

CORPORATION OF THE TOWN OF RENFREW
BY-LAW NO. 66-2017

Being a by-Law to authorize the Mayor and Clerk to sign a Memorandum of Understanding between the Corporation of the Town of Renfrew and the Renfrew and Area Seniors' Home Support, as represented by the Golden Age Activity Centre Advisory Committee, for funding for the years 2017, 2018, 2019, 2020 and 2021.

WHEREAS under Section 8 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.; and

WHEREAS under Section 9(1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

WHEREAS it is deemed important for the municipality to collaborate with various organizations and stakeholders to support disseminating, aging and support services information to seniors, families, providers, community agencies, and the private and public sector; and

WHEREAS the Corporation of the Town of Renfrew has allocated funds for the Golden Age Activity Centre (GAAC) Advisory Committee for the years 2017 – 2021.

NOW THEREFORE the Council of the Corporation of the Town of Renfrew enacts as follows:

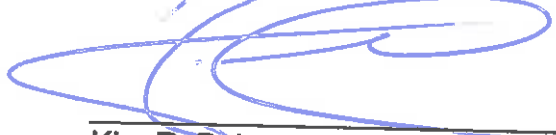
1. **THAT** the Mayor and Clerk be and are hereby authorized to sign a Memorandum of Understanding with the Renfrew and Area Seniors' Home Support, as represented by the Golden Age Activity Centre Advisory Committee, in the form as set out in Schedule "A" attached hereto.
2. **THAT** this By-law shall come into force and take effect immediately upon the passage thereof.

Read a first and second time this 26th day of September, 2017.

Read a third time and finally passed this 26th day of September, 2017.



Don Eady, Mayor



Kim R. Bulmer, Clerk



**MEMORANDUM OF UNDERSTANDING
GOVERNING THE RELATIONSHIP BETWEEN:**

**The Corporation of the Town of Renfrew
&
The Golden Age Activity Centre Advisory Committee**

The Municipal Council of the Town of Renfrew and the Golden Age Activity Centre (GAAC) Advisory Committee agree on the following:

It is important our community collaborate with various organizations and stakeholders to support disseminating aging and support services information to seniors, families, providers, community agencies, and the private and public sector.

Also it is important that our community works and facilitates the development and enhances training and support opportunities in the areas of gerontology, geriatrics, aging, family care giving, health and wellness, workforce development and volunteerism.

Our community should increase opportunities for older adults to remain active, healthy, and living independently in their communities. We will advocate and support efforts to secure services and funding for seniors' programming at the local, county, provincial and national levels.

The organizations and groups located in and serving our community contribute to the Economic Development and Community Development of our community and are deserving of a level of support by the Town of Renfrew.

GENERAL STATEMENT

It is noted the Town of Renfrew operates and/or functions under the auspices of the Municipal Act, the Town of Renfrew Procedural Bylaw, all Federal and Provincial Acts and Statutes as amended from time to time.

The Golden Age Activity Centre Advisory Committee operates/and or functions under a Terms of Reference document adopted in 2014 and the Intermediary Agreement agreed upon between Renfrew and Area Seniors' Home Support Inc. and the Golden Age Activity Centre dated 22nd of May

2014. This relationship may change or evolve from time to time and the GAAC Advisory Committee will undertake to inform the Town of the amended agreements from time to time. Renfrew & Area Seniors' Home Support and the Golden Age Activity Centre must and will continue to comply with Provincial and Federal Legislation.

The GAAC may receive funds from levels of Government or other organizations and as a courtesy will undertake to copy the Town of Renfrew with the funding agreements and requirements for the funding.

1.0 VISION STATEMENT

- 1.1 The vision shared by the Municipal Council of the Town of Renfrew and GAAC Advisory Committee is that all our residents will thrive within a vibrant community with opportunities to live, work, socialize and carry on business.
- 1.2 We encourage our older adults to maintain and enhance their well-being and independence through a lifestyle that embraces daily physical activities.
- 1.3 We will develop and support life-enhancing services to older adults, including information, education, recreation, and volunteer opportunities.
- 1.4 We will endeavor to increase the understanding of the impact of aging on both individuals and society, and we will work for change, both social and individual, in order to enhance the participation of the elderly as active members of society and our community.
- 1.5 We expect and will promote the GAAC as the central gathering place for seniors living independently to join together for socialization and recreation.
- 1.6 We will engage seniors in activities and events that they will take ownership of through leadership and participation.

2.0 OBJECTIVES

- 2.1 Develop a long term GAAC development strategy and action plan that will identify opportunities and encourage specific initiatives of mutual interest and benefit which will enhance economic and community growth by giving priority to the initiatives described below.
- 2.2 Identify and provide advice, which will include recommended actions, to address issues hindering seniors' emotional, physical and spiritual well-being and their ability to partake and enjoy our community.
- 2.3 Identify and secure funding opportunities, in partnership or as an individual entity, for projects of regional and/or cross-jurisdictional community scale and scope to fund initiatives which assist

seniors in enjoying their lives physically, emotionally and spiritually and assist them in benefitting from their community and its activities.

- 2.4 Enhance the linkages between cultural institutions, education institutions, individual businesses and the GAAC Advisory Committee to expand the scope of program creation and explore opportunities available and accessible to the GAAC Advisory Committee in the region-province-nation.
- 2.5 Develop an open and consultative environment whereby the community as a whole, is welcomed and encouraged to provide input on initiatives and issues being addressed, promoted and developed.
- 2.6 Assist in the promotion of a positive image for the Town of Renfrew and all its individual cultural, volunteer and social groups.
- 2.7 The GAAC Advisory Committee will undertake to develop a minimum of four (4), one per quarter, fundraising ventures to meet or exceed the annual funding granted by the Town of Renfrew.

3.0 THE GOLDEN AGE ACTIVITY CENTRE ADVISORY COMMITTEE STRUCTURE

- 3.1 The Town of Renfrew is becoming and hopes to become more diverse. It is important that the membership of the GAAC Advisory Committee reflect this diversity.
 - 3.1.1 It is also appropriate that the GAAC Advisory Committee reflect, when possible, the current and potential future economic, social and cultural sectors in the community, and it is recommended that one representative from any given sector be invited to join the committee.
 - 3.1.2 Members should be visionary, dedicated, team players who have demonstrated a cooperative spirit and are cognizant of the larger community which includes the Town of Renfrew and the area municipalities and communities.
 - 3.1.3 The following sectors directly affect sense of community of the region:
 - (a) Forestry and Wood Processing
 - (b) Tourism
 - (c) Manufacturing
 - (d) Scientific Research and Development
 - (e) Transportation
 - (f) Government: municipal
 - (g) Culture and Heritage
 - (h) Retail
 - (i) Professional Services
 - (j) Health
 - (k) Recreation

Community Development is a multi-faceted strategic process that influences the growth and enjoyment of a community and it can enhance its economic well-being. It can be stated that it is the creation and the improvement of quality of life. Community Development is improvement and enhancement of the features and benefits of being part of a community. Economic Development and Community Development complement and support each other in an overlapping social, economic, physical, environmental sustainability development and growth.

3.1.4 Community Development includes, but is not limited to: educational opportunities for residents, social awareness and infrastructure, upgrades and improvements, policy development and research, the creation of wealth and the creation and retention of jobs.

3.2 GAAC Advisory Committee Membership

3.2.1 It will be the responsibility of the GAAC Advisory Committee to recruit and recommend the Committee members representing community sectors.

3.2.2 The Mayor and Council of Town of Renfrew may appoint a representative to the GAAC Advisory Committee.

3.3 Term

3.3.1 The GAAC Advisory Committee members, save and except for the municipal representatives appointed by the Municipal councils, will be appointed consistent with the practises and outlined expectations of the GAAC Terms of Reference and the relationship between the GAAC and Renfrew and Area Seniors' Home Support Inc Board of Directors as defined in their agreement noted in the General Statement of this document.

3.3.2 A member may serve more than one (1) or two (2) year terms at the discretion of the GAAC Committee and the Renfrew and Area Seniors' Home Support Inc Board of Directors for as long as that sponsorship and reporting relationship exists. If a vacancy occurs, the GAAC Advisory Committee will make a recommendation as to whether the vacancy should be filled, and if filled, the new Committee member will complete the term of the vacating member.

3.3.3 The term of the Council elected representatives must coincide reasonably with their terms of office and with the policies for representation on Town of Renfrew Advisory Committees. The Council elected representatives may be changed at any time as required by their respective Councils.

4.0 OPERATING PROCEDURES

4.1 Meetings

4.1.1 The GAAC Advisory Committee will meet a minimum of nine (9) times per annum consistent with their terms of reference. Minutes shall be taken of all meetings of the Advisory Committee and these minutes will be shared with the Council of the Town of Renfrew.

4.2 Quorum

4.2.1 The quorum for the GAAC Advisory Committee shall be equal to half the voting members plus one and consistent with the Constitution and Bylaws of the Renfrew and Area Seniors' Home Support Inc and the GAAC Advisory Committee Terms of Reference.

4.3 Voting

4.3.1 Voting by proxy is not available to GAAC Advisory Committee members. All members, elected, organizational or industry sector representatives, have one (1) equally-weighted vote.

4.4 Annual Operation Plan and Budget

4.4.1 The GAAC Advisory Committee will be required to prepare an Annual Operation Plan outlining the specific initiatives planned for the coming year complete with a five-year rolling forward plan. A draft Annual Operation Plan will be presented to the Finance Committee (or its successor) of the Town of Renfrew Council at or before December 15 of each year for their review. The Town of Renfrew Council will at the earliest opportunity at the beginning of each calendar year approve the Operation Plan and annual budget.

4.4.2 The finalized Operation Plan will include a proposed budget, which will include specific costs and revenue/funding sources and fundraising partnerships, for any initiatives identified in the action plan which would require financial input.

4.4.3 The GAAC Advisory Committee will provide semi-annual progress reports to the Finance Committee of the Town of Renfrew on or about the 31st of March and the 31st of October.

4.4.4 The Operation Plan and annual budget will outline activities conducted during the period of April 01 until March 31.

4.5 Staff and Administrative Support and Resources

4.5.1 Other resources of Town of Renfrew Council may be available, as required in special circumstances, to support the initiatives of the GAAC Advisory Committee.

4.6 Financial Commitment

4.6.1 The Town of Renfrew for a period of five years will provide to the GAAC Advisory Committee:

2017	\$10,675
2018	\$10,675
2019	\$10,675
2020	\$10,675
2021	\$10,675

- 4.6.2 The funds will be forwarded to the GAAC Advisory Committee on or about the 1st of April each year and the cheques will be made out to Renfrew & Area Seniors' Home Support with the memo line to read Golden Age Activity Centre.
- 4.6.3 The annual funding noted in 4.6.1 will be utilized by GAAC Advisory as a base budget to match the funding provided by the Province of Ontario under the Elderly Persons Centres funding program or its successor program.
- 4.6.4 The GAAC Advisory Committee will agree to pursue a five-year funding arrangement with adjoining municipalities to develop a funds providing relationship which will allow for the enhancement of GAAC facilities, GAAC programs or seniors community programming.
- 4.6.5 The GAAC Advisory Committee will implement evidence-based and other best practises health promotion and disease prevention programs.
- 4.6.6 The GAAC Advisory Committee will collaborate with local partners, volunteers, service providers, governmental, public, non-profits, and social service agencies to ensure seniors' safety, detection and prevention of exploitation, abuse and neglect.
- 4.6.7 The Town of Renfrew may from time to time call on the GAAC Advisory Committee to report specifically on their programming, community programs and to participate in specific development of policy or to participate in education of community or council initiatives.

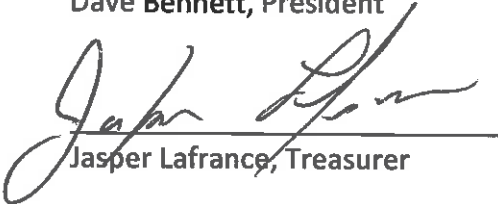
5.0 General Terms of the Agreement

- 5.1.1 Either party named in this document can terminate it with 90 days notification accompanied with a motion from their respective organization.
- 5.1.2 Both parties must pass a motion to accept this agreement authorizing their signing officers to enter into the agreement on behalf of their organizations and provide copies of the motion to the other party.
- 5.1.3 The agreement will automatically terminate five years less a day after the date the agreement was originally signed by the Town of Renfrew or the date of the bylaw being passed whichever is the latest date.

This agreement is signed by Mayor Don Eady on behalf of the Town of Renfrew and President David Bennett on behalf of the Renfrew & Area Seniors' Home Support on this the 26th day of SEPTEMBER, 2017.

RENFREW & AREA SENIORS' HOME SUPPORT:



Dave Bennett, President


Jasper Lafrance, Treasurer

AND

TOWN OF RENFREW:


Don Eady, Mayor


Kim R. Bulmer, Clerk