

CORPORATION OF THE TOWN OF RENFREW

A G E N D A

A Regular Meeting of the Council of the Corporation of the Town of Renfrew to be held Electronically on **Tuesday, February 9th, 2021 at 7:00 p.m.**

- | | | |
|------|--|---------------------------------------|
| I. | <u>CALLING THE ROLL</u> | |
| II. | <u>DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF</u> | |
| III. | <u>PETITIONS AND DEPUTATIONS</u> | <u>RECOMMENDED ACTION</u> |
| | Enterprise Renfrew County
<i>(Alastair Baird and Colleen Sadler)</i> | Appear Before Council. |
| IV. | <u>CONFIRMING OF MINUTES</u> | |
| | 1. Minutes of the Regular Meeting of Council held January 26 th , 2020. | Adopt as Printed. |
| V. | <u>COMMUNICATIONS</u> | |
| VI. | <u>REPORTS</u> | |
| A. | <u>PLANNING</u> | |
| | 1. Planner Wither's report dated February 4, 2021
<i>(Encroachment – 639 York Street)</i> | Adopt Recommendation.
(B/L 9-2021) |
| B. | <u>FINANCE & ADMINISTRATION</u> | |
| | 1. Minutes of the AdminEcDev&Tourism Committee meeting held January 7, 2021. | Receive. |
| | 2. Local Efficiency Group (LEG)
(Supporting information to be provided) | Review Recommendations. |
| C. | <u>FIRE</u> | |
| D. | <u>RECREATION</u> | |
| E. | <u>DEVELOPMENT & WORKS</u> | |
| F. | <u>REEVE'S REPORT</u> | |
| G. | <u>OTHER</u> | |

VII. BOARDS AND COMMISSIONS

A. POLICE SERVICES' BOARD

B. PUBLIC LIBRARY

C. OTHER

VIII. BY-LAWS

B/L 9-2021 Being a By-Law to permit the encroachment of a dwelling onto the York Street road allowance, in relation to the property located at 639 York Street, Lot 6, Plan 48; Part 2 RP 49R-19318, Town of Renfrew, Roll # 47-48-000-010-04200.

IX. NEW AND UNFINISHED BUSINESS

X. CLOSED SESSION

XI. CONFIRMING BY-LAW

B/L 10-2021 Being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Renfrew at the meeting held on February 9th, 2021.

XII. ADJOURNMENT

CORPORATION OF THE TOWN OF RENFREW

Minutes of the regular meeting of the
Council of the Corporation of the Town of
Renfrew held Electronically on Tuesday,
January 26th, 2021 at 7:00 p.m.

PRESENT WERE Mayor Eady
Reeve Emon
Councillors: Coulas, Evans, Jamieson, Heins, Sidney

ALSO PRESENT Clerk Bulmer, Treasurer O'Reilly, Director Asselin, Director Hill,
Chief Welsh, Jo-anne Caldwell (Program Developer), Jenna
McEwan (EDO/Communications Officer), Eric Withers (Town
Planner)

I. CALLING THE ROLL

II. DECLARATION OF PECUNIARY INTEREST
AND THE GENERAL NATURE THEREOF

Councillor Jamieson declared a pecuniary interest with respect to Treasurer's O'Reilly's report dated January 20, 2021, concerning a Loan and Repayment Agreement with the Renfrew Public Library Board. Councillor Jamieson has filed the required written declaration.

III. PETITIONS AND DEPUTATIONS

2021 - 01 - 21

MOVED by Councillor Sidney, Reeve Emon

THAT Jo-anne Caldwell, Program Developer, be heard before Council to provide highlights of the recently submitted grant application under the Community Support, Multiculturalism, and Anti-Racism Initiatives Program Projects Component.

- CARRIED -

Ms. Caldwell appeared before Council to highlight the Town's recently submitted funding application under The Community Support, Multiculturalism, and Anti-Racism Initiatives Program. The program's objective's, which align nicely with the Town's proposed establishment and mandate of a Diversity Ad Hoc Committee, are to :

- support communities in confronting racism and discrimination, promoting intercultural and interfaith understanding and fostering equitable opportunities to participate fully in Canadian society;
- promote and engage in discussions on multiculturalism, diversity, racism and religious discrimination at the domestic and international levels; and
- strengthen research and evidence to build understanding of the disparities and challenges faced by racialized and religious minority communities, and Indigenous Peoples

Councillor Sidney spoke to the Terms of Reference drafted for the Diversity Ad Hoc Committee and its general purpose to address racism and discrimination in the Town of Renfrew.

III. PETITIONS AND DEPUTATIONS

2021 - 01 - 22

MOVED by Councillor Sidney, Councillor Jamieson Emon

THAT Renfrew Town Council approve the establishment of a Diversity Ad Hoc Committee in accordance with the Terms of Reference presented.

- CARRIED -

Reeve Emon requested that the Administration/Economic Development Committee discuss the implementation of a Land Acknowledgement Statement.

2021 - 01 - 23

MOVED by Councillor Jamieson, Reeve Emon

THAT Jenna McEwan, EDO/Communications Officer, appear before Council to provide an update on the Digital Training Initiative being coordinated by the Town to support local business in learning about the different components of online marketing and the benefits of having an active online presence.

- CARRIED -

Ms. McEwan appeared before Council to provide both an update and to promote the Digital Training Initiative. This program contains tools and information that will help those who are needing to establish an online presence, as well as those who wish to improve upon what they currently have. By participating in this training, businesses and individuals will learn to leverage digital technologies in order to make themselves more available to their customers and clients, regardless of time of day, or distance, which will help them to navigate this incredibly stressful time for small businesses. This training will allow businesses to continue to expand their market, grow their clientele and market, and increase their ability to remain competitive for years to come. This training series is being created and presented by a local company, Tubman Marketing Inc., in partnership with the Town of Renfrew, and Renfrew County Community Futures Development Corporation.

IV. CONFIRMING OF MINUTES

2021 - 01 - 24

MOVED by Councillor Heins, Councillor Evans

THAT the Minutes of the Regular Council meeting held electronically on January 12, 2021 be adopted as printed.

- CARRIED -

VI. COMMUNICATIONS

2021 - 01 - 25

MOVED by Councillor Jamieson, Councillor Heins

THAT the communication from the Municipality of Charlton and Dack, dated January 7, 2021, concerning the continued increase of municipal insurance costs, caused in most part by the Joint and Several Liability model, be received and endorsed.

- CARRIED -

VI. COMMUNICATIONS

2021 - 01 - 26

MOVED by Councillor Coulas, Councillor Heins

THAT the communication from Statistics Canada, dated January 13, 2021, concerning the May 2021 Census; be received; and

FURTHER THAT Renfrew Town Council supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

- CARRIED -

VII. REPORTS

2021 - 01 - 27

MOVED by Councillor Evans, Councillor Sidney

THAT Planner Withers' report, dated January 21, 2021, concerning Site Plan Approval for 413 O'Brien Road (McDonald's), be received.

- CARRIED -

2021 - 01 - 28

MOVED by Councillor Heins, Councillor Sidney

THAT By-Law 5-2021, being a by-law to authorize the Mayor and Clerk to execute a Site Plan Agreement with MCDONALD'S RESTAURANTS OF CANADA LIMITED in relation to the property located at 413 O'Brien Road, Roll #4748 000 020 00300, be read a first time and be deemed to have been read a second time.

- CARRIED -

2021 - 01 - 29

MOVED by Councillor Jamieson, Councillor Heins

THAT By-Law 5-2021, being a by-law to authorize the Mayor and Clerk to execute a Site Plan Agreement with MCDONALD'S RESTAURANTS OF CANADA LIMITED in relation to the property located at 413 O'Brien Road, Roll #4748 000 020 00300, be read a third time and be passed.

- CARRIED -

2021 - 01 - 30

MOVED by Reeve Emon, Councillor Heins

THAT the minutes of the Human Resources Committee meeting held January 5, 2021, be received.

- CARRIED -

2021 - 01 - 31

MOVED by Councillor Evans, Councillor Sidney

THAT Treasurer O'Reilly's report dated January 20, 2021, concerning a Loan and Repayment Agreement with the Renfrew Public Library Board, be received.

- CARRIED -

VII. REPORTS cont'd

2021 - 01 - 32

MOVED by Councillor Heins, Reeve Emon

THAT By-Law 4-2021, being a by-law to authorize the Mayor and Clerk to execute an agreement with the Renfrew Public Library Board for the advancement and repayment of monies for architectural design services relating to the Program Centre, be read a first time and be deemed to have been read a second time.

- CARRIED -

2021 - 01 - 33

MOVED by Councillor Sidney, Reeve Emon

THAT By-Law 4-2021, being a by-law to authorize the Mayor and Clerk to execute an agreement with the Renfrew Public Library Board for the advancement and repayment of monies for architectural design services relating to the Program Centre, be read a third time and be passed.

- CARRIED -

2021 - 01 - 34

MOVED by Councillor Evans, Councillor Heins

THAT Treasurer O'Reilly's report, dated January 21, 2021, concerning Allowance for Doubtful Accounts: Taxes, Water and Wastewater Accounts, be received.

- CARRIED -

2021 - 01 - 35

MOVED by Councillor Evans, Councillor Coulas

THAT Renfrew Town Council approve the increase in the allowances for doubtful accounts in the General (Tax) Fund and the Water and Wastewater Funds as of December 31, 2020 to reflect the value of certain accounts that have been identified as uncollectible.

- CARRIED -

2021 - 01 - 36

MOVED by Councillor Heins, Reeve Emon

THAT Treasurer O'Reilly's report, dated January 21, 2021, concerning Dedicated Gas Tax Funds for Public Transportation Program, be received.

- CARRIED -

2021 - 01 - 37

MOVED by Councillor Evans, Councillor Jamieson

THAT By-Law 7-2021, being a by-law to authorize the execution of a Letter of Agreement between Her Majesty the Queen in Right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario, and the Town of Renfrew, related to funding provided by the Province of Ontario to the Town of Renfrew under the Dedicated Gas Tax Funds for Public Transportation Program, be read a first time and be deemed to have been read a second time.

- CARRIED -

VII. REPORTS cont'd

2021 - 01 - 38

MOVED by Councillor Heins, Councillor Evans

THAT By-Law 7-2021, being a by-law to authorize the execution of a Letter of Agreement between Her Majesty the Queen in Right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario, and the Town of Renfrew, related to funding provided by the Province of Ontario to the Town of Renfrew under the Dedicated Gas Tax Funds for Public Transportation Program, be read a third time and be passed.

- CARRIED -

2021 - 01 - 39

MOVED by Councillor Heins, Councillor Sidney

THAT the minutes of the Fire and Emergency Management Committee meetings held December 15, 2020 and January 19, 2021, be received.

- CARRIED -

2021 - 01 - 40

MOVED by Councillor Sidney, Councillor Coulas

THAT the minutes of the Parks, Recreation and Facilities Committee meeting held on January 19, 2021, be received.

- CARRIED -

2021 - 01 - 41

MOVED by Councillor Evans, Councillor Jamieson

THAT Director Hill's report, dated January 21, 2021, concerning Non-Resident User Fee Agreements with neighbouring townships, be received.

- CARRIED -

2021 - 01 - 42

MOVED by Councillor Jamieson, Councillor Coulas

THAT By-Law 6-2021, being a by-law to authorize the Mayor and Clerk to execute an agreement with the Township of Admaston/Bromley, Township of Horton, Township of Greater Madawaska and Township of McNab/Braeside, respecting the provision of recreation services for the period from January 1, 2019 to December 31, 2023, be read a first time and be deemed to have been read second time.

- CARRIED -

2021 - 01 - 43

MOVED by Reeve Emon, Councillor Sidney

THAT By-Law 6-2021, being a by-law to authorize the Mayor and Clerk to execute an agreement with the Township of Admaston/Bromley, Township of Horton, Township of Greater Madawaska and Township of McNab/Braeside, respecting the provision of recreation services for the period from January 1, 2019 to December 31, 2023, be read a third time and be passed.

- CARRIED -

VII. REPORTS cont'd

2021 - 01 - 44

MOVED by Reeve Emon, Councillor Evans

THAT the minutes of the Waste Management Committee meeting held January 11, 2021, be received.

- CARRIED -

2021 - 01 - 45

MOVED by Councillor Coulas, Councillor Sidney

THAT the minutes of the Development and Works Committee meeting held January 12, 2021, be received.

- CARRIED -

2021 - 01 - 46

MOVED by Councillor Coulas, Councillor Sidney

THAT Director Asselin's report, dated January 21, 2021, concerning Chief Building Official – Greater Madawaska, be received.

- CARRIED -

2021 - 01 - 47

MOVED by Reeve Emon, Councillor Heins

THAT Renfrew Council support and endorse the Renfrew Chief Building Official (CBO) assisting the Township of Greater Madawaska (GM) with the provision of Building Services on a cost recovery basis.

- CARRIED -

2021 - 01 - 48

MOVED by Reeve Emon, Councillor Sidney

THAT the 2020 Waste Management Annual Report, be received.

- CARRIED -

2021 - 01 - 49

MOVED by Councillor Evans, Councillor Heins

THAT the 2020 Annual Report on Building Permit Fees, be received.

- CARRIED -

VIII. BOARDS AND COMMISSIONSIX. CLOSED SESSION

2021 - 01 - 50

MOVED by Reeve Emon, Councillor Heins

THAT Renfrew Town Council convene in Closed Session for the following matter pursuant to Section 239 of the *Municipal Act, 2001*:

- *Pursuant to Section 239 2(b) of the Municipal Act, 2001 ~ personal matters about an identifiable individual, including municipal or local board employees.*

IX. CLOSED SESSION cont'd

More specifically, to discuss an Early Retirement Incentive.

- CARRIED -

Council convened in Closed Session at 9:02 p.m..

2021 - 01 - 51

MOVED by Councillor Sidney, Councillor Evans

THAT Renfrew Town Council rise from its Closed Session and report progress.

- CARRIED -

Council rose from its Closed Session at 9:38 p.m..

2021 - 01 - 52

MOVED by Councillor Heins, Councillor Jamieson

THAT Renfrew Town Council directs staff to advise, in response to an employee request, that it is not supportive of offering an Early Retirement Incentive at this time.

- CARRIED -

RECORDED VOTE

Yeas

Nays

Councillor Coulas
Councillor Evans
Councillor Heins
Councillor Jamieson
Councillor Sidney

Mayor Eady
Reeve Emon

IX. BY-LAWS

By-Laws 4-2021, 5-2021, 6-2021 and 7-2021 were given three readings and passed.

X. NEW AND UNFINISHED BUSINESS

XI. CONFIRMING BY-LAW

2021 - 01 - 53

MOVED by Councillor Jamieson, Councillor Evans

THAT By-Law 8-2021, being a by-law to confirm the proceedings of the Council of the Corporation of the Town of Renfrew at the Regular Meeting held January 26, 2021, be read first time and be deemed to have been read a second time.

- CARRIED -

2021 - 01 - 54

MOVED by Reeve Emon, Councillor Evans

THAT By-Law 8-2021, being a by-law to confirm the proceedings of the Council of the Corporation of the Town of Renfrew at the Regular Meeting held January 26, 2021, be read third time and be passed.

- CARRIED -

THAT we do now adjourn (Time of adjournment 9:45 p.m.).

MAYOR - Don Eady

CLERK - Kim R. Bulmer

Department of Development &
Property



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-3204
FAX: 613-735-2492
www.countyofrenfrew.on.ca

January 13, 2021

Mr. Kim Bulmer, Clerk
Town of Renfrew
127 Raglan Street South
Renfrew, ON K7V 1P8

Dear Kim:

Re: Enterprise Renfrew County (ERC) Funding Support from the Town of Renfrew

The County of Renfrew is appreciative of the ongoing support and collaboration provided by the Town of Renfrew to Enterprise Renfrew County (ERC). We would like to request the opportunity to make a brief virtual presentation to Town of Renfrew Council, to provide an overview of ERC activities and initiatives, especially as they relate to businesses and entrepreneurs from the Renfrew area.

We continue serving clients from both the Renfrew and Pembroke ERC offices with a full-time Program Officer, a full-time Business Consultant, and extensive resource materials to serve Renfrew small businesses and new entrepreneurs. ERC has adapted to the COVID-19 environment and virtually hosts and sponsors many business development and education sessions across the County for existing business operators and for those considering establishing a new business.

In 2020 ERC delivered the COVID-19 Business Relief funding on behalf of the County of Renfrew and twelve Renfrew businesses were recipients of up to \$5,000 each. A second round of that funding is planned for early 2021 and ERC will be sharing information about applications in the next few weeks.

In order to keep this key business development activity functioning, we respectfully request a direct financial contribution from the Town of Renfrew of \$1,000 for the 2021 operating year. This contribution, combined with a financial contribution from the City of Pembroke, is vital to demonstrate to the Province of Ontario, our primary funder, the strong support ERC has earned in the County of Renfrew.

Sincerely,

Alastair Baird,
Manager of Economic Development Services
abaird@countyofrenfrew.on.ca

DATE February 4, 2021

SUBJECT File No.: D-13-46
Application for Minor Variance
Encroachment By-law

Charles Wheler
639 York Street, Roll # 47-48-000-010-04200

RECOMMENDATION THAT Council pass By-law No. 9-2021, being a By-law to permit the encroachment of a dwelling onto the York Street road allowance, in relation to the property located at 639 York Street, Lot 6, Plan 48; Part 2 RP 49R-19318, Town of Renfrew, Roll # 47-48-000-010-04200

ORIGINATOR Eric Withers, MCIP, RPP
Town Planner

FINANCE COMMENT The passing of By-Law No. 9-2021 does not have a direct financial impact on the Town's operations.

COMMITTEE REVIEW The Committee of Adjustment approved Minor Variance application D-13-46, subject to Council passing an encroachment By-law for the existing structures.

BACKGROUND **Application**

The Planning Advisory Committee provisionally approved Minor Variance application D-13-46 regarding 639 York Street, with the condition that the Council of the Town of Renfrew pass a by-law recognizing the existing encroachment of the dwelling and accessory buildings onto the York Street Road allowance. The owner proposes to reduce the encroachment through the proposed dwelling alterations and replacement of the accessory buildings with a carport located wholly on the property.

The draft encroachment by-law is attached as **Appendix "A"**, which includes the existing and proposed lot configurations.

Site Description and Location

The application is in respect of lands described as 639 York Street, Lot 6, Plan 48; Part 2 RP 49R-19318, Town of Renfrew, Roll # 47-48-000-010-04200.

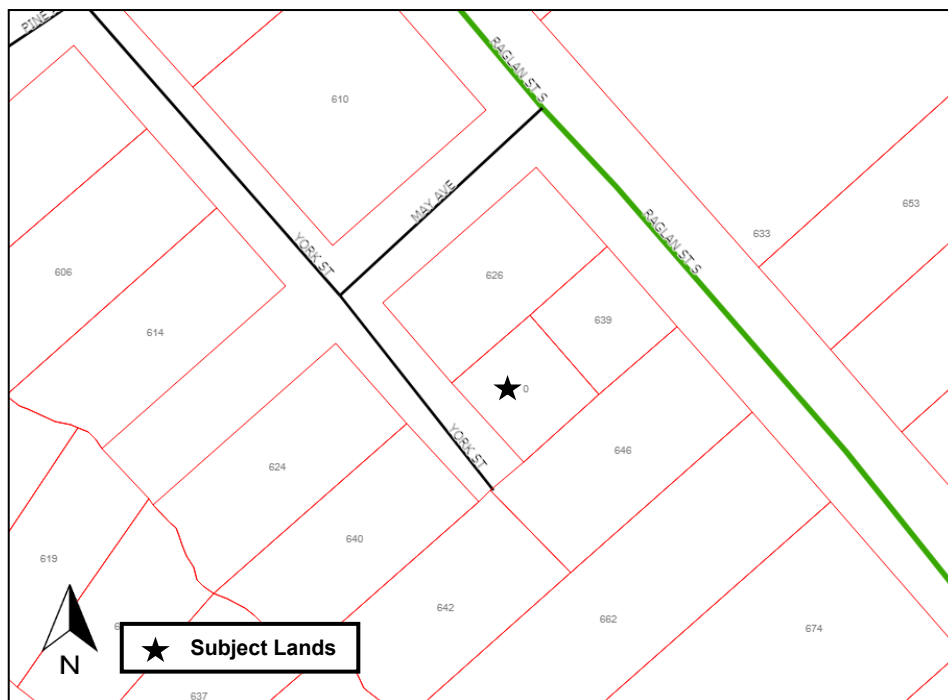
The subject lands are approximately 0.044 hectares (0.11 acres) in area, having approximately 22.05 metres (72 feet) of road frontage on York Street, and 20.13 metres (66.03 feet) of depth. A single-detached dwelling and accessory buildings exist on the subject property.

The existing dwelling and accessory buildings currently encroach on the York Street road allowance.

Surrounding land uses are residential in nature.

A key map showing the location of the property is shown in Figure 1 below.

FIGURE 1 – Key Map



ALTERNATIVES CONSIDERED

1. THAT Council not pass By-law No. 9-2021, being a By-law to permit the encroachment of a dwelling onto the York Street road allowance, in relation to the property located at 639 York Street, Lot 6, Plan 48; Part 2 RP 49R-19318, Town of Renfrew, Roll # 47-48-000-010-04200.
2. THAT Council defer consideration of By-law No. 9-2021, being a By-law to permit the encroachment of a dwelling onto the York Street road allowance, in relation to the property located at 639 York Street, Lot 6, Plan 48; Part 2 RP 49R-19318, Town of Renfrew, Roll # 47-48-000-010-04200, to a future meeting.

DISCUSSION

Section 210.107 of the Municipal Act, R.S.O. 1990, c. M45 authorizes councils of local municipalities to pass by-laws permitting persons owning or occupying any building or other erections that by inadvertence has been wholly or partially erected upon any highway, to maintain and use such erection thereon.

Staff have no concerns with Council adopting the proposed encroachment by-law, to satisfy the condition of approval for Minor Variance application D-13-46. Should the owner proceed with construction of the proposed development, the existing encroachment would be improved.

CORPORATION OF THE TOWN OF RENFREW
BY-LAW NO. 9-2021

Being a By-law to permit the encroachment of a dwelling onto the York Street road allowance, in relation to the property located at 639 York Street, Lot 6, Plan 48; Part 2 RP 49R-19318, Town of Renfrew, Roll # 47-48-000-010-04200.

WHEREAS Section 210.107 of the Municipal Act, R.S.O. 1990, c. M45 authorizes councils of local municipalities to pass by-laws permitting persons owning or occupying any building or other erections that by inadvertence has been wholly or partially erected upon any highway, to maintain and use such erection thereon;

AND WHEREAS according to a Plan attached hereto as Schedule "A" and made a part of this By-law, the dwelling and two accessory structures at 639 York Street encroach on the York Street Road allowance;

AND WHEREAS the owner of 639 York Street proposes to reduce the encroachment of the dwelling and remove the accessory structures encroaching onto the York Street road allowance in accordance with a Plan attached hereto as Schedule "B" and made part of this By-law;

AND WHEREAS the Council of the Corporation of the Town of Renfrew deems it expedient to permit this encroachment to continue without charge, at the pleasure of Council, and supports the proposed reduction of the encroachment.

NOW THEREFORE the Council of the Corporation of the Town of Renfrew enacts as follows:

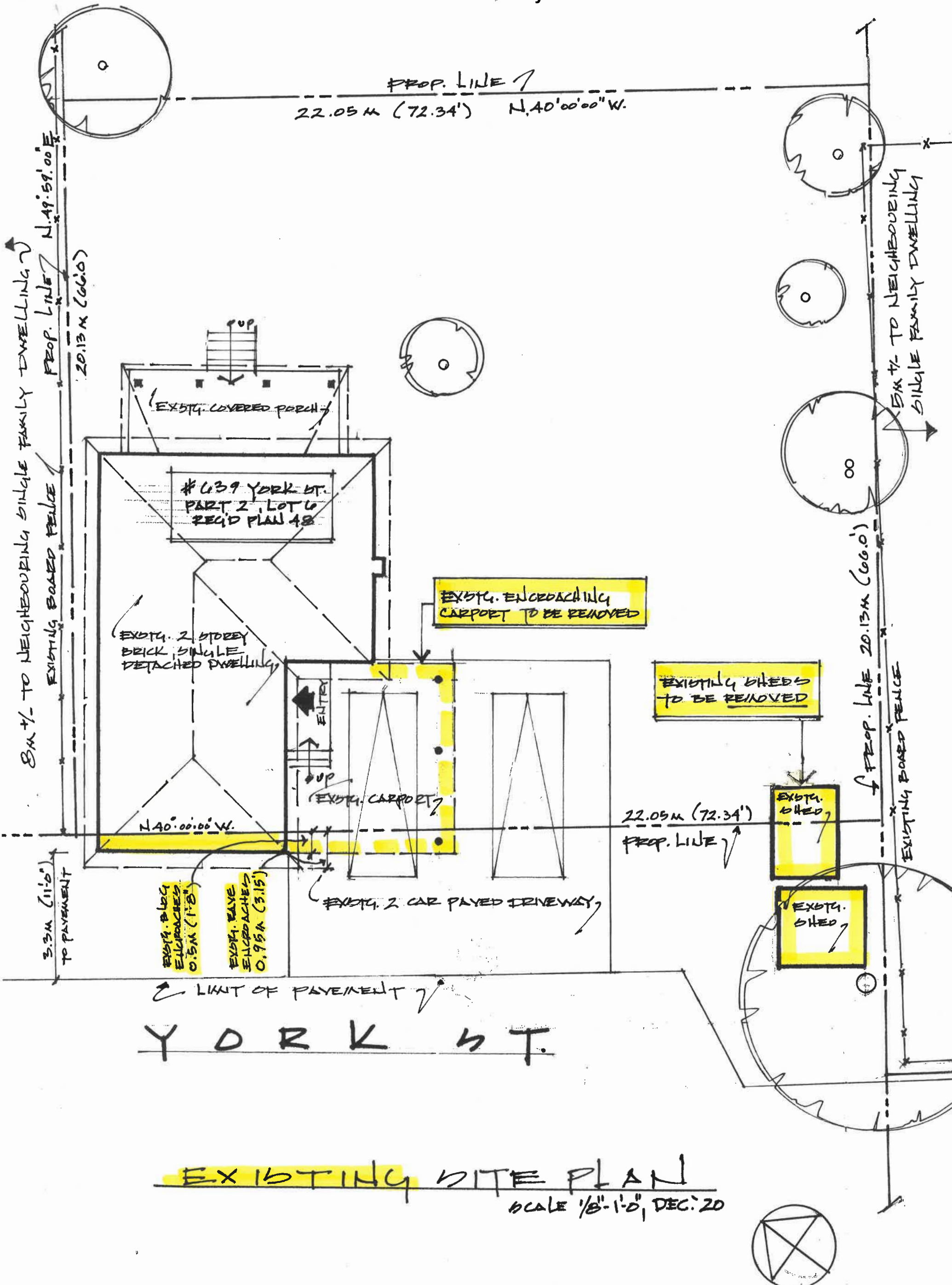
1. THAT the said Plans attached as Schedules "A" and "B" be adopted as part of this By-law.
2. THAT the said encroachment, as shown on Schedule "A", and as proposed to be reduced in accordance with Schedule "B", be permitted to continue without charge, at the pleasure of Council.
2. THAT this By-law shall come into force and take effect immediately upon the passage thereof.

Read a first and second time this 9th day of February, 2021.

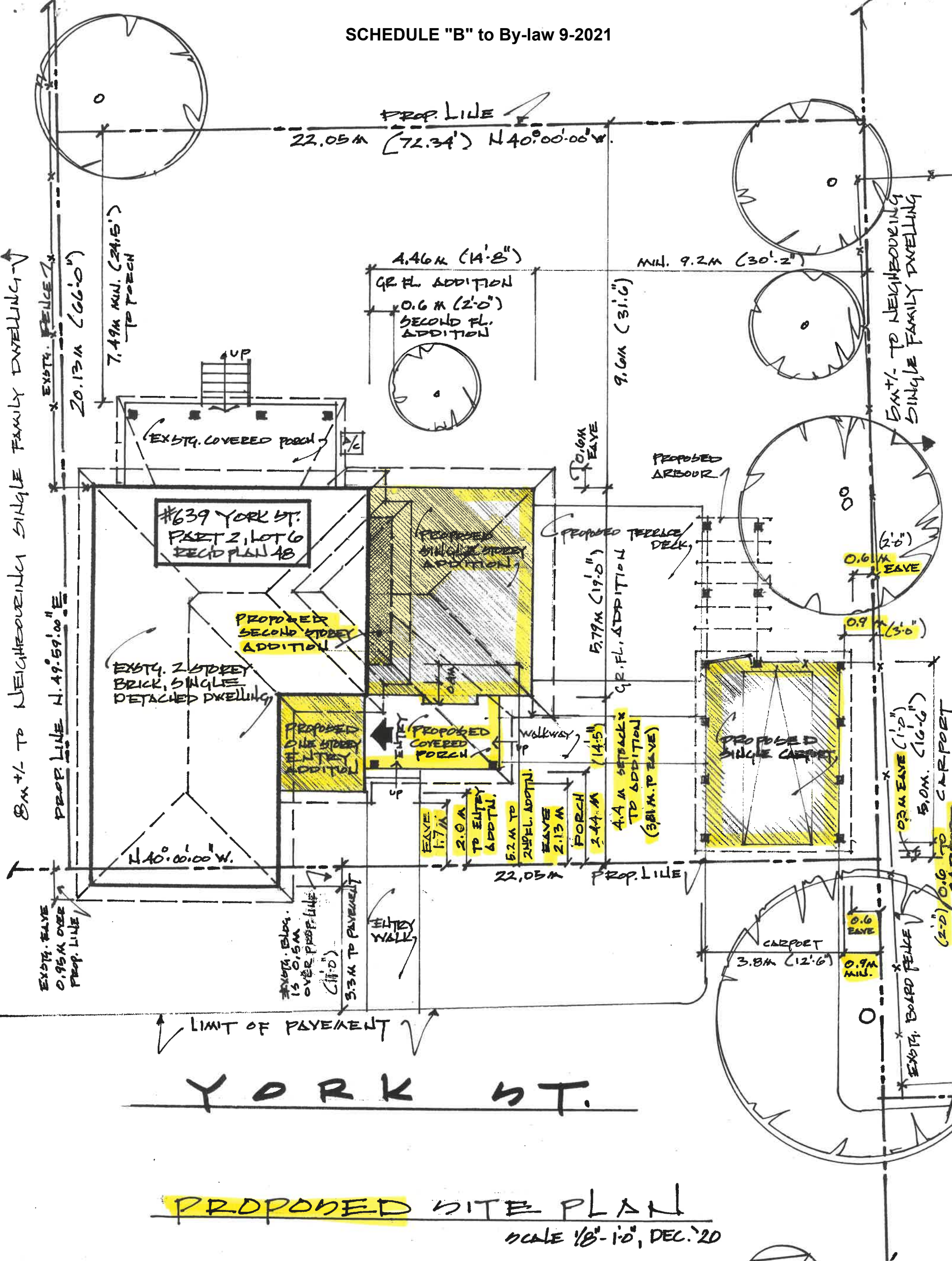
Read a third and final time this 9th day of February, 2021.

Don Eady, Mayor

Kim R. Bulmer, Clerk



6 3 9 Y O R K S T .
R E N F R E W , O N T A R I O
P R O P O S E D A D D I T I O N S / R E N O V A T I O N S



PROPOSED SITE PLAN
 SCALE 1/8" = 1'-0", DEC. '20

• # 6 3 9 Y O R K S T. •
 R E N F R E W , O N T A R I O
PROPOSED ADDITIONS / RENOVATIONS

ADMINISTRATION ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MINUTES

MINUTES OF MEETING 01-2021
Thursday January 7, 2021 @ 9:30 a.m.
Zoom Electronic Meeting Platform

1. Call to Order

2. Attendance

Councilor Jamieson, Chair
Mayor Eady
Reeve Emon
Deputy Clerk Charkavi
EDO McEwan
Clerk Bulmer

3. Declaration of Pecuniary Interest

None Declared.

4. Approval of the Agenda

MOVED by, Mayor Eady, Seconded by Reeve Emon

THAT the Administration, Economic Development and Tourism Committee's Agenda be approved as presented.

- CARRIED -

5. Delegations/Deputations

None.

6. Confirmation of Meeting Notes

MOVED by, Reeve Emon, Seconded by Mayor Eady

THAT the Minutes of Administration and Economic Development & Tourism Committee Meeting held December 3rd, 2020, be adopted as presented.

- CARRIED -

7. Communications

8. Reports

8.1 Administration

8.1.1 Accessibility Update

Deputy Clerk Charkavi provided an update on Accessibility, and noted that some of the web content will need to be removed until it is able to be made accessible. She added that going forward into 2021 agendas and minutes are meeting the AODA requirements and that pdfs removed will still be available to be emailed or picked up by those interested.

Clerk Bulmer noted that there will be unavoidable costs required for accessibility, for items such as licensing and training, and that it will be noted in the 2021 budget.

8.2 Economic Development

8.2.1 Advertising 2021

EDO McEwan provided costs and information regarding advertising opportunities that the Town has taken part in the past and presented for approval for 2021.

Committee discussed the Military Magazine Advertising, and possible partnerships that could be entered into with this publication in order to spread out costs. Committee directed Councilor Jamieson to reach out to Military Magazine to discuss partnership opportunities.

EDO McEwan informed Committee that Alastair Baird had forwarded an opportunity for advertising in the Ottawa Business Journal. She further noted she has a Zoom meeting with Mr. Tyo Friday January 8 to discuss costs, packages, and what this project encompasses. Councilor Jamieson requested that EDO McEwan provide her with the information after this meeting.

8.2.2 Communications

Discussions were had regarding the Digital Signs, once they are functioning.

Clerk Bulmer noted that he would like to begin further discussions about the role of communications, and whether expanding on this position should be reviewed.

Discussion was had about opportunities to advertise in areas surrounding Renfrew to attract business to the Town of Renfrew from outlying areas. The Town of Renfrew wants to advertise all that the town can offer, to attract business, and avoid losing business to larger cities and towns.

EDO McEwan introduced an initiative that was created in partnership with Kent Tubman of Tubman Marketing, in order to provide help and guidance for local businesses to create an online presence for their stores to aid them during the pandemic.

Committee is very much in favour of this initiative, and would like to commence immediately, and provide this as information at next Council Meeting.

Direction was given to EDO McEwan to reach out to local media outlets and business groups, and create social media ads to gauge level of interest in this training.

Administration, Economic Development and Tourism Committee has approved up to \$8000 + HST upon registration from the community to sponsor Digital Literacy Training to local businesses.

Costs to businesses will be determined once the program is finalized. Councilor Jamieson would like EDO McEwan to confirm cost per person with Mr. Tubman.

MOVED by, Mayor Eady, Seconded by Reeve Emon

THAT the Administration, Economic Development and Tourism Committee proceed in commencing community outreach to determine participation in this training.

- CARRIED -

8.3 Land Sales/Purchases

8.3.1 Update on Property Sales in Progress, and those with option agreements:

Clerk Bulmer provided an update on O'Farrell development, and that they plan to commence work in the Spring of 2021.

Clerk Bulmer confirmed that Nautical Lands Group development is on track; they are completing their due diligence, and will require an official plan amendment.

8.3.2 Surplus Property Inventory:

Clerk Bulmer informed Committee that he and EDO McEwan have compiled an inventory of surplus lands owned by the Town of Renfrew. Clerk Bulmer suggests that sales should commence with the lots most easily sold. These include Residential lots with limited work required to be ready for sale (noted lots on Seventh Street, Centennial Drive, and Queen's Crescent).

Clerk Bulmer will send out RFP's for the handling of these sales.

Clerk Bulmer noted a piece of property near Stewart Park and the Presbyterian Church that has had the legal process started to become Town owned property.

This parcel of land has been orphaned, and it is a significant piece of property for the Town, as servicing will be run through it. Clerk Bulmer hopes to have legal title to this parcel in 2021.

9.0 Unfinished Business

10. New Business

Mayor Eady had a meeting with Union representatives of Arnprior Aerospace and Mayor Stack, and informed Committee that there are significant concerns for the factory.

Arnprior Aerospace is looking to find avenues to diversify, and manufacture new products. They have been looking into helicopter repairs in partnership with CFB Petawawa.

Mayor Eady expressed concerns over widespread effects if this plant were to shut down, as many Renfrew Residents are employed by this factory, and in turn much of the revenue comes back to our town.

Mayor Eady suggests that these kinds of factories need our support however we are able to provide it.

11. **Closed**

12. **Next Meeting**

February 4, 2021 at 9:30 a.m. – Electronic Zoom Meeting.

13. **Adjournment**

Time of adjournment 11:35 am.

CORPORATION OF THE TOWN OF RENFREW
BY-LAW NO. 10-2021

Being a By-law to confirm the proceedings of the
Council of the Corporation of the Town of Renfrew at
the meeting held on February 9, 2021.

WHEREAS Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipal corporation shall be exercised by its Council; and

WHEREAS Section 5(3) of the said *Municipal Act* provides that the powers of every Council are to be exercised by by-law; and

WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual By-Law; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Renfrew at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Town of Renfrew enacts as follows:

1. **THAT** the actions of Council in respect of each motion and resolution passed and other action taken by the Council at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. **THAT** the Mayor and appropriate officials of the Town of Renfrew are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Town of Renfrew referred to in the preceding section.
3. **THAT** unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all documents necessary and the Clerk to affix the corporate seal of the Town of Renfrew.
4. **THAT** this By-law is hereby deemed to take effect on the day of its passing.

Read a first and second time this 9th day of February, 2021.

Read a third and final time this 9th day of February, 2021.

Don Eady, Mayor

Kim R. Bulmer, Clerk