



Agenda Renfrew and Area OPP Detachment Board

Chair: Rob Tripp
Wednesday August 21, 2024
10:00 am
OPP Detachment Board Room
410 O'Brien Rd, Renfrew

1. Land Acknowledgement
2. Call to Order
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. Approval of the Agenda
5. Approval of the Minutes
 - a. June 20, 2024
6. Chairs Report
 - a. Insurance update
 - b. Sol Gen funding programs
 - c. Interim reporting to Municipalities
7. Report of the Finance Committee
 - a. Draft Budget items for discussion
8. OPP Report
 - a. Detachment Commanders Report
9. Correspondence
 - a. OAPSB Zone 2 Meeting: September 19 - 20, 2024 in Pembroke
10. Date of Next Meeting
11. Motion to Adjourn

Minutes of the Renfrew and Area OPP Detachment Board

June 20, 2024, 10:00 am
Renfrew Town Hall – 127 Raglan Street South, Renfrew
Council Chambers (2nd Floor)

Members Present Scott Brum, Municipal Representative (Vice Chair)
 Glen Campbell, Municipal Representative
 Angela Field, Municipal Representative
 Jason Legris, Municipal Representative
 Lisa McGee, Municipal Representative
 Steve Parker, Community Representative
 John Proctor, Community Representative
 Connie Tabbert, Municipal Representative
 Robert Tripp, Municipal Representative (Chair)

Non Members Present Carolynn Errett – Recording Secretary
 Steve Bosa – Ontario Provincial Police Representative

1. **Call to Order**

Chair Tripp called the Regular Meeting of the Renfrew Police Services O.P.P. Detachment Board to order at 10:03 a.m.

1.1 **Roll Call**

Community members, John Proctor and Steven Parker provided confirmation that their mandatory training has been completed and are therefore eligible voting member. Member Lisa McGee also provided confirmation that her training was now complete.

1.2 **Land Acknowledgement**

2. **Declaration of Interest**

None were noted.

3. **Presentation/Delegation**

4. **Approval of the Minutes**

Moved By Connie Tabbert, Municipal Representative

Seconded By Scott Brum, Municipal Representative (Vice Chair)

That the Renfrew Police Services OPP Detachment Board approve the Meeting Minutes of May 29, 2024.

Carried

5. Items of Business

It was noted that the request for comprehensive debriefing on the O.P.P. grants will come forward at a later date.

6. Reports

6.1 Chair Update

Chair Tripp provided update on information learned at the OAPSB Conference and critical operations of the board including insurance, finances, and reporting requirements. Speaking notes are attached as reference to the minutes.

Relevant slides presented at the OAPSB Conference were discussed and are attached to the minutes for information.

It was advised that a three-year grant application has been submitted on behalf of the Renfrew Connection Centre.

Upon discussion, the following motions were put forward:

Moved By Scott Brum, Municipal Representative (Vice Chair)

Seconded By Jason Legris, Municipal Representative

That the Renfrew Police Services O.P.P. Detachment Board adopt the new name of the Renfrew and Area O.P.P. Detachment Board.

Carried

Moved By Jason Legris, Municipal Representative

Seconded By Scott Brum, Municipal Representative (Vice Chair)

That the Renfrew and Area O.P.P. Detachment Board establishes a Finance Committee comprised of the Chair, and two board members consisting of one community member and one municipal representative.

Carried

Moved By Lisa McGee, Municipal Representative

Seconded By Connie Tabbert, Municipal Representative

That the Renfrew and Area O.P.P. Detachment Board appoint Robert Tripp, John Proctor, and Jason Legris to the newly established Finance Committee.

Carried

6.2 OAPSB Zone 2 Meeting Update - June 17, 2024

Vice Chair Brum provided an update on the OAPSB Zone 2 meeting that took place on June 17 in Bellville, Ontario.

Updates from the meeting included:

- Local Detachment Board Model out of Bellville
- Board budgets, fundraising initiatives and community engagement
- Critical requirement for Board Insurance for board operations

It was noted that the Renfrew Police Service Board membership has been paid up to December 31, 2024 and carries forward to the new Detachment Board.

Emphasis was made that all board decisions and policies are to be held until Board Insurance can be established. Discussion ensued regarding fundraising efforts and the board's requirements under legislation.

The next Zone 2 meeting will be held in Pembroke from September 19th to the 20th. Board members are encouraged to attend.

6.3 Detachment Commander Update

Inspector Steve Bosa spoke on behalf of Detachment Commander Ferguson who was unable to attend the meeting.

Updates on staffing levels, service delivery model and current grants were provided.

A Community Involvement Golf Tournament will take place on Thursday, June 21st. Money raised will be donated to the Arnprior and Renfrew Foodbanks.

The following traffic initiatives will take place over the next several weeks:

- Weeklong traffic initiative focusing on aggressive, distracted, impaired and seatbelt.
- Operation Safe Drive focusing on commercial vehicles

9. By-Laws

Moved By Scott Brum, Municipal Representative (Vice Chair)

Seconded By Glen Campbell, Municipal Representative

That the by-laws listed on the agenda of June 20, 2024 be taken as read and passed.

03-2024: Confirming By-Law (June 20)

Carried

10. Upcoming Meetings

The next regular scheduled meeting of the Renfrew and Area O.P.P. Detachment Board will be held at the O.P.P. Detachment Office at X O'Brien Road on August 21st at 10:00 a.m.

11. Adjournment

The Renfrew and Area OPP Detachment Board adjourned at 11:23 p.m.

Robert Tripp, Chair

Carolynn Errett, Recording Secretary

OPP Detachment Board (Renfrew)

Chairs Report

June 20, 2024

Conference Update

- Well attended – OPP and Municipal
- Shared concerns on implementation challenges
- Board/staff/OPP attendance
- Association is strong voice with access to government.

Insurance

- Detachment Boards do not fall under the definition of “local board” as defined by the Municipal Act.
- No current product available
- Discussions with the ministry on this topic have been ongoing.
- OAPSB working with AMO.
- Looking at development of a new product specific to detachment boards accessible through local brokers
- Announcement expected in July.

Funding and budgeting

- OAPSB is working to secure implementation funding to carry Boards forward till January 25. There is a need to find interim funding to carry us forward, with the intent that back funding may be released by the Province. This remains very conceptual at this stage.
- Finance committee and TORs are the first step in the process.
- Discussions on per diems pending insurance
- Budget discussions – refer to slide presentation.
 - Operational budget - per diems are separate.
 - Association Fees
 - Insurance
 - Accounting and Audit functions
 - Community consultation on local action plan
 - Planning meetings – policies and procedure
 - Annual reporting
 - Strategic Plan

- Review of DC performance (surveys)
- Finance policy
- Web site and social media costs
- Board staff support
- Board members expenses – travel, milage, etc....

Name suggestion

Renfrew and area (group) OPP Detachment Board

Current Operations

- Operational programs
- Funding opportunities

Meetings

- OPP Detachment Commander
- Staff at Connections
- Jeff Scott
- Zone 2
- Notice of Motion delayed.

Motions

1. That the Renfrew OPP Police Services Board adopts the new name as the Renfrew and Area OPP Detachment Board.
2. That the Renfrew and Area OPP Detachment Board establishes a Finance Committee comprised of the Chair, and two board members consisting of one community member and one municipal representative.

OAPSB SPRING

Conference & AGM

JUN
3-5
2024

Blue
Mountain
Resort

Village Conference Centre



OPP Detachment Boards

Preparing Your Budget/Estimate

Outline of discussion

Requirement for estimate

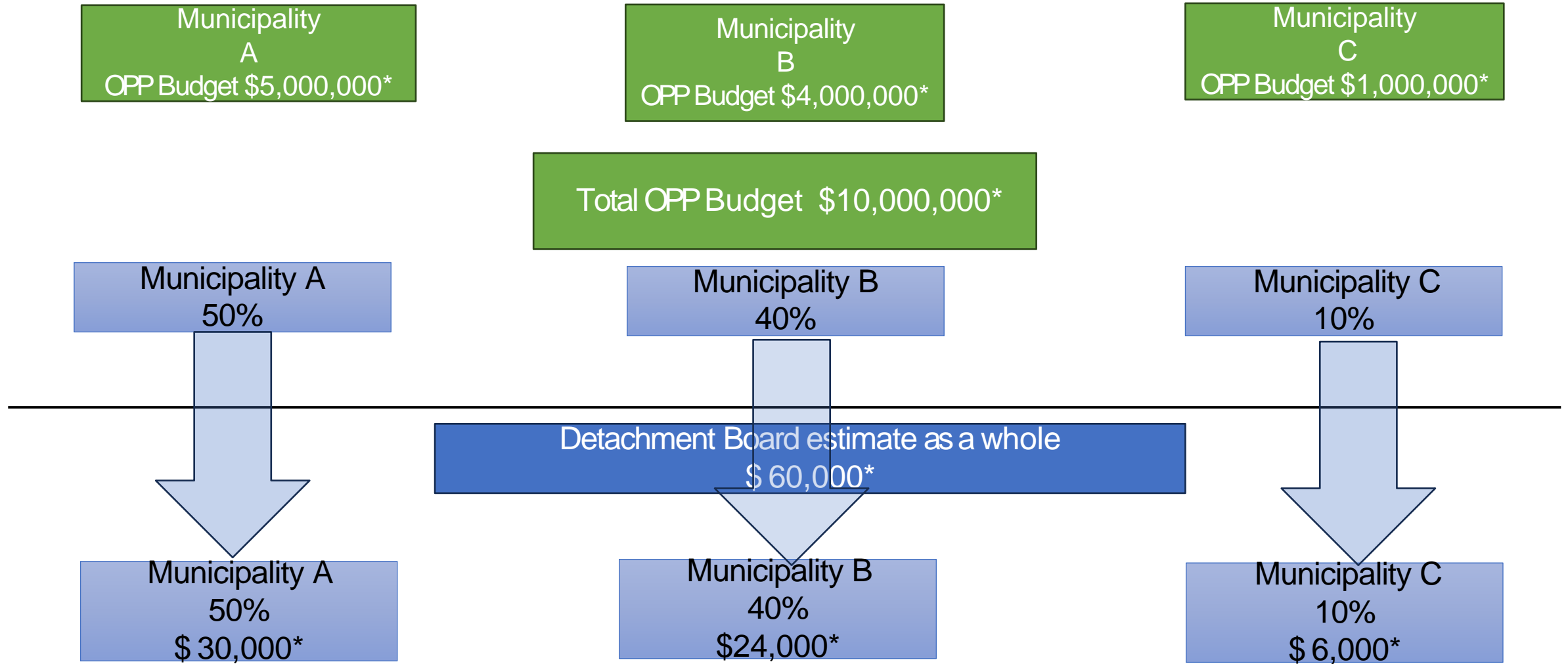
Where should it be referenced

Who is responsible and What it should include

Who and what does each municipality receive

What happens if a municipality does not approve the estimate

Example of Breakdown



* Note: Numbers are for illustration purposes only

OAPSB ZONE 2

c/o Diane Smithson, Secretary-Treasurer
Town of Carleton Place
175 Bridge Street
Carleton Place, Ontario K7C 2V8
Tel: (613) 257-6255
dsmithson@carletonplace.ca

***Promoting Civilian Governance Excellence in the Delivery
of Police Services in Eastern Ontario***

NOTICE OF 2024 MEETING

OAPSB ZONE 2

TO: All OAPSB Zone 2 Membership
Graham Wight, Police Services Advisor, Inspectorate of Policing

DATE: Thursday, September 19th, 2024 - Friday, September 20th, 2024

TIME: Thursday: 7:00 p.m. – 9:30 p.m.
Friday: 9:30 a.m. – 1:00 p.m.

HOST: Pembroke Police Services Board

LOCATION: Best Western Inn and Conference Centre 613-735-0131
1 International Drive
Pembroke, ON K8A 6W5
“The Conference Room”

THURSDAY, SEPTEMBER 19TH, 2024

6:30 p.m. Light refreshments available
7:00 p.m. Call to Order

1. Meeting call to order
2. Welcome remarks
3. Approval of the agenda
4. Delegation
 - a. Dr. Gregory Brown, Adjunct Research Professor, Department of Law and Legal Studies, Carleton University
Re: An evening with Dr. Brown provides an opportunity for the exchange of points of view and the ability to acquire knowledge on subjects of mutual interest. Among

the discussion points Dr. Brown will address is that of attracting and retaining suitable police candidates.

5. Adjournment

***The host Board has negotiated a reduced room rate of \$139.00 + tax for those attending in need of overnight accommodation. You must reserve by August 19th, 2024. When reserving a room, use code "OAPSB Zone 2 meeting"**

FRIDAY, SEPTEMBER 20TH, 2024

9:00 a.m. Light refreshments available

9:30 a.m. Call to Order

12:30 p.m. Lunch will be provided

1. Meeting call to order
2. Chair's welcome and opening remarks
3. Approval of Agenda
4. Approval of the minutes of the Zone 2 Meeting held in Belleville on Friday, June 14th, 2024 hosted by the Belleville Police Services Board
5. Business arising from the minutes
6. Secretary-Treasurer's Financial Report
7. Updates:
 - a. King Yee, Zone 2 Director
 - b. Lisa Darling, OAPSB Executive Director
 - c. Graham Wight, Inspectorate of Policing, Police Services Advisor
8. Delegations
 - a. Colonel Jason Guiney, CFB Petawawa Base Commander
Re: Military Policing and Law
 - b. Basil Borutski triple homicide
The OPP Case Manager will speak to the search and arrest of the perpetrator.
The discussion will include the subsequent inquest, recommendations and implementing strategies.
9. New Business
10. Membership Input
11. Upcoming Meeting Dates and Locations
 - a. Friday, November 29, 2024 - Ottawa

13. Adjournment

Your Zone 2 Chair Dena Comley
& Secretary-Treasurer, Diane Smithson

**PLEASE RSVP TO DIANE SMITHSON (613) 257-6255 OR BY EMAIL AT
DSMITHSON@CARLETONPLACE.CA BY FRIDAY, SEPTEMBER 13TH, 2024 AT 4:00
P.M. SO THAT NUMBER OF ATTENDEES CAN BE PROVIDED FOR REFRESHMENTS
AND LUNCHEON PURPOSES**