

Fire & Emergency Management Committee Minutes of Meeting 3-2021

Tuesday, March 16, 2021 – 2:00 P.M.
ELECTRONIC MEETING

1. **CALL TO ORDER** at 2:02 pm

2. **ATTENDANCE**

Participants: Chair – Councillor Heins, Reeve Emon, Clerk Kim Bulmer and Alternate CEMC Mike Fortier and Fire Chief Welsh – Recording Secretary

Regrets: Councillor Jamieson

3. **APPROVAL OF AGENDA**

3.1 **MOVED BY** Reeve Emon, Councillor Heins

THAT the agenda be approved.

- CARRIED -

4. **DECLARATION OF PECUNIARY INTEREST**

None

5. **DELEGATIONS/DEPUTATIONS**

5.1 Andrew Dick of RC Fireworks - Joined the meeting at 2:05 pm and made a presentation on By-law 22-2005 Fireworks. Mr Dick left the meeting at 2:17 pm.

6. CONFIRMING OF MINUTES

6.1 MOVED BY Reeve Emon, Councillor Heins

THAT the minutes of the meeting January 19, 2021 be approved.

- CARRIED -

7. COMMUNICATIONS/REQUESTS

None

8. REPORTS

8.1 Emergency Plan Exercise/Training Discussion

The committee had discussions on the nature and timing the annual Emergency Plan exercise and Training required to be completed by the Town under the Emergency Management and Civil Protection Act

MOTION:

MOVED BY: Reeve Emon, Councillor Heins,

THAT the CEMC and Alternate continue to develop a proposal for the annual exercise and return to the committee with more details in the coming months.

- CARRIED -

8.2 Fire Department Summary Action Report for February 2021

Chief Welsh reviewed the action the items listed in the action report.

MOTION:

MOVED BY: Reeve Emon, Councillor Heins,

THAT the Fire and Emergency Management Committee receives this report.

- CARRIED -

8.3 Provincial Government Announcement of Thursday March 11, 2021

Chief Welsh reviewed the use for of a one-time grant to the Town of Renfrew Fire Department from the Ontario Government. The proposed utilization focuses on Departmental training; offsetting the cost of attending Regional Training Centres due to the closure of the Gravenhurst campus of the Ontario Fire College, purchasing training manuals for each member of the department, and purchasing a set of training topic DVDs. The application must be submitted to the Fire Marshal's office by Friday March 19, 2021.

MOTION:

MOVED BY: Reeve Emon, Councillor Heins

THAT the Fire and Emergency Management Committee receives this report and fully supports the proposed use of the Grant money.

- CARRIED -

8.4 Review By-law #22-2005 Fireworks By-law

The Committee reviewed the current By-law, comparing it to By-laws from our neighbouring communities and some 75 other municipalities across the Province.

MOTION:

MOVED BY: Reeve Emon, Councillor Heins,

THAT the Chief and Clerk provide potential amendment wording to the Committee at the April meeting.

- CARRIED -

9. NEW AND UNFINISHED BUSINESS

- 9.1** 2021 Priorities were revisited with no changes to list or update on previously identified priorities.

9.2 Issues for Further Discussion: The Chief advised he had not received a response for his request for information on utilization of Employee Assistance program but had received an invoice for this year. No further updates on the Master Fire Plan process or Tiered Response in the Local Efficiency Group (LEG) the committee will continue to have this as an item on the agenda.

9.3 The Chief is developing the Volunteer Recruitment advertisement and process.

10. CLOSED SESSION

None

11. NEXT MEETING

April 20, 2021 at 2:00 p.m. – Electronic Zoom Meeting.

12. ADJOURNMENT

MOVED by Reeve Emon, Councillor Heins

THAT the Fire & Emergency Management Committee meeting adjourned at 3:23 pm.

- CARRIED -

Fire Department Activity report for February 2021

It is my distinct pleasure to advise the Fire and Emergency planning Committee of the following engagements of Renfrew Fire Department Personal for the Month:

<u>Call Type</u>	<u># of Events</u>	
<u>Renfrew</u>		
Fire	1	
Gas Leak Natural Gas	1	
False Alarm (Accidental/Malfunction)	3	
False Alarms (Human Perceived/ Accidental)	1	
Assistance to Other Agencies	1	
Other Public Hazard/ Other Response	2	
Open Air Burning Complaint	1	
Overheat	1	
CO False Alarm (Perceived)	2	
CO False Alarm (Equipment)	1	
Total	<u>14</u>	
<u>Admaston/Bromley</u>		
Fire	1	
Collison Vehicle Extrication	1	
Total	<u>2</u>	
<u>Horton</u>		
Collison Vehicle Extrication	1	
Mutual Aid Water Supply	1	
Total	<u>2</u>	
Total for Month	<u>18</u>	(2020 - 14)
Total Year	<u>45</u>	(2020 - 31)
<u>Activity</u>	<u>Hours</u>	
Training	281	
Vehicle Maintenance and Repairs	60	
Small Engines/ Equip Maintenance and Repairs	23	
Smoke Alarm Checks/ Public Relations	3	
Building Maintenance and Repairs	23	
CoVid 19 Cleaning	20	
Water Tanker Fills/ SCBA Fills	8	
Snow Removal	10	
Recreational Open Air Burning Permits Issued	<u>4</u>	(2020 - 4)
Year to Date	<u>15</u>	(2020 - 45)