SLGBTQIA+ materials, large print and audiobooks, and French-language resources.

Awards and Recognition: RPL has been shortlisted for the Minister's Award for Innovation for its Golden Growth project, with the award to be presented in January at the Ontario Library Super Conference should the project be selected as the winner. The Library also received the Commonwell Insurance Group L.E.A.F. grant in support of the upcoming Forge Makerspace.



McDougall Mill Museum

- Closed for the season on October 10th - Thanksgiving weekend 2025.
- Developing a Bloomberg Connects Digital Guide to enrich visitor experience, remove barriers to participation, and provide access when the museum is closed

Economic Development & Facilities

- Tenant requests and concerns at 1 Innovation and the myFM Centre are consistently being looked after as well as regular maintenance of all town owned facilities.
- The acoustic panels are now complete in the Indigenous Cultural Centre. We are just waiting on the decals to be installed, and the Medicine Wheel will be complete.

Community Services

Recreation Partnerships:

- Partnered with Bonnechere Algonquin First Nation (BAFN) to put on Sharing Circle & Anishinaabe 101 in December.
- Continued to work with Ancient Rivers to offer numerous Mental Health Groups, Exercise Based Groups, and Nutrition Workshops.
- Continued collaboration with 13 First Aid to deliver First Aid, Babysitting, and Stay Safe-Home Alone! programs.
- Work with Ottawa Valley Theatre Kids to offer Drama Lab and Young Actor's Company (theatre programs for youth).
- Continued partnership with Youth Wellness Hubs Ontario (YWHO) to offer Youth Craft & Pizza program.
- Continue to work with Downtown Renfrew's Business Improvement Area (BIA) to add to their Freaky Friday and Light Up the Square events.

Winter Program Guide: Released at the end of November, the guide featured December-February programs and offered sponsorship opportunities to offset production costs. Developed in partnership with Renfrew Public Library.

Community Events: Craft Beer & Food Truck Festival, Monster Mash Family Dance (part of Freaky Friday hosted by BIA), Volunteer Fair, Light Up the Square (hosted by BIA), Vigil for National Day of Remembrance and Action on Violence Against Women, Santa Claus Parade, and Frew Year's Eve.

Winter Programming: Provided a wide range of programs in Q4, including Public Skating, Gymnastics, Kindergym, Yoga, Dance Fit, Step Aerobics, Cooking Classes, Pickleball, Badminton, Basketball, Ballet, Kids Night Out, PA Day Camp, Ceramic Ornament Workshop, Holiday Craft Morning and Holiday Movie Afternoon.



Craft Beer & Food Truck Festival



Monster Mash - Freaky Friday





Santa Claus Parade



Frew Year's Eve



Recreation Operations

Q4 is one of the busier quarters in the myFM Centre as activities take place both indoors and outdoors and we host many more tournaments, events, bar nights, and more. Arenas and rooms are once again in full use, and other projects are now underway, including:

- Support of Craft Beer & Food Truck Festival
- Hosting the Royal Canadian Dragoons at Ma-te-way Park
- Multiple Cross-Country Races
- Support of Freaky Friday
- Closure of Tennis Courts, Skate Park, and Splash Pad
- Craft Show and Artisan Fair
- U18 House Tournament (November 16)
- U15 House Tournament (November 21 – 23)
- Support of Light up the Square (November 29)
- U13 Rep Tournament (December 6)
- U11 Rep B Tournament (December 13)
- UOVHSAA Hockey Tournament (December 16 and 17)
- Basketball Tournament on November 21 and November 28
- Town of Renfrew Christmas Party
- Outdoor Fencing at the Kelly Homes Lobby entrance
- Phase 1 of Ma-te-way Outdoor Power Supplies.

Cross Country



Key Statistics

Renfrew Public Library

- Over **10,000** entries in the 4th quarter
- **126** new library patrons added
- **11,560** physical library items were borrowed in both Departments
- **6226** e-resources were circulated/accessed (e-books, e-audiobooks, genealogy searches)
- **38** children's programs with an attendance of **1390**
- **19** class visits with **420** students attending
- **51** adult programs with an attendance of **467**

McDougall Mill Museum

- Attendance: Q4 - 48, YTD - 2,179
- Hours open to public: Q4 - 60, YTD - 819
- Group Tours: Q4 - 0, YTD - 4
- Programs: Q4 - 0, YTD - 9
- Outreach: Q4 - 0, YTD - 4

Economic Development

Key statistics are provided in the monthly updates to council on tenant's facilities and maintenance

Community Services

- Total number of registrations **1782**
- Total number of programs and events offered **52**
- Total number of sessions of programs offered **225**
- Total number of hours of programs **363**

Recreation Operations

Fitness Center Membership Registrations

| Month | Day Pass | 1 Month | 3 Month | 6 Month | 1 Year |
|----------|----------|---------|---------|---------|--------|
| October | 33 | 54 | 27 | 5 | 11 |
| November | 30 | 50 | 31 | 15 | 7 |
| December | 50 | 61 | 20 | 3 | 9 |

Fitness Centre Fob Swipes

| Month | Swipes |
|----------|--------|
| October | 2693 |
| November | 2895 |
| December | 3060 |

Fitness Centre Cardio Machines

| Equipment | Metrics in Q4 |
|----------------|--------------------|
| Treadmills | 2847 miles |
| Exercise Bikes | 494336 revolutions |
| Ellipticals | 320000 strides |

Court Membership Registrations

| Month | Day Pass | Junior | Intermediate | Adult | Senior |
|----------|----------|--------|--------------|--------|--------|
| October | 11 | 0 | 0 | 0 | 0 |
| November | Closed | Closed | Closed | Closed | Closed |
| December | Closed | Closed | Closed | Closed | Closed |

Court Fob Swipes

| Month | Swipes |
|----------|--------|
| October | 290 |
| November | Closed |
| December | Closed |

| Facility | Rentals | Town Bookings | Q4 Rental Revenue |
|---------------------------------|---------------|---------------|-------------------|
| Deslaurier Arena | 903.25 | 17 | \$187,804.00 |
| Ball Diamonds | 16 | 0 | \$316.40 |
| Outdoor Courts | 1115.25 | 11.75 | n/a |
| Soccer Fields & Track | 24 | 0 | \$0 |
| BEI Arena | 798.25 | 71.50 | \$178,438.55 |
| Rooms | 1069.05 | 421.20 | \$15,075.00 |
| Renfrew Home Hardware Gymnasium | 299 | 241 | \$6,639.20 |
| Visitor Information Centre | 114 | 9 | \$570.00 |
| TOTAL | 4338.8 | 762.45 | \$388,843 |

| Olympia Ice Resurfacers | Hours in Q4 | Ice Floods in Q4 (Approximate) |
|----------------------------------|-------------|--------------------------------|
| Layton Knight-Locke | 120 | 480 |
| Renfrew Firefighters Association | 192.4 | 770 |

Strategic Plan & Corporate Plan Progress

Renfrew Public Library

In Q4, the Renfrew Public Library Board's Strategic Planning Committee met with the Ontario Library Service consultant for its final session and completed a draft Strategic Plan for 2026–2030. The draft will be presented to the Board in January, and once revised and approved, is expected to be adopted and shared with the community in February 2026. While this work proceeds, the Library continues to be guided by its current mission.

McDougall Mill Museum

No updates.

Economic Development & Facilities

We have now actively listed 436 Lisgar Avenue with CBRE for sale. This property could serve well as a highly dense residential property creating many new living units in the Town of Renfrew.

Community Services

- Attended Creative Cities Conference in October held in Kingston from October 6-9. Focus was on culture as an economic driver as well as public art.
- Partnerships: Continued to build and grow relationships with outside organizations, groups, non-profits, and volunteers to offer a variety of programs and events for the community.

- Volunteer Fair took place on Tuesday, October 28, from 3-7 pm at myFM Centre, with over 20 organizations participating. After feedback, we will run this during National Volunteer Week in April 2026.
- Continuing to meet with individuals to roll out a Renfrew Art Council.
- Implemented recommendation from CSMARI Plan to include EDI programming once per quarter.



Look Ahead

Renfrew Public Library

As we move into the next quarter, the Library will:

- Finalize and adopt its new Strategic Plan.
- Begin development of the Forge Makerspace.
- Deliver diverse and inclusive programming for all age groups, informed by community feedback gathered through social media and our on-site suggestion box.
- Continue strengthening community connections by enhancing our presence at key local events.

McDougall Mill Museum

- Q1 – Completion of Bloomberg Connects Digital Guide
- Q1 – Draft Museum Policy for Council’s consideration and approval
- Q1 – Draft plan for a Veteran’s Banner Project on Veteran’s Memorial Boulevard for Council’s consideration and approval
- Q2 – Digital Guide launch during May is Museum Month

Economic Development

- Continue to work with real estate firms to sell surplus lands and market future properties
- Town Garage roof replacement will be complete in early 2026
- 1 Innovation roof replacement in another section planned for spring 2026

Community Services

- Event Planning: Prepare and execute upcoming events and large programs, including Frewfest Family Day Winter Carnival, Kilt Skate partnered with Scottish Society of Ottawa, March Break Camp, support Poutine Feast, and Volunteer Fair.
- Winter Programs: Roll out winter programs including the introduction of Youth Shinny program in partnership with Renfrew Minor Hockey and continue with planning for the Spring Program Guide.
- Ongoing Partnerships: Maintain partnerships with the GAAC (Golden Age Activity Centre); Bonnechere Algonquin First Nation; YWHO (Youth Wellness Hubs of Ontario); Renfrew County; LIP (Local Immigration Partnership); OVCATA (Ottawa Valley Cycling & Active Transportation Alliance); Renfrew & District Food Bank; Renfrew Minor Hockey.

Recreation Operations

- Clean out at the Recreation Centre is being completed as time permits and will continue in 2026 with a goal to complete inventory in Q1, with a sale in Q2.
- Q1 will bring large events to myFM Centre, including:
 - U13 House Tournament (January 9 – 11)
 - U15 Rep Tournament (January 17)
 - U18 Rep B Tournament (January 24)
 - U11 House Tournament (February 6 – 8)
 - U7 Fun Day (February 14)
 - U9 Tier 3/4 Tournament (February 21)
 - U9 Tier 2 Tournament (February 22)

Working Group & Team Updates

Renfrew Public Library

The Library will begin marketing for our summer student in March 2026 and planning for a maternity leave in June 2026.

McDougall Mill Museum

Will get job postings out at beginning of 2026 for 4 summer students at McDougall Mill Museum.

Economic Development

No updates.

Community Services

Will be working to get job postings out at beginning of 2026 for 6 summer students in Community Services Department to run Summer Day Camp.

Community Services department is back to a full staff with 3 part-time CSR's. Office is reopening on Sundays beginning January 2026.

Recreation Operations

- Two full-time MLJ positions were filled in Q4 2026, as well as two part-time MLJ positions.
- Clean out at the Recreation Centre is being completed as time permits, and will continue in 2026.
- Knights of Columbus Park Working Group met on December 15th, with next meeting to be held following approval of 2026 budget.
- Wall of Fame Working Group will be presented to Council for approval in Q1 2026.
- A user group meeting will be scheduled for Q1 2026, including:
 - Renfrew Wolves Hockey Club
 - Renfrew Minor Hockey
 - Renfrew Figure Skating
 - Renfrew Minor Soccer
 - Renfrew Minor Baseball
 - Rusty Blades
 - Silver Wolves
 - Gentleman's Hockey

Development & Environment

Overview of Department Activities

- Department restructuring following the Director's appointment as Acting CAO and the subsequent appointment of a new Acting Director
- Ongoing monthly department meetings to support coordination and communication
- Regular monthly one-on-one meetings with the Director for oversight and strategic coordination
- Continued records management and organization of numerous files stored in the basement, utilizing the TOMRMS system
- Continued preparation and refinement of the 2026 Capital and Operating Budgets
- Fence By-law – replacing current outdated By-law – adopted by Council

- Several ongoing legal matters pertaining to property, development and infrastructure
- Continued coordination with County on initiatives pertaining to the development of County property within the Town:
 - Site Plan registered for 40-unit modular housing development (Bonnehochere Manor)
 - 135 Francis triplex nearing completion
- The CBO continued to provide building services to the Township of McNab/Braeside under the shared services agreement
- Communications around the recycling transition and implementation of the non-eligible recycling program.
- Participating in the discovery for the standpipe legal claim
- Year-end data accumulation, interpretation and reporting
- Participating in budget preparation and budget committee meetings



Exterior Shoppers Drug Mart Progress



Interior Shoppers Drug Mart Progress



Interior Shoppers Drug Mart Progress

Key Statistics

Building

October - December

- 87 Permits issued
- ~\$12.4M construction value
- ~\$110.8K permit fees
- ~\$92K Development Charges
- Return to trend - pre-COVID levels

Town of Renfrew - 2025 Building Permit Summary

| Month | No. of Permits | 2025 Construction Value | Demo Value | Permit Fee | Lot Dev. Fee | Renos/Add Comm/Res | Garages/Storages Bldg Comm/Res | New Res | New Comm | Sign Permit | Demo | Septic System | Foundation/Superstructure | Stop Work Orders Issued |
|---------------|----------------|-------------------------|--------------------|----------------------|---------------------|--------------------|--------------------------------|----------|----------|-------------|----------|---------------|---------------------------|-------------------------|
| January | 1 | \$ 150,000.00 | | \$ 1,350.00 | | 1 | | | | | | | | |
| February | 5 | \$ 903,700.00 | | \$ 8,202.00 | | 3 | | | | 2 | | | | |
| March | 6 | \$ 169,500.00 | | \$ 1,612.50 | | 5 | 1 | | | | | | | |
| April | 9 | \$ 6,991,850.00 | \$ 3,500.00 | \$ 61,535.80 | \$ 87,106.44 | 4 | 1 | 1 | 1 | 1 | 1 | | | |
| May | 9 | \$ 180,500.00 | | \$ 1,965.00 | | 8 | | | | 1 | | | | |
| June | 10 | \$ 735,450.00 | | \$ 6,828.00 | | 8 | 1 | | | | | 1 | | |
| July | 12 | \$ 1,073,800.00 | | \$ 9,777.00 | | 9 | 1 | 1 | | 1 | | | | |
| August | 7 | \$ 487,000.00 | | \$ 3,590.00 | \$ 5,149.00 | 4 | 1 | 1 | | 1 | | | | |
| September | 10 | \$ 504,914.00 | | \$ 4,668.00 | | 7 | | 2 | | 1 | | | | |
| October | 5 | \$ 99,000.00 | | \$ 960.00 | | | 1 | | | 3 | | 1 | | |
| November | 8 | \$ 986,000.00 | \$ 2,000.00 | \$ 8,931.00 | | 4 | 1 | | | 2 | | 1 | | |
| December | 5 | \$ 150,000.00 | | \$ 1,380.00 | | 3 | | | | 2 | | | | |
| TOTALS | 87 | \$ 12,431,714.00 | \$ 5,500.00 | \$ 110,799.30 | \$ 92,255.44 | 56 | 7 | 5 | 1 | 14 | 2 | 2 | 0 | 0 |

| Year to Year Comparables | No. of Permits | Construction Value | Demo Value | Permit Fees | Lot Dev. |
|--------------------------|----------------|--------------------|---------------|---------------|---------------|
| 2018 | 94 | \$6,809,745.00 | | \$49,197.96 | \$ 130,600.29 |
| 2019 | 99 | \$10,470,504.67 | \$ 84,000.00 | \$92,351.24 | \$ 161,892.00 |
| 2020 | 103 | \$ 11,358,512.32 | \$ 17,500.00 | \$ 108,635.25 | \$ 125,036.00 |
| 2021 | 122 | \$ 40,401,768.87 | \$ 196,500.00 | \$ 268,286.44 | \$ 806,386.00 |
| 2022 | 82 | \$ 41,384,061.11 | \$ 32,800.00 | \$ 255,206.07 | \$ 415,933.00 |
| 2023 | 91 | \$ 27,265,091.00 | \$ 38,000.00 | \$ 153,077.16 | \$ 68,955.00 |
| 2024 | 74 | \$ 5,026,546.00 | \$ 16,600.00 | \$ 61,558.06 | \$ 32,296.75 |
| 2025 - YTD | 87 | \$ 12,431,714.00 | \$ 5,500.00 | \$ 110,799.30 | \$ 92,255.44 |

Planning

October - December

- New applications:
 - o 1 Zoning By-law Amendment
 - o 3 Zoning & Compliance Letters
- Approved Applications
 - o 1 CIP - TIEG Financial Agreement
 - o 3 Zoning & Compliance Reports
- Active Applications (New & Ongoing):
 - o 4 Consent Applications
 - o 3 Site Plan Applications
 - o 4 Plan of Subdivision Applications
 - o 1 Zoning By-law Amendment
 - o 1 TIEG

Environmental Services

| Statistic | Q4 2025 | 2025 total | 2024 total |
|--|--|-------------------------------|--------------------------------|
| Landfill transactions | 3788 | 15,421 + 488 of soil/cover | 15,780 + 1251 of soil/cover |
| Landfill tipping fees | \$119,756 | \$462,400 | \$455,427 |
| Watermain Breaks | 3 - Hall Ave., Haig Ave., Bonnechere St. N. | 6 | 7 |
| Water service or hydrant repairs/upgrades | 1 – Francis St. (upgrade) | 7 | 2 |
| Sewer service repairs/upgrades | 1 – Harry St. | 7 | 4 |
| Adverse Water Quality Incident | 0 | 3 | 7 |
| Wastewater non-compliance Incident or Overflow/Bypass | 0 | 2 | 3 |

Landfill Tonnage data

| Waste Type (MT) | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | 2025 Total (MT) | 2024 Total (MT) | Difference 2024 to 2025 (MT) | Change 2024 to 2025 (%) |
|--|---------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|--------------------|--------------------|------------------------------------|-------------------------------|
| Landfilled waste | | | | | | | | | | | | | | | | |
| Brush | 0.9 | 0.11 | 3.08 | 5.98 | 13.68 | 28.12 | 56.25 | 35.31 | 22.49 | 23.07 | 7.37 | 4.6 | 201.0 | 320.9 | -120.0 | -37% |
| Construction Material | 0 | 6.4 | 4.45 | 9.21 | 13.47 | 21.56 | 34.86 | 53.3 | 12.56 | 17.8 | 29.72 | 3.73 | 207.1 | 148.5 | 58.6 | 39% |
| Garbage Collection | 160.57 | 135.61 | 136.92 | 169.89 | 162.28 | 145.7 | 185.13 | 148.57 | 157.6 | 192.68 | 149.2 | 161.83 | 1906.0 | 1847.9 | 58.1 | 3% |
| Household Garbage (bags) | 527 | 434 | 601 | 871 | 1128 | 1137 | 1409 | 1569 | 1270 | 1541 | 1306 | 818 | na | na | na | na |
| Household Garbage Bag converted to MT | 79.05 | 65.1 | 90.15 | 130.65 | 169.2 | 170.55 | 211.35 | 235.35 | 190.5 | 231.15 | 195.9 | 122.7 | 1891.7 | 1202.6 | 689.1 | 57% |
| Masonry Waste/Concrete | 0 | 0.69 | 3.38 | 1.14 | 127.52 | 3.13 | 5.08 | 4.68 | 9.89 | 0.33 | 0 | 1.05 | 156.9 | 41.8 | 115.1 | 276% |
| Mixed Commercial | 151.97 | 130.19 | 154.79 | 261.2 | 248.48 | 298.96 | 273.5 | 191.81 | 174.01 | 241.38 | 196.84 | 166.98 | 2490.1 | 2863.0 | -372.8 | -13% |
| Mixed Residential | 42.18 | 60.19 | 57.95 | 96.64 | 120.75 | 78.46 | 105.7 | 60.58 | 60.98 | 52.94 | 40.06 | 28.8 | 805.2 | 623.7 | 181.6 | 29% |
| Shingles - Residential | 0 | 0 | 0 | 2.99 | 22.66 | 10.78 | 17.39 | 8.55 | 11.17 | 21.84 | 4.12 | 2.91 | 102.4 | 64.0 | 38.4 | 60% |
| Shingles - Commercial | 0 | 0 | 0 | 13.88 | 3.43 | 1.56 | 0.27 | 0 | 5.16 | 1.53 | 7.43 | 5.64 | 38.9 | 35.8 | 3.1 | 9% |
| Sludge | 115.46 | 45.06 | 43.66 | 125.6 | 238.04 | 84.61 | 66.6 | 102.73 | 109.38 | 15.83 | 88.91 | 64.62 | 1100.5 | 1343.6 | -243.1 | -18% |
| Soil (contaminated) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0 | 0.0 | 0.0 | 0% |
| Town Operations Soil (e.g. sweeper) | 0 | 0 | 0 | 130 | 0 | 0 | 92.47 | 0 | 2.64 | 0 | 0 | 0 | 225.1 | 77.8 | 147.3 | 189% |
| Town Waste | 1.93 | 2.13 | 1.63 | 77.25 | 42.99 | 4.36 | 2.64 | 2.06 | 0.0 | 0.95 | 3.95 | 0.53 | 140.4 | 114.3 | 26.1 | 23% |
| Wood Waste Commercial | 8.71 | 3.94 | 2.44 | 13.82 | 13.41 | 6.73 | 0.46 | 0 | 0 | 0 | 4.23 | 1.95 | 55.7 | 179.4 | -123.7 | -69% |
| Wood Waste Residential | 1.04 | 7.83 | 8.99 | 13.59 | 21.05 | 14.42 | 20.87 | 19.56 | 20.83 | 24.81 | 11.45 | 1.32 | 165.8 | 143.6 | 22.2 | 15% |
| Total Landfilled Waste 2025 | 561.81 | 457.25 | 507.44 | 1051.84 | 1196.96 | 868.94 | 1072.57 | 862.5 | 777.21 | 824.31 | 739.18 | 566.66 | 9,486.67 | | | |
| Total Landfilled Waste 2024 | 735.28 | 671.81 | 834.39 | 763.89 | 880.00 | 824.18 | 847.17 | 716.34 | 667.66 | 832.24 | 687.52 | 546.27 | | 9,006.75 | 9486.7 | 5% |
| "Non-waste" material landfilled | | | | | | | | | | | | | | | | |
| Cover and Road Building fill | 52 | 0 | 0 | 1210.1 | 2478.1 | 156 | 637 | 936 | 312 | 507 | 0 | 0 | 6,288.10 | 22,116.75 | -15828.7 | -72% |
| Gravel/Clay/Sand (clean) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0 | 2.1 | -2.1 | na |
| Yard Waste Collection | 0 | 0 | 0 | 8.35 | 14.12 | 0 | 0 | 0 | 0 | 35.86 | 6.48 | 0 | 64.8 | 85.2 | -20.4 | -24% |
| Yard Waste | 1.04 | 0.63 | 1.76 | 14.61 | 33.24 | 20.54 | 12.06 | 110.53 | 11.75 | 24.8 | 21.71 | 2.25 | 254.9 | 198.0 | 56.9 | 29% |
| Total Non-waste Landfilled 2025 | 53.04 | 0.63 | 1.76 | 1233.01 | 2525.41 | 176.54 | 649.06 | 1046.53 | 323.75 | 567.66 | 28.19 | 2.25 | 6,607.83 | | | |
| Total Non-waste Landfilled 2024 | 0.74 | 0.64 | 722.22 | 412.27 | 445.88 | 8828.62 | 6615.84 | 5146.21 | 121.21 | 64.41 | 43.23 | 0.76 | | 22,402.03 | -15794.2 | -71% |
| Other Items (not landfilled) | | | | | | | | | | | | | | | | |
| Cardboard | 0.49 | 0.37 | 0.87 | 0.69 | 1.68 | 1.03 | 1.1 | 0.75 | 0.82 | 0.97 | 0.75 | 0.87 | 10.4 | 11.1 | -0.7 | -7% |
| E Waste | 0.2 | 0.43 | 0.5 | 0.8 | 0.93 | 0.51 | 0.68 | 1.29 | 0.31 | 0.73 | 1.32 | 0.8 | 8.5 | 8.1 | 0.4 | 5% |
| Scrap Metal | 0.39 | 1.2 | 0.33 | 1.42 | 2.14 | 2.31 | 1.76 | 2.18 | 1.37 | 1.5 | 1.33 | 0.63 | 16.6 | 24.1 | -7.6 | -31% |
| Co-mingled Containers (Recycling) | 0.83 | 0.84 | 1.13 | 1.08 | 1.21 | 0.8 | 2.67 | 1.77 | 0.88 | 2.36 | 0.72 | 1.13 | 15.4 | 11.9 | 3.5 | 30% |
| Total Other Items 2025 | 1.93 | 2.84 | 2.83 | 3.99 | 5.96 | 4.65 | 6.21 | 5.99 | 3.38 | 5.56 | 4.12 | 3.43 | 50.9 | | -4.3 | -8% |
| Total Other Items 2024 | 3.24 | 2.01 | 4.55 | 4.44 | 5.54 | 4.63 | 6.65 | 6.33 | 4 | 5.28 | 5.04 | 3.5 | | 55.2 | | |
| TOTAL 2025 (MT) | 616.78 | 460.72 | 512.03 | 2288.8 | 3728.33 | 1050.13 | 1727.84 | 1915.02 | 1104.34 | 1397.53 | 771.49 | 572.34 | 16,145.39 | | | |
| TOTAL 2024 (MT) | 739.26 | 674.46 | 1561.16 | 1180.6 | 1331.42 | 9657.43 | 7469.66 | 5868.88 | 792.87 | 901.93 | 735.79 | 550.53 | | 31,463.99 | -15318.6 | -49% |
| Other (counted) | | | | | | | | | | | | | Units | Units | Units | |
| Tires | 36 | 14 | 13 | 155 | 200 | 45 | 63 | 31 | 23 | 68 | 107 | 4 | 759 | 912 | -153 | -17% |
| Christmas trees | 8 | 2 | 0 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14 | 9 | 5 | 56% |
| Freon Units | 1 | 1 | 0 | 0 | 6 | 0 | 2 | 1 | 2 | 1 | 0 | 0 | 14 | 10 | 4 | 40% |

Strategic Plan & Corporate Plan Progress

- Official Plan Review - draft Official Plan received in Q4 2025.

Working Group & Team Updates

General

- Staff attended Employee Engagement Team meetings

Building

- Planning & Building Technician attended a Building Admin Chapter Meeting virtually.
- Planning & Building Technician attended a virtual AGM for the Building Admin Chapter.
- CBO & Planning & Building Technician virtually attended “Understanding AI-Assisted Regulatory Workflows” hosted by Trax.
- CBO virtually completed the full RSM online training program, participating in two sessions per month in 2025.

Planning

- Director attended AMCTO training
- Planning & Building Technician attended GIS – New Web Mapping Application session

Environmental Services

- Landfill Lead Hand position filled by an internal candidate. Employee attended Landfill Operation Basics Training 2-day online course in November. The Manager of Environmental Services was also asked to present a virtual tour of the Renfrew Landfill for course participants.
- Manager of Environmental Services was elected as the new management co-chair of the Joint Health and Safety Committee.

Look Ahead

Building

- Continue to encourage and promote the use of the online e-permitting portal and the online booking inspection booking tool
- Shoppers Drug Mart construction commenced in Q3 and will require several on-site inspections, with occupancy anticipated for Q2 2026.
- Educate and remind residents about the importance of applying for building permits

Planning

- Official Plan Review: Pending review of draft from consultant, public consultation, target adoption Q1 2026.
- Continued advancement of active subdivision, site plan, consent/severance, and Zoning By-law amendment development files.

- Assumption of remaining services for Hunter Gate Ph. 4. (Pending Developer submission of remaining parkland dedication payment)
- Monitor progress of construction of Hunter Gate Phase 5 subdivision (limited progress noted to date).
- Title clean-up and land transfers for new WWTP and RPG/RHI transformers (Mutual Ave).
- Awaiting review and comments from developer on the draft subdivision agreement for Mayhew, Phase 4.
- Finalize production of new *Planning Act* Application forms
- Continued work on electronic planning application management solutions.

Environmental Services

- Evaluating the new blue box collection system.
- Summer student recruitment.
- Prepare undertakings for the standpipe legal claim
- Procurement of 2026 budget items

Finance & Corporate Services

Overview of Department Activities

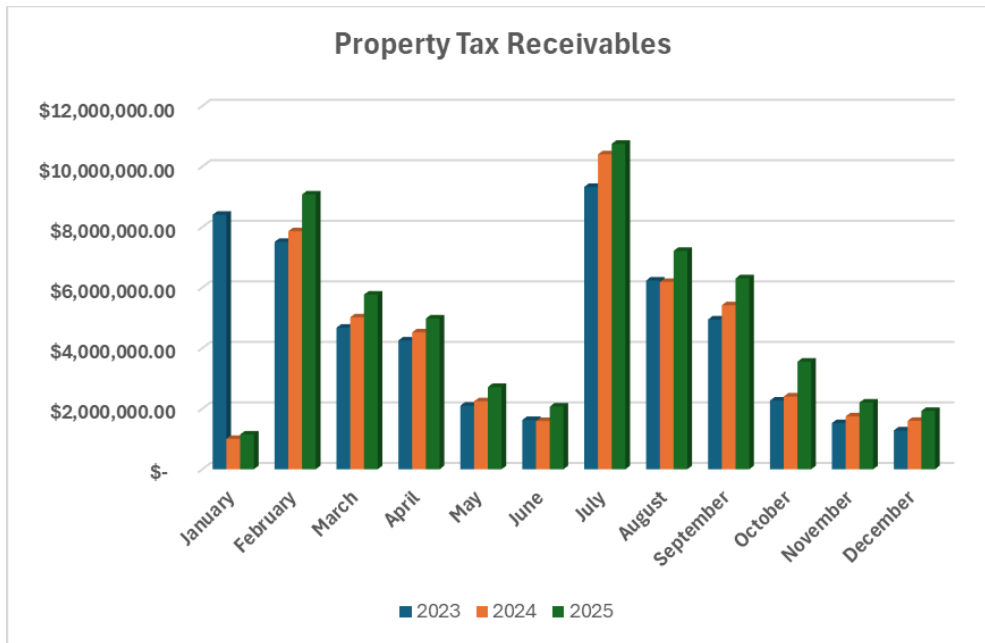
The Finance and Corporate Service department oversees the Budget Services, Procurement, Accounts Payable, Accounts Receivables – including taxation and water/sewer, Insurance, Risk management, and IT services for the Town of Renfrew.

In Q4, outside of standard day to day responsibilities, staff were heavily involved in the training and implementation and parallel testing and set-up verifications of the new financial software. With the software being live internally, staff have been working to get the new software up to date as well as figuring out any nuances or issues as they arose. This is allowing confidence and completeness of the data and functionality to be reviewed prior to full switch over. Staff have also been comparing processes from the old software to the processes in the new to see where efficiencies can be attained as well as adding steps to ensure accuracy and still maintain appropriate sign offs.

Key Statistics

Receivables:

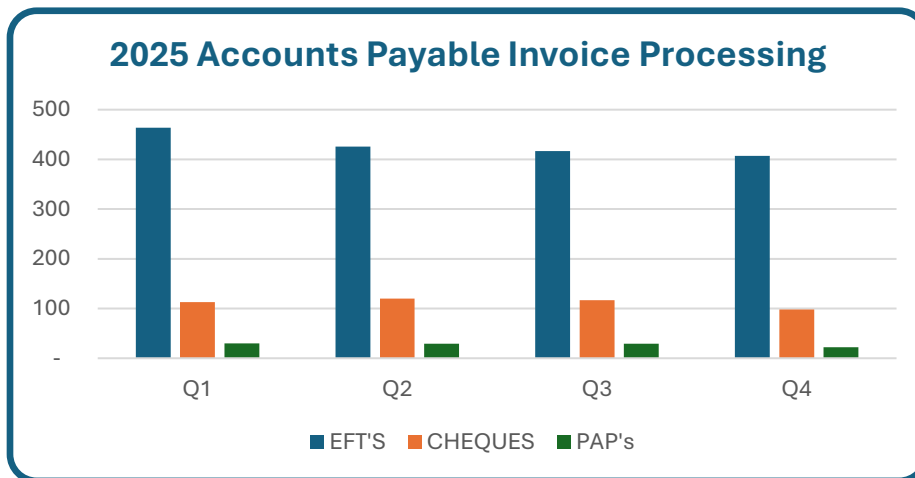
- Tax Receivables - \$1,926,141.64



- Utilities Receivables - \$1,229,485.87
- Accounts Receivables - \$336,041.27

Accounts Payable:

- In 2025 there were 5,319 invoices processed with a dollar value of \$37,467,560. Below is a breakdown on how these invoice payments are processed.



Strategic Plan & Corporate Plan Progress

- Staff have been working with the Town’s external auditing firm regarding the preparation of the 2024 Financial Statements for completion Q4 and presentation of statements early Q1 2026.

- Staff are diligently progressing to update information into the new software, while simultaneously transitioning the systems in parallel, and training on the new financial software, and maintaining routine financial process timelines.

Look Ahead

- Interim Tax billing to occur mid Q1.
- Updating Procurement Policy, with updates reviewed Q1.
- Policy review of the Investment Policy and Use of Vehicle Policy scheduled for 2026 and upcoming.
- New financial software live (internally) and switch over occurring Q1 with new online portal tentatively live in Q1/2 2026.
- Budgeting and monitoring software implementation to be kicked off in Q1/2.
- In Q4 budget 2026 was updated through Budget Committee and Budget Committee draft to Mayor Q1 2026.
- Working on the year end information for December 31st, 2025, in advance of the external audit and the preparation of the 2025 Financial Statements.

Working Group & Team Updates

- Actively practicing cross-training and coverage to ensure that Finance or Corporate Services related service disruptions do not occur.
- Coordination and collaboration facilitating the meeting of scheduled deadlines and in progressing the corporate workplan goals.

Fire, Emergency & Protective Services

Overview of Department Activities

Fire - Training

Renfrew Fire Department full-time firefighters focused on the following topics in the months of October to December:

- Mid rise / high rise hose deployment operations
- Hose loads and deployment
- Incident management
- Extrication training
- Ropes and knots

Our Volunteer Crews focused on the following topics in the months of October to December:

- Inspection, care and maintenance of personal protective equipment
- Emergency scene lighting

- Fire extinguisher operations
- Water supply operations
- Hose loads and deployment

Public Education

Promoting fire safety and public education is a critical component of Fire Prevention. It is a great opportunity not only to provide visitors and residents with fire safety messaging and tips but also to showcase the fire apparatus and equipment.

October 5th to 11th was Fire Prevention week the theme being:
Charge Into Fire Safety: Lithium-Ion Batteries in Your Home.
Help us spread the word about making smart choices when it comes to buying, charging, and recycling lithium-ion batteries - because the wrong move can lead to a fire.



Fire Prevention Week is a busy time of year for The Renfrew Fire Department. Approximately 400 students participated in activities. Students learn important fire safety skills such as stop drop and roll, crawl low under smoke, and the importance of having a home escape plan. Visitors are also given a homework assignment which entails having their parents or guardians test all the smoke alarms and carbon monoxide alarms in the home. The Renfrew Fire Department also attends the schools to meet with kindergarten classes.



Public Relations

Pizza Hut Renfrew held a Fire Prevention Fundraiser on October 11th. Staff at the Renfrew Fire Department attended the fundraiser to promote fire safety messaging and displayed the apparatus and equipment for the community to see. The fundraiser raised \$484.00 that will be put towards fire prevention material.



Fire Safety Messaging

Safety tips, important updates and ways to keep your family safe were shared through media outlets. Several tips that were shared are:

October

Did you know that cooking fires are the leading cause of home fires and home fire injuries?

Here are some handy cooking tips: 🧑🍳

- * Always remember to stay in the kitchen when cooking
- * Always cook with a lid nearby - if a pan catches fire, slide the lid over the pan, turn off the burner, and leave it until it's completely cooled.
- * Keep anything that can catch fire away from the stovetop.

LET'S TACO 'BOUT FIRE SAFETY!



November

Carbon Monoxide (CO) Awareness Week runs November 1-7, and Renfrew Fire Department is reminding everyone to recognize the health risks and danger CO poses. Follow along this week for tips, suggestions, and advice on how to protect your family and stay safe.

The Ontario Fire Code is evolving.

- 4 As of January 1, 2026, a series of amendments introduced under O. Reg. 87/25 will come into effect, bringing both harmonization with national codes and Ontario-specific updates.

4

What's New ??

The new Fire Code requirements coming into effect on January 1, 2026, will expand CO alarm installation in:

Existing Homes: Alarms will now be required on every storey, not just near sleeping areas.

Multi-Unit Residential Buildings: CO alarms must be installed in all suites meeting certain conditions, service rooms, and, in some cases, public corridors. These changes are designed to better protect vulnerable populations and ensure CO alarms are placed where risks are highest.



CAN'T BE SEEN.



CAN'T BE SMELLED.



CAN'T BE TASTED.



CAN BE DETECTED.

December

Test your alarms monthly!

It's the 1st of December and it's a great reminder to test your smoke and CO alarms. Alarms should be tested monthly to ensure they're working properly. Press the test button and listen for the beep!



Inspection and Enforcement

The Renfrew Fire Department received several complaints regarding fire safety concerns, including:

Inoperative smoke alarms

Failure to conduct checks/tests on fire protection equipment

Blocked fire doors

Wedged fire doors

Combustibles in a service room

Improper Use of Extension cords

- Fire Inspectors performed fire inspections at vulnerable occupancies within the Town
- Fire Department crews are continuing to develop Pre Incident Plans for occupancies
- Several inspection orders were issued and have been remedied

Door to Door Smoke Alarm Program

Our crews have been busy with our door-to-door smoke alarm program, ensuring every home has working smoke alarms and carbon monoxide alarms. Crews also take the opportunity to share other important fire prevention tips such as safe cooking practices, fire extinguishers and the importance of having a home escape plan.

Project Zero

The Renfrew Fire Department was proud to partner with Enbridge Gas and the Fire Marshals Public Safety Council. On December 9th, Anik Benoit, Senior Advisor of Municipal and Stakeholder Affairs, Enbridge Gas, presented members of the Renfrew Fire Department with 144 combination smoke/carbon monoxide alarms as part of Project Zero.

This year, Enbridge Gas invested \$450,000 in Safe Community Project Zero, and over the past 17 years, the program has provided more than 115,000 alarms to Ontario fire departments.

We would like to thank Enbridge Gas for their continued support and for prioritizing community safety.



Bylaw - Parking Enforcement

Streets were continuously and actively patrolled Renfrew regarding parking infractions for various issues including:

- Parking in accessible spaces without permit
- Parking on the street for over 24 hours time – abandoned vehicle
- Facing the wrong direction
- Parking on sidewalks
- Patrolled Barr to ensure safe parking and pick-ups

A total of 229 parking tickets were issued between October to December 2025, up from 157 between October to December 2024. A total of 59 streets were patrolled.

Winter parking took effect on December 1st, which resulted in many parking tickets being issued between the hours of 12:00 a.m. and 7:00 a.m.

Property Standards/Clean Yards

Bylaw continued to conduct patrols. Throughout the quarter numerous issues were dealt with, such as:

- Charges issued for non-compliance
- Broken/hanging fascia concerning public safety
- Weekly patrols at the old Renfrew Wastewater Treatment Plant
- Cars parked on front lawns
- Heated areas normally heated within residential apartment buildings not being heated
- Drainage ditch being filled – a resolution was reached and compliance met

Nuisance Noise Concerns

Nuisance Noise related concerns were received regarding loud music.

Licensing

Responded to reports of transient trader companies selling door to door without permits.

Animal Control

Bylaw received 24 complaints regarding dogs, cats, and pest control issues. Some of these issues were:

- Barking dogs
- Dogs are large
- Dog bite

Town of Renfrew Crossing Guards - 2025-2026 School Year

- Total number of Crossing Guards – 7
- Hours Per Day Worked – 2
- Located at:
 - Veterans' Memorial Blvd at Queen Elizabeth School

- Raglan Street South at Bolger Lane
- Hall Avenue at Barr Street
- Raglan Street South at Subway
- Raglan Street South at Munroe Avenue
- Munroe Avenue (Central School)
- Barr Street at Queen Elizabeth School

On September 3, the Crossing Guards began another school year. We want to thank them for their time and commitment to keeping the community safe and looking forward to another great school year!

Emergency Management

Safety tips, important updates and ways to keep your family safe were shared through media outlets.

October

Find out how to keep cool and stay safe when temperatures rise. Be aware of your personal risk to extreme heat. Ask a health professional, such as a pharmacist, physician, or nurse practitioner how medications or health conditions may make you more susceptible to the heat.



November

❄️ With winter right around the corner, it's a good time to review and restock your emergency kit. With a new season comes new hazards. For more or more tips to learn about winter driving risks and preparing an emergency kit for your car follow:



December

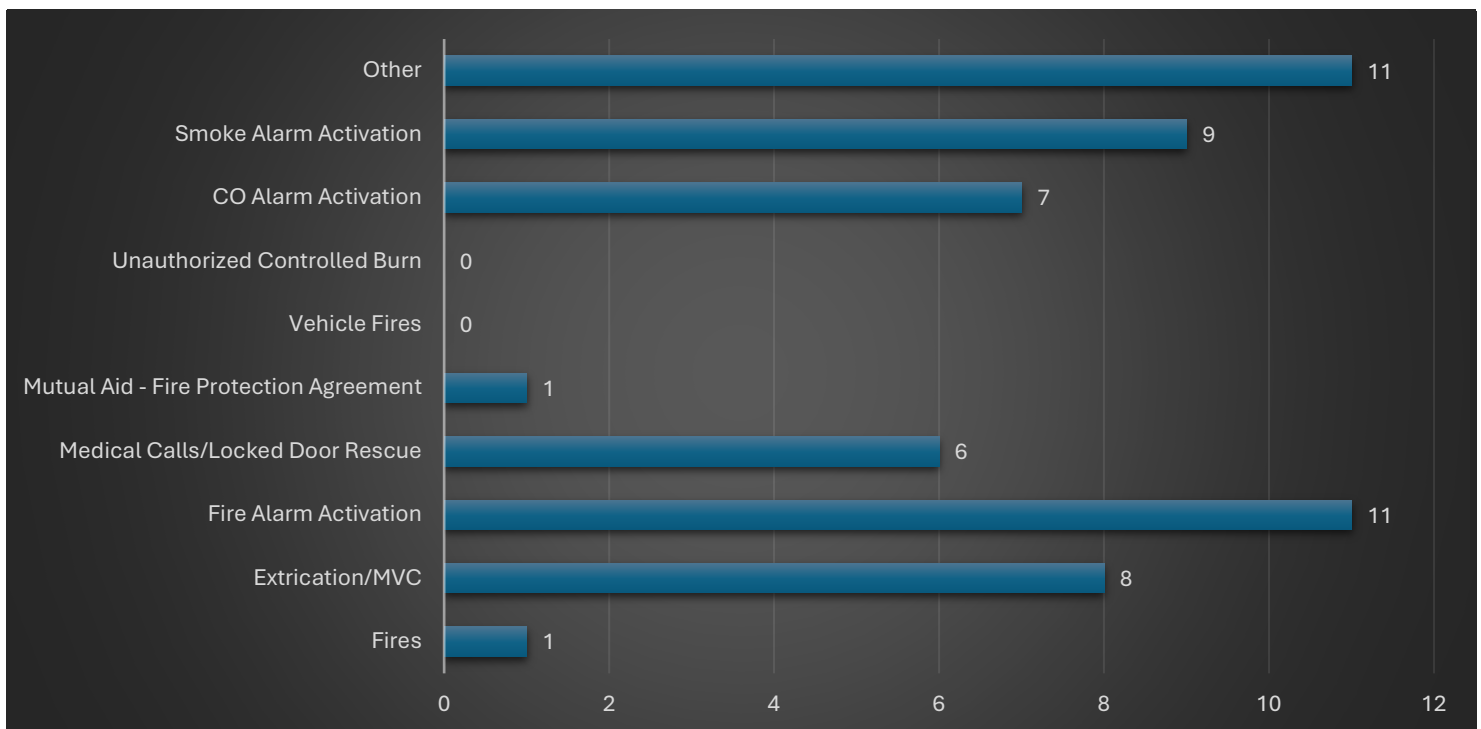
Winter storms are common in Canada and can include major snowfall, blizzards, blowing snow, freezing rain, ice storms, wind chill, and extreme cold temperatures. Special weather statements, weather advisories, weather watches, weather warnings, and /or blizzard warnings are issued for different types of winter weather events. Pay attention to weather alerts to keep you and your household safe during winter storms.



Key Statistics

Fire

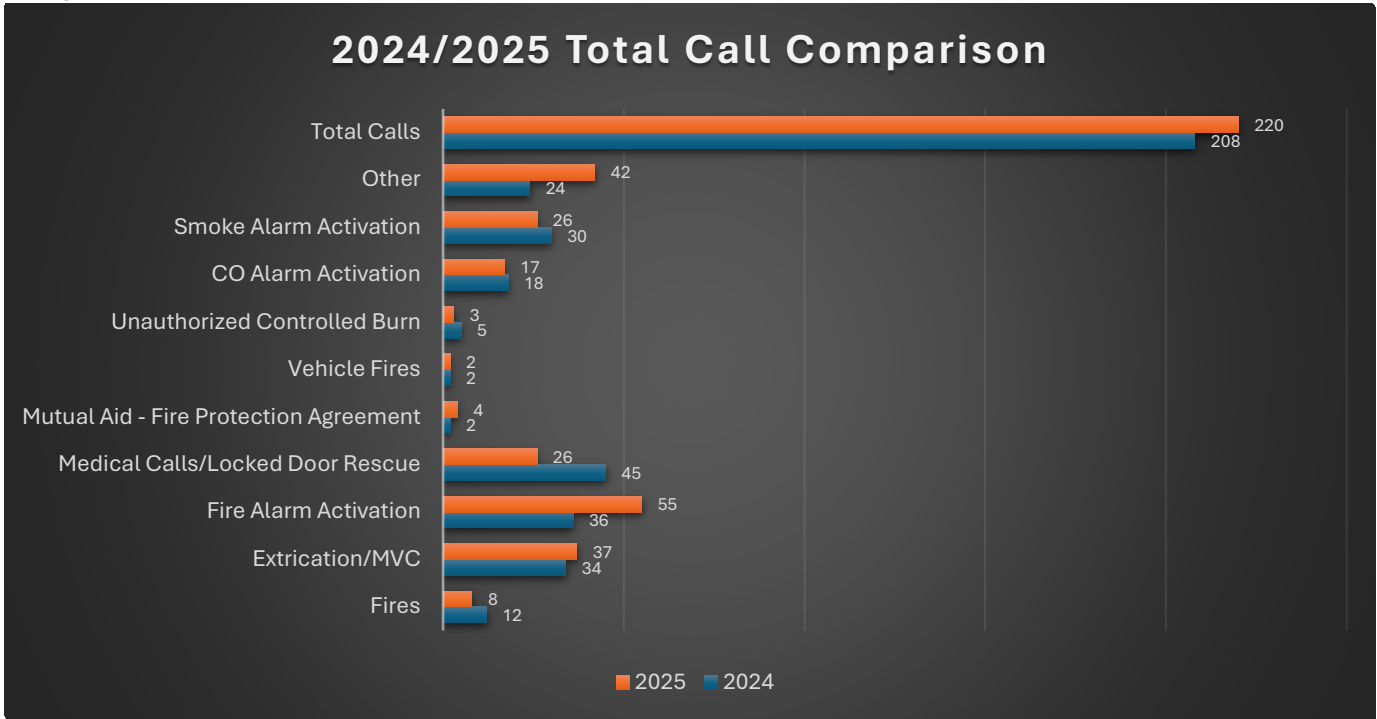
There was a total of 54 emergency responses between the months of October to December 2025, up from 48 calls between October to December 2024.



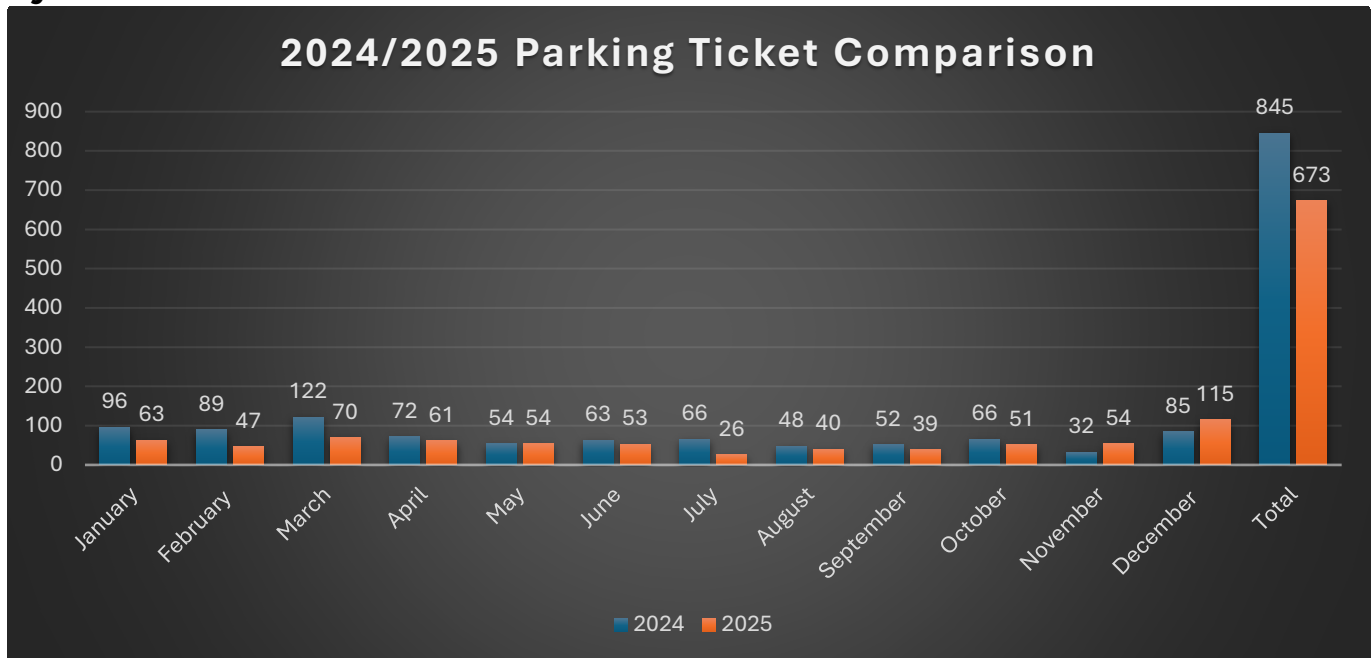
A total of 2 Recreational Outdoor Burn Permits were issued between the months of October to December 2025.

Yearly Comparison

Fire



Bylaw



Strategic Plan & Corporate Plan Progress

- Staff reviewed and updated the Emergency Response Plan
- Staff held the annual emergency exercise on November 24, 2025
- Staff met on December 17th with the Property Standards Working Group to begin the review of the Property Standards Bylaw. The next meeting will be held in February 2026.
- Staff have completed a draft business continuity plan for the Town of Renfrew's commercial enterprise.

Infrastructure, Public Works & Engineering

Overview of Department Activities

Construction Projects

- Stevenson Crescent - Paving occurred early November



Completion of Stevenson Crescent base lift paving.

- Ongoing project meetings & reviews to advance projects to tender-ready stage including:
 - Hall Avenue Reconstruction
 - Munroe Avenue East
 - Harry Street Phase I
 - Opeongo Road Asphalt Rehabilitation
 - Harry Street Phase II/Joe Avenue
 - Hall Avenue Extension
 - Ma-Te-Way Drive/Opeongo Road Connection
 - Whitton Road Closure

- The Storm and Sanitary CCTV Inspection project was released to Tender & awarded to Hydrocam
- Master Servicing Plan
 - Review of final draft

Public Works

- Ongoing road maintenance, including pothole repairs (hot mix/cold patch) and sidewalk repairs
- Assisted OCWA when required
- Procurement of Loader, 1 ton truck, and plow truck
- Winter maintenance including snow plowing, salting/sanding, and sidewalk winter control
- Hired one Machine Operator
- Decorated the Town float for the Christmas Parade



The Grinch drove a plow truck in the Christmas Parade



Trucks fit up for winter with plow and sander units.



Public Works staff using the grinder on Veterans Memorial Boulevard.

Key Statistics

- There have been 349 repair orders completed by our mechanic this year to date, which includes vehicles and equipment for Public Works, Fire, Landfill, and Recreation.
- Total of 152 Access E11 Cases resolved up to the end of Q4.
- Winter road maintenance and sidewalk winter control were noted on 37 days in Q4. Public Works staff worked hard throughout the Christmas holidays to ensure roads were maintained and safe for the public.

Strategic Plan & Corporate Plan Progress

- Prioritizing Infrastructure Renewal
 - Draft 2026 Capital Budget was prepared, including infrastructure assets
 - Staff are working on a 10-year forecast

Look Ahead

- Continuation of 2025 projects
- Preparing tenders for 2026 projects
- Prioritizing necessary repairs or upgrades to roads/infrastructure
- Posting out of service equipment for sale on Gov Deals
- Preparing a 10-year capital plan for infrastructure
- Ongoing updates to the GIS database
- Register for training sessions for staff
- Preparing for Master Servicing Plan Public Information Centre (PIC)

Working Group & Team Updates

- Asset Management Steering Committee met in December
- Andrea Bishop and Justin Schauer attended the County of Renfrew Annual Public Works Meeting

Legislative Services & Council Relations

Overview of Department Activities

Town Clerk

Clerks Records Management: Progress continues toward the 2025–2027 Implementation Plan. IT work on digital folder permissions is on hold due to budget constraints and will be revisited in 2026. Based on the Town’s retention policy, approximately 600 boxes have identified for disposal and are pending certified destruction [Scheduled for Q1 2026]. The Records Management Policy review is under way and scheduled to be brought forward for Council’s consideration in Q1 2026. Basement inventory is complete, with approximately 40% of boxes requiring department-led reclassification.

Accessibility: Marriage Modernization transition to the provincial platform remains successful, with strong user uptake. Staff continue to work with the province on adding death registration to the modernized platform. The Accessibility Compliance Report was filed mid-December, ahead of the provincial deadline. Several key policies will be reviewed in accordance with the Council approved policy schedule adopted January 13, 2026.

Elections: A joint agreement with Voatz Inc. for the use of internet voting and optical scan tabulators has been fully executed, and municipal partners are now moving into project initiation. The Town Clerk and Deputy Clerk continue to participate in AMCTO Elections Training and are actively engaged in the Renfrew County Elections Working Group and the Ontario Elections Working Group to support coordinated planning, shared resources, and best practices for the 2026 municipal election. Election related policies and by-laws are under view and will be brought forward for updates in early Q1 2026.

Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Requests: A total of five MFIPPA access requests were processed in 2025, with three finalized in Q4. Staff continue to streamline disclosure processes through ongoing training. One request is now under IPC appeal, with staff preparing a response in accordance with legislative requirements.

Strong Mayor Legislation: Implementation of Strong Mayor Powers continued into Q4, with process and template development underway for budgets, by-laws, Mayoral Decisions, and Mayoral Directions. Additional legal discussions were required to navigate Strong Mayor authorities during the Mayor’s leave of absence, alongside the increased demands of the Budget Committee, which met seven times to review the staff budget before advancing recommendations to the Mayor. Further complexity arose from organizational structure changes and the need to ensure alignment with statutory Strong Mayor authorities.

Structured Town Hall: A Structured Town Hall was held in advance of Local Governance Week, held in October, which focused on road maintenance and sidewalk operations. Staff supported the event by coordinating logistics, circulating a post-session Q&A, and managing the receipt of public comments.

Council Code of Conduct Review: Staff completed a Council Code of Conduct review in consultation with the Town's appointed Integrity Commissioner. A report with recommended amendments was presented to Council in late November but was deferred pending a legal opinion on incorporating procedural matters. Further discussion and direction will come forward to Council in Q1 2026.

Communications

Communication and Engagement Coordinator continues to enhance community engagement and information sharing across multiple platforms. Efforts focused on ensuring that both internal and external communications reached a broad range of residents and users through radio advertisements (on myFM and Valley Heritage), social media, the bciti+ app, the Town's monthly newsletter and digital signage.

As we plan for 2026 Elections and communications strategies, we will continue to utilise our existing communication platforms opportunities to strengthen public awareness, improve accessibility of information, and build strong connections between the Town and the community.

Key Statistics

Town Clerk

The following are key statistics from October 1, 2025 – December 31, 2025

- 125 Death Registrations
- 14 Marriage Licences
- 9 Marriage Ceremonies
- 5 Regular Council Meetings
- 6 Special Council Meetings – including 5 Special Meetings of Closed
- 20 Closed Meeting Matters
- 7 Budget Committee Meeting
- 1 Economic Development Advisory Committee Meetings
- Approximately 102 hours allocated to search and preparation of document access requests (FOI)
- Approximately 185 boxes of records inventoried for records management classification.

Communications

Radio Ads – myFm and Valley Heritage Radio:

The following ads ran on our local radio stations for Q4:

- Formal Town Hall on Roads and Sidewalks
- Holiday Greeting and Santa Claus Parade

- Winter Program Guide

Newspaper Ads:

The following ads and communication were shared through the Eganville Leader for Q4 in the “Renfrew Roundup”:

- “Holiday Events in Renfrew: Light Up the Square, Holiday Market & Santa Claus Parade”
- “Renfrew Town Council to Host Structured Town Hall Sessions on Roads and Sidewalks”

Surveys & Community Consultation:

- Public meeting notice about the proposed 2026 Fees and Charges by-law
- Public notice on the Formal Town Hall on Roads and Sidewalks
- Residents received information on the budget process, which included budget committee meetings, draft budget meetings, and also upcoming public budget meetings.

Newsletters (October, November and December):

The Town of Renfrew has 805 monthly Newsletter subscribers (and growing each month). Some Newsletter Highlights from the past quarter include (but are not limited to):

- Meeting between CAO and Mayor Sidney with MPP Billy Denault
- Information on the upcoming “Bloomberg Connects” project with the McDougall Mill Museum
- Queen Elizabeth Public School visit to Town Hall to learn about municipal services, departments, and local government.
- Fall and Winter Program Guides included featured events and programs.
- Community Volunteer Fair
- Property Tax Installment Reminder
- Changes to recycling program
- BIA and Chamber of Commerce community events and initiatives
- Council Updates including Council Summaries, Structured Town Hall on Roads and Sidewalks, Budget Committee Meetings, and more.

Town of Renfrew bciti+ App Notices:

- Freaky Friday and Monster Mash Events
- Mayor Sidney Announces Temporary Leave
- Formal Town Hall on Roads and Sidewalks
- Temporary Road Closure - Veterans Memorial Boulevard
- Public Meeting Notice - Fees & Charges
- Upcoming Temporary Service Disruption – Town Hall Facilities

- Upcoming Art Show at the Renfrew Public Library!
- Join Us Tonight at the 2025 Community Volunteer Fair!
- Share Your Stories - Help Bring Renfrew's History to Life!
- Join Us for a Storytelling Workshop
- Harry Street Road Closure - November 6th
- Remembrance Day - Town of Renfrew
- Public Notice: 2026 Draft Budget Meeting
- Budget Committee Meeting - Date Change
- Councillor Dick on Temporary Leave of Absence
- Freezing Rain Warning Issued by Environment Canada
- Town Website Down for Maintenance
- Q&A Document for Structured Town Hall on Roads & Sidewalks
- CAO Raybone Departure from the Town of Renfrew
- Winter Parking is Now in Effect
- Renfrew Santa Claus Parade this Saturday!
- Watermain Break on Hall Ave. at Mclean St.
- Watermain Break on Haig Ave. at Vimy Blvd
- Town of Renfrew is Declaring a Significant Weather Event
- Changes to Ontario's Blue Box Recycling Program
- Watermain Break - Bonnechere St. N. at Munroe Ave. W.
- Urgently Seeking Homes for Dogs
- Weather Event - Freezing Rain Warning
- Facility Closure – Weather

Digital Signs:

- Winter Program Guide
- Explore, Discover, and Shop Renfrew Ads
- Santa Claus Parade
- Light Up The Square Event
- "Think Local" BIA
- NHL/NHA Birthplace Museum
- Renfrew Wolves (Sponsored)
- Seniors Home Support (Sponsored)

Social Media:

During Q3, the Town of Renfrew made a strong impact across social media platforms, with a total of 340 posts shared between Facebook and Instagram. These posts helped keep the community informed and engaged on a wide range of topics throughout the

quarter including event details, community engagement initiatives, service disruption announcements, and public consultations.

Council Summary:

- Council Summaries completed for all Council meetings in October, November and December and are posted on website and eScribe.

Strategic Plan & Corporate Plan Progress

Town Clerk

- **Records Management – 30% Complete:** The shared public drive has been fully reformatted into the TOMRMS structure. The CAO, Town Clerk and Deputy Town Clerk have met with all departments to define individual departmental records management requirements.
- **Marriage Licence Modernization – 100% Complete:** Marriage Licence online application platform is fully implemented. Alternative offerings identified in the 2025 Fees and Charges By-Law and made available to the public. Marriage Services have been promoted on Town social media.
- **Standardized process for Council Meetings - 85% Complete:** Procedural By-law to be further updated and brought forward pending Council Code of Conduct review. Procedural documents to be finalized and brought forward in Q1 2026.
- **By-Law Record Tracking - 100% Complete:** By-laws logged from 1969 to current. Repeal and amendment tracking in place and completed for 2024 & 2025. By-Law review schedule and general clean up to take place in 2026 as part of corporate work plan.
- **Structured Town Hall – 100% Completed:** Structure Town Hall hosted October 14, 2025 on roads and sidewalks. Q&A released to the public in Q4. Strong Mayor legislation and tracking for by-laws, MDE and MDI has been implemented.

Communications and Engagement

- The creation of Sponsorship packages for 2026 was completed and is posted and available on the Town of Renfrew website.
- The development of the “2026 Communication Strategy and Action Plan” was completed.
- Key priorities for signage and wayfinding improvements have been identified by the Communications & Engagement Officer, including updated wayfinding signage at the myFM Centre and Town Hall. Signage updates at the myFM Centre have been completed, and signage updates at Town Hall will be completed by the Facilities Coordinator (with final branding approval from the Communications & Engagement Coordinator). Other signage and branding updates like decals on Town-owned vehicles, park signage, and more and will extend into 2026.

Look Ahead

Town Clerk

- Continue organizing department digital file drives into the TOMRMS filing system. The next step in this process is to update elements of the Records Management Policy and work with IT to ensure folder security.
- Continue to focus on establishing a standardized process for tracking and retaining by-laws and ensuring consistency and accessibility.
- Efforts will begin to develop best practices for accessibility document formatting.
- Continue to focus on the upcoming 2026 Municipal elections, with a comprehensive training and work plan focusing on reviewing election procedures, documentation and communication.
- Conduct a comprehensive By-Law review to determine an appropriate review schedule and necessary clean up.

Communications and Engagement

- A large part of 2026 communications and engagement will be focused on the upcoming 2026 Elections, and will include the creation of a “Elections Communications Plan” to ensure that both residents and candidates have access to all important information as it pertains to voting and running for municipal government.

Working Group & Team Updates

Preventing Auto Theft Working Group - formed to guide the development and implementation of the Preventing Auto Theft project initiative, with a focus on defining scope and optimizing the use of available grant funding.

- Develop a plan to finalize grant and establish protocol and oversee installation of cameras.

Communications & Engagement:

The Communications & Engagement Coordinator successfully passed the Municipal Administration Program (MAP) Unit 1 offered by AMCTO and the County of Renfrew, and is currently taking MAPS Unit 2.


Contact us!



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